



**ACTION REPORT  
CITY OF ORMOND BEACH, FLORIDA  
CITY COMMISSION MEETING  
January 19, 2021  
7:00 PM**

**Mayor Bill Partington**

**Zone 1 – Commissioner Dwight Selby**

**Zone 3 – Commissioner Susan Persis**

**Zone 2 – Commissioner Troy Kent**

**Zone 4 – Commissioner Rob Littleton**

**COMMISSION CHAMBERS**

**22 South Beach Street, Ormond Beach, FL 32174**

**Phone: 386-677-0311**

**Web: [www.ormondbeach.org](http://www.ormondbeach.org)**

- 1. CALL TO ORDER**
- 2. INVOCATION**
- 3. PLEDGE OF ALLEGIANCE**
- 4. AUDIENCE REMARKS - REGARDING ITEMS NOT ON THE AGENDA**
- 5. APPROVAL OF MINUTES**
  - A. Minutes from City Commission meeting – January 5, 2021 **APPROVED**
- 6. COMMUNITY REDEVELOPMENT AGENCY**
  - A. **RESOLUTION NO. 2021-29:** A RESOLUTION OF THE CITY COMMISSION, ALSO ACTING AS THE COMMUNITY REDEVELOPMENT AGENCY, OF THE CITY OF ORMOND BEACH, FLORIDA ACCEPTING A BID FROM P & S PAVING, INC. FOR CONSTRUCTION SERVICES REGARDING THE FLORENCE STREET ON-STREET PARKING IMPROVEMENTS PROJECT, UNDER BID NO. 2021-02; AUTHORIZING THE EXECUTION OF A CONTRACT AND PAYMENT THEREFOR; REJECTING ALL OTHER BIDS; AND SETTING FORTH AN EFFECTIVE DATE. **(SEE ITEM 7A)**

**Staff Contact:** *Shawn Finley, Public Works Director (386-676-3292)*  
**APPROVED**
- 7. CONSENT AGENDA**

The action proposed is stated for each item on the Consent Agenda. Unless a City Commissioner removes an item from the Consent Agenda, no discussion on individual items will occur and a single motion will approve all items.

- A. **RESOLUTION NO. 2021-29:** A RESOLUTION OF THE CITY COMMISSION, ALSO ACTING AS THE COMMUNITY REDEVELOPMENT AGENCY, OF THE CITY OF ORMOND BEACH, FLORIDA ACCEPTING A BID FROM P & S PAVING, INC. FOR CONSTRUCTION SERVICES REGARDING THE FLORENCE STREET ON-STREET PARKING IMPROVEMENTS PROJECT, UNDER BID NO. 2021-02; AUTHORIZING THE EXECUTION OF A CONTRACT AND PAYMENT THEREFOR; REJECTING ALL OTHER BIDS; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** *Shawn Finley, Public Works Director (386-676-3292)*  
**APPROVED**

- B. **RESOLUTION NO. 2021-30:** A RESOLUTION AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH THE ORMOND MEMORIAL ART MUSEUM, INC. AND BOMAR CONSTRUCTION, INC. REGARDING RENOVATIONS AND EXPANSION OF THE ORMOND MEMORIAL ART MUSEUM; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** *Randal Hayes, City Attorney (386-676-3217)*  
**APPROVED**

- C. **RESOLUTION NO. 2021-31:** A RESOLUTION AUTHORIZING THE OPERATION OF UTILITY VEHICLES BY ORMOND LAKES HOMEOWNERS ASSOCIATION ON MUNICIPAL ROADS WITHIN THE ORMOND LAKES SUBDIVISION; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** *Jesse Godfrey, Police Chief (386-676-3525)*  
**APPROVED**

- D. **RESOLUTION NO. 2021-32:** A RESOLUTION ACCEPTING A PROPOSAL AND AUTHORIZING THE EXECUTION OF A CONTRACT WITH UNIVERSAL TOWING, INC. FOR TOWING RELATED SERVICES, UNDER RFP 2021-07; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** *Jesse Godfrey, Police Chief (386-676-3525)*  
**APPROVED**

- E. **RESOLUTION NO. 2021-33:** A RESOLUTION AUTHORIZING THE EXECUTION OF A CONTRACT FOR ACCREDITATION SERVICES CONTRACT BETWEEN THE CITY OF ORMOND BEACH AND OWENS ACCREDITATION SERVICES, LLC.; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** *Jesse Godfrey, Police Chief (386-676-3525)*  
**APPROVED**

