

The City of Ormond Beach Department of Leisure Services Proudly Presents:

27th Annual

Home for the Holidays Nighttime Parade

Saturday, December 9, 2017 - 6:30 pm

This Year's Theme ~ "A Walk Through Toyland"



www.ormondbeach.org Parade Hotline ~ 676-3241, Parade Fax ~ 676-3322

Email: parade@ormondbeach.org

or Mail to: Community Events, 351 Andrews St. Ormond Beach, FL 32174

General Parade Information

Cash Awards & Prizes: Each of the (3) three categories will be judged for 1st, 2nd and 3rd place. Winners will receive: 1st Place \$150 * 2nd Place \$100 * 3rd Place \$50. A single, overall prize for "BEST OF SHOW" will receive \$200. All winners in all categories are required to submit a W-9 before payment can be made. Awards will be presented at a designated City Commission meeting after the parade.

Presidents Cup Award: The Presidents Cup is an award geared toward the business community. In partnership with the Ormond Beach Chamber of Commerce, the parade is giving the Presidents Cup to the best decorated float from a business entry. The Presidents Cup Trophy will be awarded at a designated City Commission Meeting after the Parade and will be passed from year to year to the selected winning business.

Parade Route: The Parade route will be on the mainland side of Ormond Beach, approximately 1.5 miles long. When planning your entry please give consideration to your participants. Parade starts at Division Ave. and Ridgewood Ave. (US 1), goes north to Granada Blvd., turns east on Granada Blvd. to Beach Street, turns south on Beach Street ending in front of City Hall at the review area.

Parade Staging Area: The staging area is located on and around Division Ave. You will report to your designated division that will be marked by yellow, green, red or blue strobe lights and signage. A confirmation will be sent to you prior to the parade date assigning your group to a specific color staging area and specific directions how to get there. Parade staff in reflective safety vests will direct you to your lineup position. Many streets will be closed to traffic and parking will be limited. Please allow yourself ample time to arrive and set-up by 5:30 pm.

Parade Disbanding Area: All walking groups, after passing the reviewing stand, proceed south on Beach Street to Tomoka Ave., head west to City Hall / Library parking lot for pickup. All floats and vehicular displays should continue on Beach Street back to Division Ave.

Judging: Entries will be judged in (1) one category only (float, walkers or vehicle). Some of the criteria the judges will be scoring are: representation of the holiday spirit, over/under performance time, use of holiday music, creativity, lighting, special effects and presentation.

All applications are subject to review for participation by the Home for the Holidays Parade Committee.

Parade Rules and Regulations

Application Accepted Until: THURSDAY, NOVEMBER 30, 2017

Limited Entries— Due to the popularity & extreme length of past parades we will limit the parade entries.

Lighting of your Entry: Being a nighttime parade the Department of Transportation requires that ALL entries must be lighted in some manner (lights, flashlights, glow in the dark items, etc) to participate in the parade, including all walkers, floats, vehicles, boats, tow units, etc.

Decoration of Entries: All parade entries need to be decorated in an appropriate, tasteful, and festive manner to promote the holiday spirit.

Animals Entries: Must have a clean-up system to ensure proper disposal of waste products. Please ensure the safety of others and your animals.

Floats and Vehicles: Drivers are cautioned to be on the alert for children, other pedestrians, any overhanging trees or lines in the area. No child under (13) years old may ride on floats or in the back of vehicles without adult supervision. Entry number has to be placed on the outside of the passenger side windshield.

Operating Procedure: Please maintain a distance of 20 feet behind the unit in front of you. Parade Marshals along the route will inform you if you are too close or too far away. Please, no slowing or stopping for photographs or performances once the parade starts. If your unit becomes disabled, pull to one side to allow the rest of the parade to proceed around you. If able, you can re-enter the parade with the assistance of the Parade Marshals.

Time to be in Position: We will be prejudging entries in certain criteria. All entries must be in position by 5:30 pm to be included in the prejudging activities. Performances will not be judged at this time.

No Entry May Feature Santa Claus: The City of Ormond Beach provides a Santa for the Holiday Parade. Therefore, no other Santa may be featured. Thank you for your cooperation!

No entry may dispense, throw or toss any items, of any nature, from floats or vehicles. You may use walkers to hand out items only! *Our children are very precious to us — please do not encourage them to come to the road for any reason.*



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Official Entry Form Please print/type all information

ENTRY MUST BE RECEIVED BY THURSDAY, NOVEMBER 30, 2017

Due to the popularity & extreme length of past parades, we will limit parade entries.

1) **Category:** Choose **ONE (1)** of the following three (3) categories you wish to be **JUDGED IN**, the highlight of your entry.

- Walkers** - one or more walkers or walking animals.
- Vehicles** - cars, trucks, motorcycles, scooters, golf carts, etc.,
- Floats** - a platform on wheels, bearing a decorated display

INCLUDE ALL Floats, Trailers, Vehicles, Participants information (best approximation):
This will allow us to provide enough space for your entry.

Length _____ **Width** _____ **Height, Limit 14'** _____

2) **Information to help with parade line-up:** Please complete the following. Add any information you feel vital to proper entry placement.

Total # of participants: _____ Are there children participants? YES _____ NO _____

Does your entry have music? _____ Music type (band, speakers, choral, etc.) _____

3) Will you be performing at the judging stand? Yes _____ No _____ **This is limited to one (1) minute.**

Describe your performance to be judged (limited to 60 seconds): _____

4) **REQUIRED INFO:** Please give a short message about your entry, group and/or company.

This will represent how you wish to be **INTRODUCED / ANNOUNCED** at the reviewing stand.

Entry Contact: This contact information will be used in all future correspondence about the parade and parade line-up. It is YOUR responsibility to ensure all entry members are informed of the official entry name, staging area, and other instructions. Use only this name when asking for parade information or upon arrival at your designated location.

Entry Name _____

Lead Contact Name _____

Address _____

City _____ **State** _____ **Zip code** _____

Telephone Number To Be Easily Reached _____

Email Address (Please Print Clearly) _____

6) Application Agreement

Each of the undersigned, expressly understands, agrees and acknowledges that participation could result in bodily injury, death and / or property damage. Each of the undersigned hereby assumes full responsibility for, and risk of bodily injury, death and/or property damage due to the negligence of the City, volunteers or sponsors. Further, each of the undersigned expressly agrees not to make any claim, suit, action or other demand for damages against the City for any bodily injury, death or property damage resulting, in whole or part from the negligence of the City whether occurring before or after the date this Release and Waiver of Liability is signed: **ANY AND ALL SUCH CLAIMS, SUITS, ACTIONS AND DEMANDS AGAINST THE CITY BEING HEREBY EXPRESSLY AND IRREVOCABLY RELEASED AND WAIVED REGARDLESS OF THE CAUSE.** The foregoing release and waiver of liability is intended to be as broad and inclusive as is permitted by law. In the event of any part thereof is held to be invalid, that part of the Release and Waiver of Liability which is not invalid shall remain in full force and effect. Each of the undersigned is competent, of sound mind, and freely, voluntarily, and knowingly signed their name hereto and having read the Release and Waiver of Liability. No oral representations, statements or inducements have been made. No alcoholic beverages allowed on the property. Also each of the undersigned has read and fully understands the rules, regulations and guidelines for participating in the parade.

Print Name _____

Signature _____

Witness Print Name _____

Witness Signature _____