



CITY OF ORMOND BEACH

v3.2013

Planning Department

22 South Beach Street, Ormond Beach, FL 32174

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HISTORIC LANDMARK AND ARCHAEOLOGICAL SITE DESIGNATION - APPLICATION

For Planning Department Use

Application Number

Date Submitted

FEES

There are no associated fees with applications for historic landmark and archaeological site designation.

APPLICANT INFORMATION

This application is being submitted by: Property Owner Agent on behalf of Property Owner*

Name

Full Address

Telephone Email

* If this application is being submitted by a person other than the property owner, please provide the following Property Owner Information as well as a notarized letter designating you as agent.

PROPERTY OWNER INFORMATION**

Name

Full Address

Telephone Email

** If the property owner does not reside on the property for which the application refers, please provide the following details.

PROPERTY DETAILS

Full Address

Parcel ID Number

Legal Description

DESIGNATION JUSTIFICATION

Please provide details justifying the particular historic, architectural or cultural significance of the designation request.

Justification

CERTIFICATION

I hereby certify that the information provided above is true and correct to the best of my knowledge and that I am aware of the application submittal requirements and review process for this application. I hereby authorize City of Ormond Beach Staff to visit my property and to take pictures pertaining to my request. I am aware of the required pre-application meeting and am aware that if all the required information is not provided, my application will be continued to the next regularly scheduled meeting.

Signature: _____

STATE OF FLORIDA

COUNTY OF _____

The foregoing instrument was acknowledged before me this ____ day of ____, 20__, by _____,
as _____ (title*) for _____ (name of corporation*),
who () provided _____ as identification, or () who is personally known to me.

Notary Public, State of Florida
My Commission Expires:

* If you are executing this document on behalf of a corporation please complete the spaces with your title and the name of your company as indicated.