- F. **RESOLUTION NO. 2021-34:** A RESOLUTION APPOINTING A MEMBER TO SERVE ON THE LEISURE SERVICES ADVISORY BOARD; SETTING FORTH TERMS AND CONDITIONS OF SERVICE; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Colby Cilento, City Clerk (386-676-3340)  
**APPROVED**

- G. **RESOLUTION NO. 2021-35:** A RESOLUTION ACCEPTING A PROPOSAL FROM BARNES, FERLAND, AND ASSOCIATES, INC. FOR PROFESSIONAL SERVICES REGARDING THE PREPARATION OF A CONSUMPTIVE USE PERMIT MODIFICATION; AUTHORIZING THE EXECUTION OF A WORK AUTHORIZATION AND PAYMENT THEREFOR; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Shawn Finley, Public Works Director (386-676-3292)  
**APPROVED**

- H. **RESOLUTION NO. 2021-36:** A RESOLUTION ACCEPTING A PROPOSAL FROM DANUS UTILITIES TO PROVIDE CONSTRUCTION MANAGEMENT AT RISK FOR UNDERGROUND UTILITIES SERVICES REGARDING THE REHABILITATION OF LIFT STATION 4M; AUTHORIZING THE EXECUTION OF A WORK AUTHORIZATION THERETO; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Shawn Finley, Public Works Director (386-676-3292)  
**APPROVED**

- I. **RESOLUTION NO. 2021-37:** A RESOLUTION ACCEPTING A PROPOSAL FROM SAN PIK, INC. TO PROVIDE CONSTRUCTION MANAGEMENT SERVICES REGARDING THE WHIPPORWILL LANE STORMWATER IMPROVEMENTS PROJECT; AUTHORIZING THE EXECUTION OF A WORK AUTHORIZATION THERETO; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Shawn Finley, Public Works Director (386-676-3292)  
**APPROVED**

- J. **RESOLUTION NO. 2021-38:** A RESOLUTION ACCEPTING A PROPOSAL FROM MCKIM & CREED, INC. TO PROVIDE ENGINEERING DESIGN SERVICES REGARDING THE WATER TREATMENT PLANT IMPROVEMENTS PROJECT; AUTHORIZING THE EXECUTION OF A WORK AUTHORIZATION THERETO; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Shawn Finley, Public Works Director (386-676-3292)  
**APPROVED**

- K. **RESOLUTION NO. 2021-39:** A RESOLUTION ACCEPTING A PROPOSAL FROM HDR ENGINEERING, INC. FOR THE PREPARATION OF AN IMPACT ANALYSIS REPORT AND VIDEO REGARDING THE DEVELOPMENT OF LAND WEST OF I95 AND SOUTH OF SR40;

AUTHORIZING THE EXECUTION OF A WORK AUTHORIZATION THERETO; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Shawn Finley, Public Works Director (386-676-3292)

