



CITY OF ORMOND BEACH

Updated 08/2015

Planning Department

22 South Beach Street, Ormond Beach, FL 32174

Tel: (386) 676-3238

www.ormondbeach.org

siteplans@ormondbeach.org

SITE PLAN REVIEW - APPLICATION

For Planning Department Use

Application Number

[Empty box]

Date Submitted

[Empty box]

APPLICATION TYPE AND FEES

	Application	Advertising Deposit for Advisory Board	Advertising Deposit for Commission	Total*
<input type="checkbox"/> Conceptual Plan	100	N/A	N/A	100
<input checked="" type="checkbox"/> New Site Plan	1500	N/A	N/A	1500
<input type="checkbox"/> Site Plan Re-Submittal	500	N/A	N/A	500
<input type="checkbox"/> Minor Modification to Approved Site Plan	600	N/A	N/A	600
<input type="checkbox"/> Lot Split or Lot Line Adjustment	350	N/A	N/A	350
<input type="checkbox"/> Downtown Site Plan (new)	600	N/A	N/A	600
<input type="checkbox"/> Downtown Site Plan (minor modification)	300	N/A	N/A	300
<input type="checkbox"/> Street Vacation	500	N/A	1424	1924
<input type="checkbox"/> Easement Release	50	N/A	N/A	50

Stormwater Management (required for new site plans) Base fee of 300, plus 20 per acre up to 10 acres;
 - plus 10 per acre over 10 acres up to 40 acres;
 - plus 5 per acre for each acre of fraction thereof over 40 acres up to 160 acres;
 - plus 2 per acre thereafter.

Other type not listed: [Empty box] TOTAL: 1800.00

*The total is calculated as the Application plus approximate Advisory Board and Commission Public Notification Fees. Depending on the actual costs, Staff shall refund any remaining balance or require additional payment. Please refer to the Schedule of Fees in the Land Development Code or contact the Planning Department for a summary of those noted plus any additional costs that may be required.

APPLICANT INFORMATION

This application is being submitted by Property Owner Agent, on behalf of Property Owner**

Name Engineered Permits Inc.- Michael Wojtuniak P.E.

Full Address 311-A S. Woodland Blvd. Deland, Florida 32720

Telephone 386-734-0830 Email mwojtuniak@epieng.net

** If this application is being submitted by a person other than the property owner, please provide the following Property Owner Information as well as a notarized letter designating you as agent.

PROPERTY OWNER INFORMATION***

Name SCI Mgmt. Corp.

Full Address PO Box 130548, Houston, Texas 77219-0548

Telephone 813-237-3330 ext 202 Email Scott.Ladd@Sci-us.com

***If the property owner does not reside on the property for which the application refers, please provide the following Property Details.

PROJECT COORDINATOR

Name: Michael Wojtuniak P.E.

Full Address: 311-A S. Woodland Blvd. Deland, Florida 32720

Telephone: 386-734-0830 Email: mwojtuniak@epieng.net

PROJECT INFORMATION

Project Name: Volusia Memorial Mausoleum

Project Address: 550 N. Nova Road, Ormond Beach, FL 32174

Description: To add a 908 sq. foot mausoleum with associated sidewalk and general site improvements including a dry retention storm water retention pond. The total area to be improved is approximately 4,881 sf.

CERTIFICATION

See attached Notarized Authorization of Owner*

By submitting this application, I hereby certify that the information provided above is true and correct to the best of my knowledge and that I am aware of the application submittal requirements and review process for this application. I hereby authorize City of Ormond Beach Staff to place legal notice on my property and to take pictures pertaining to my request. I am aware of the required pre-application meeting and am aware that if all the submittal requirements are not provided, my application will be continued to the next regularly scheduled hearing.

Signature: [Handwritten Signature]

STATE OF FLORIDA
COUNTY OF VOLUSIA

The foregoing instrument was acknowledged before me this 10 day of JULY, 2017, by MICHAEL WOJTUNIAK as PRESIDENT AUTHORIZED AGENT (title*) for EPI / SCI MANG. Corp (name of corporation*), who provided as identification, or who is personally known to me.



Ursula Morin
Commission # FF152112
Expires: AUG 18, 2018
BONDED THRU
1ST FLORIDA NOTARY, LLC

[Handwritten Signature]
Notary Public, State of Florida
My Commission Expires:

* If you are executing this document on behalf of a corporation please complete the spaces with your title and the name of your company as indicated.

ENGINEERED PERMITS, INC

311 South Woodland Boulevard

Suite A

DeLand, FL 32720

**NOTARIZED AUTHORIZATION OF OWNER
TO AUTHORIZE ENGINEERED PERMITS**

For the following activities (check all that apply):

- Environmental Resource Permits from SWFWMD/SJRWMD/SFWMD/SRWMD
- City of Ormond Beach Development/Project Review Application Authorization
- County of Volusia Development/Project Review Application Authorization
- Secure Geotechnical Analysis
- Secure Surveying Services
- Secure other engineering services _____
- FDOT Drainage / Driveway Connect Permit(s)
- Utility Connection Permit from City of Ormond Beach, County of Volusia
- Other FDEP,

Authorization of Owner

I hereby designate and authorize the agent listed as Michael Wojtuniak to act on my behalf, or on behalf of my corporation, as the agent in the processing of this application for activities listed above; and to furnish, on request, supplemental information in support of the applications for the project identified above. In addition, I authorize the above listed agent to bind me, to perform any requirement which may be necessary to procure the activity or authorization listed above.

Noble Lee Longino, SCI Funeral Services of Florida, LLC

Printed Name of Owner

[Signature]
Signature of Owner

9.26.16
Date

The foregoing instrument was acknowledged before me this September 26, 2016 (month/day/year) by Noble L. Longino (Name of Person Acknowledging), who is personally known to me or has produced (type of identification) as who did not take an oath.

Notary Public

Signature Carla D. Uhlenbrauck

Print Name: Carla D. Uhlenbrauck

Commission Expires: Mar 25, 2020

