

**ORMOND BEACH  
BUDGET ADVISORY BOARD  
REGULAR MEETING**

**January 19, 2021  
City Hall Training Room  
22 South Beach Street  
Ormond Beach, FL**

**5:00 P.M.**

**Call to Order**

Members present were: ~~Bill Harper~~, Joe Hannoush, John Olivari, Rafael Ramirez and David Romeo. Excused was Bill Harper

Staff present were: Finance Director Kelly McGuire, Assistant Finance Director Chris Byle and Recording Secretary Shā Moss.

**Call for Nominations for Chairman**

Ms. McGuire called for nominations for Chairman.

**Mr. Ramirez moved, seconded by Mr. Olivari to nominate Mr. Hannoush for Chairman of the Budget Advisory Board. The motion passed unanimously.**

**Call for Nominations for Vice Chairman**

Mr. Hannoush called for nominations for Vice-Chairman.

**Mr. Hannoush moved, seconded by Mr. Olivari to nominate Mr. Ramirez as Vice-Chairman for the Budget Advisory Board. The motion passed unanimously.**

**Approval of Minutes – May 27, 2020**

**Mr. Ramirez moved, seconded by Mr. Hannoush to approve the minutes of the May 27, 2020 meeting. The motion passed unanimously.**

**Public Comments**

None

## **Review of Roberts Rules of Order and Sunshine Law**

Ms. McGuire reviewed Roberts Rules of Order and the Sunshine Law. She stated if anyone had any questions for needed further explanation, they could contact her or the City Attorney's office.

## **Tentative 2021 Meeting Dates – (Last Wednesday of the month beginning March 31, 2021)**

Ms. McGuire stated the first regular meeting will be Wednesday, March 31 and then the last Wednesday of each month at 5:00 p.m. The meetings coincide with the budget process which starts in March. The only change would be in June and July to coordinate with the City Commission meetings. The Board will cover the operating budget and that input would be recommended to the City Commission. The Board could also discuss Leisure Services because of the pandemic, there have been many services cut.

Ms. McGuire noted after this meeting, the City Commission is having the Financial Forecast workshop and asked that the Board attend the workshop. She noted the speaker for the workshop was Dr. Sean Snaith.

## **Other Business**

Mr. Olivari asked whether a Form 1 was necessary for the Board; wherein Ms. McGuire answered that she did not think one was necessary, but would check with the City Clerk's Office.

Mr. Ramirez noted the Board's decision are not final, but were recommendations to the City Commission.

Ms. McGuire noted the budget could be accessed online but a hard copy could be provided. If you have any questions, feel free to email her or Chris and depending on the question, it may be shared with the other Board members as long as it doesn't turn into a conversation.

Mr. Hannoush mentioned the upcoming special election in Port Orange, knowing it was expensive to hold them and asked the City's position on them. He asked if there were some type of ordinances to eliminate that process.

Ms. McGuire noted it was not the scope of the Board, but agreed special elections are expensive.

Mr. Ramirez stated that was something that could be brought up to the City Commission as a citizen but not through the Board.

**NEXT MEETING DATE – March 31, 2021**

**ADJOURNMENT**

Respectfully Submitted,

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Shā Moss, Recording Secretary

ATTEST:

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Joe Hannoush, Chairman