**APPROVED**

**L. Auto Renewal Contracts - Sports Agreements**

**Staff Contact:** Robert Carolin, Leisure Services Dir (386-676-3279)

**Disposition:** Approve as recommended in the City Manager memorandum dated January 19, 2021. **APPROVED**

**M. Request for Proposals - Impact Fee Update**

**Staff Contact:** Steven Spraker, Planning Director (386-676-3341)

**Disposition:** Approve as recommended in the City Manager memorandum dated January 19, 2021. **APPROVED**

**N. Budget Status Report for July 2020 - September 2020**

**Staff Contact:** Kelly McGuire, Finance Director (386-676-3226)

**Disposition:** Approve as recommended in the City Manager memorandum dated January 19, 2021. **APPROVED**

**O. Budget Status Report for October 2020 - December 2020**

**Staff Contact:** Kelly McGuire, Finance Director (386-676-3226)

**Disposition:** Approve as recommended in the City Manager memorandum dated January 19, 2021. **APPROVED**

**P. Letter supporting continued traffic-free beach at Andy Romano Beachfront Park**

**Staff Contact:** Joyce Shanahan, City Manager (386-676-3200)

**Disposition:** Approve as recommended in the City Manager memorandum dated January 19, 2021. **APPROVED**

**8. PUBLIC HEARINGS**

- A. ORDINANCE NO. 2021-02: AN ORDINANCE AMENDING PARAGRAPH C, OFFICIAL ZONING MAP, OF SECTION 2-01, ESTABLISHED, OF ARTICLE 1, ESTABLISHMENT OF ZONING DISTRICTS AND OFFICIAL ZONING MAP, OF CHAPTER 2, DISTRICT AND GENERAL REGULATIONS, OF THE CITY OF ORMOND BEACH LAND DEVELOPMENT CODE, BY AMENDING THE OFFICIAL ZONING MAP TO REZONE CERTAIN PARCELS OF REAL PROPERTY TOTALING APPROXIMATELY 1,055.80-ACRES KNOWN AS THE PLANTATION OAKS SUBDIVISION, GENERALLY LOCATED ALONG THE EAST SIDE OF INTERSTATE 95, SOUTH OF HALIFAX PLANTATION SUBDIVISION, WEST OF OLD DIXIE HIGHWAY, AND NORTH OF U.S. HIGHWAY 1 FROM VOLUSIA COUNTY PLANTATION OAKS OF ORMOND BEACH**

PLANNED UNIT DEVELOPMENT (RPUD), VOLUSIA COUNTY RR (RURAL RESIDENTIAL), VOLUSIA COUNTY R-3 (URBAN SINGLE FAMILY RESIDENTIAL), VOLUSIA COUNTY R-4 (URBAN SINGLE FAMILY RESIDENTIAL) AND VOLUSIA COUNTY R-5 (URBAN SINGLE FAMILY RESIDENTIAL) TO CITY OF ORMOND BEACH PRD (PLANNED RESIDENTIAL DEVELOPMENT), AUTHORIZING REVISION OF OFFICIAL ZONING MAP; REPEALING ALL INCONSISTENT ORDINANCES OR PARTS THEREOF; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Steven Spraker, Planning Director (386-676-3341)

**APPROVED ON FIRST READING**

- B. ORDINANCE NO. 2021-03:** AN ORDINANCE AUTHORIZING THE EXECUTION AND ISSUANCE OF A DEVELOPMENT ORDER FOR A 1,577 RESIDENTIAL UNIT PLANNED RESIDENTIAL DEVELOPMENT KNOWN AS "PLANTATION OAKS" BASED UPON ANNEXATION AND INCORPORATING THE VOLUSIA COUNTY DEVELOPMENT ORDERS PREVIOUSLY APPROVED; AUTHORIZING AN AMENDMENT TO ALLOW PHASE 1 (669 LOTS) OF THE PLANTATION OAKS SUBDIVISION TO DELETE THE AGE RESTRICTION THAT LIMITS RESIDENTS TO 55 YEARS OF AGE AND OVER AND REQUIRING THAT ALL HOMES CONSTRUCTED WITHIN PHASE 1 SHALL ONLY BE SITE BUILT, SINGLE-FAMILY, STANDARD DWELLINGS ON FEE SIMPLE LOTS, WITH NO MANUFACTURED OR MOBILE HOMES ALLOWED, SUBJECT TO VOLUSIA COUNTY SCHOOL CONCURRENCY; GENERALLY LOCATED ALONG THE EAST SIDE OF INTERSTATE 95, SOUTH OF HALIFAX PLANTATION SUBDIVISION, WEST OF OLD DIXIE HIGHWAY, AND NORTH OF U.S. HIGHWAY 1; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Steven Spraker, Planning Director (386-676-3341)

**APPROVED ON FIRST READING**

- C. ORDINANCE NO. 2021-04:** AN ORDINANCE AMENDING CHAPTER 2, DISTRICT AND GENERAL REGULATIONS OF THE CITY OF ORMOND BEACH LAND DEVELOPMENT CODE BY UPDATING ARTICLE VII, NORTH U.S. HIGHWAY 1 INTERLOCAL PLANNING AND MUNICIPAL SERVICE AREA; DIVISION 2, ITINERANT MERCHANT REGULATIONS FOR RECOGNIZED SPECIAL EVENTS AND OUTDOOR ENTERTAINMENT ACTIVITY; TEMPORARY CAMPSITES: SECTION 2-84, MUNICIPAL SERVICE AREA AND JOINT PLANNING AREA; PURPOSE; SECTION 2-85, LEGISLATIVE FINDINGS; SECTION 2-86, DEFINITIONS; SECTION 2-87, HIGH IMPACT USES ON LAND; CLASSIFICATION AND CATEGORY OF USE; RATIONALE; SECTION 2-88, AMORTIZATION SCHEDULE FOR VACANT OR UNIMPROVED LAND CATEGORY; AND SECTION 2-90, TEMPORARY CAMPSITES; REPEALING ALL INCONSISTENT ORDINANCES OR PARTS THEREOF; PROVIDING FOR SEVERABILITY; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Steven Spraker, Planning Director (386-676-3341)

**APPROVED ON FIRST READING**

- D. **ORDINANCE NO. 2021-05:** AN ORDINANCE AMENDING THE FUTURE LAND USE ELEMENT OF THE COMPREHENSIVE PLAN OF THE CITY OF ORMOND BEACH BY AMENDING THE FUTURE LAND USE MAP TO CHANGE THE DESIGNATION OF A PORTION OF ONE (1) PARCEL OF REAL PROPERTY TOTALING 0.32± ACRES LOCATED AT 2341 WEST GRANADA BOULEVARD, VOLUSIA COUNTY PROPERTY APPRAISER PARCEL NUMBER 4127-00-00-0024 FROM VOLUSIA COUNTY "RURAL" (R) TO ORMOND BEACH "GENERAL COMMERCIAL" (GC); PROVIDING FOR CONFLICT; AUTHORIZING TRANSMITTAL; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Steven Spraker, Planning Director (386-676-3341)

**APPROVED ON FIRST READING**

- E. **ORDINANCE NO. 2021-06:** AN ORDINANCE ADOPTING CERTAIN UPDATED SCHEDULES TO THE CAPITAL IMPROVEMENTS ELEMENT OF THE CITY OF ORMOND BEACH COMPREHENSIVE PLAN; PROVIDING WHEN SUCH UPDATES SHALL TAKE EFFECT; REPEALING ALL INCONSISTENT ORDINANCES OR PARTS THEREOF; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Steven Spraker, Planning Director (386-676-3341)

**APPROVED ON FIRST READING**

- F. **RESOLUTION NO. 2021-40:** A RESOLUTION AUTHORIZING THE EXECUTION AND ISSUANCE OF A DEVELOPMENT ORDER FOR A SPECIAL EXCEPTION REGARDING THE "KING'S VIEW FARM LLC" LOCATED AT 2415 DURRANCE LANE TO ALLOW A RIDING STABLE; ESTABLISHING CONDITIONS AND EXPIRATION DATE OF APPROVAL; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Steven Spraker, Planning Director (386-676-3341)

**APPROVED AS AMENDED**

## 9. SECOND READING OF ORDINANCES

- A. **ORDINANCE NO. 2021-01:** AN ORDINANCE AMENDING SECTION 2-221, LEISURE SERVICES ADVISORY BOARD, OF ARTICLE VI, BOARDS, COMMISSIONS, COMMITTEES AND OTHER AGENCIES, OF CHAPTER 2, ADMINISTRATION, OF THE CODE OF ORDINANCES, BY REPLACING A MEMBER APPOINTED BY THE GYMNASTICS ASSOCIATION WITH A MEMBER APPOINTED BY THE COMMISSION-AT-LARGE; PROVIDING TERMS AND CONDITIONS; AND SETTING FORTH AN EFFECTIVE DATE. **(SECOND READING)**

**Staff Contact:** Colby Cilento, City Clerk (386-676-3340)

**APPROVED ON SECOND READING**

## 10. REPORTS, SUGGESTIONS, REQUESTS

## 11. ADJOURNMENT

Website Address – [www.ormondbeach.org](http://www.ormondbeach.org)

**NOTICE** – Pursuant to Section 286.0105 of the Florida Statutes, if any person decides to appeal any decision made by the City Commission with respect to any matter considered at this public meeting, such person will need a record of the proceedings and for such purpose, such person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is to be based.



For special accommodations, please notify the City Clerk's Office at least 72 hours in advance.  
Phone: 386-677-0311



Help for the hearing impaired is available through the Assistive Listening System. Receivers can be obtained from the City Clerk's Office.

In accordance with the Americans with Disabilities Act (ADA), persons with a disability, such as a vision, hearing or speech impairment, or persons needing other types of assistance, and who wish to attend City Commission meetings or any other board or committee meeting may contact the City Clerk's Office in writing, or may call 386-677-0311 for information regarding available aids and services.