



**ACTION REPORT  
CITY OF ORMOND BEACH, FLORIDA  
CITY COMMISSION MEETING  
January 5, 2021  
7:00 PM**

**Mayor Bill Partington**

**Zone 1 – Commissioner Dwight Selby**

**Zone 3 – Commissioner Susan Persis**

**Zone 2 – Commissioner Troy Kent**

**Zone 4 – Commissioner Rob Littleton**

**COMMISSION CHAMBERS**

**22 South Beach Street, Ormond Beach, FL 32174**

**Phone: 386-677-0311**

**Web: [www.ormondbeach.org](http://www.ormondbeach.org)**

**1. CALL TO ORDER**

**2. INVOCATION**

**3. PLEDGE OF ALLEGIANCE**

**4. PRESENTATIONS AND PROCLAMATIONS**

- A. Merry & Bright on Main Street Award Winners
- B. Human Trafficking Awareness Month

**5. AUDIENCE REMARKS - REGARDING ITEMS NOT ON THE AGENDA**

**6. APPROVAL OF MINUTES**

- A. Minutes from City Commission meeting – December 15, 2020 **APPROVED**

**7. CONSENT AGENDA**

The action proposed is stated for each item on the Consent Agenda. Unless a City Commissioner removes an item from the Consent Agenda, no discussion on individual items will occur and a single motion will approve all items.

- A. **RESOLUTION NO. 2021-01: A RESOLUTION APPOINTING MEMBERS OF THE BUDGET ADVISORY BOARD; SETTING FORTH TERMS AND CONDITIONS OF SERVICE; AND SETTING FORTH AN EFFECTIVE DATE.**

**Staff Contact:** Colby Cilento, City Clerk (386-676-3340)

**APPROVED**

- B. **RESOLUTION NO. 2021-02:** A RESOLUTION APPOINTING MEMBERS OF THE CITIZENS' LAW ENFORCEMENT ADVISORY BOARD; SETTING FORTH TERMS AND CONDITIONS OF SERVICE; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Colby Cilento, City Clerk (386-676-3340)  
**APPROVED**

- C. **RESOLUTION NO. 2021-03:** A RESOLUTION APPOINTING TRUSTEES TO SERVE ON THE GENERAL EMPLOYEES' PENSION BOARD; SETTING FORTH TERMS AND CONDITIONS OF SERVICE; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Colby Cilento, City Clerk (386-676-3340)  
**APPROVED**

- D. **RESOLUTION NO. 2021-04:** A RESOLUTION APPOINTING MEMBERS TO SERVE ON THE HISTORIC LANDMARK PRESERVATION BOARD; APPOINTING AT-LARGE MEMBERS; SETTING FORTH TERMS AND CONDITIONS OF SERVICE; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Colby Cilento, City Clerk (386-676-3340)  
**APPROVED**

- E. **RESOLUTION NO. 2021-05:** A RESOLUTION APPOINTING MEMBERS OF THE HUMAN RESOURCES BOARD; SETTING FORTH TERMS AND CONDITIONS OF SERVICE; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Colby Cilento, City Clerk (386-676-3340)  
**APPROVED**

- F. **RESOLUTION NO. 2021-06:** A RESOLUTION APPOINTING TRUSTEES TO SERVE ON THE FIREFIGHTERS' PENSION BOARD; SETTING FORTH TERMS AND CONDITIONS OF SERVICE; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Colby Cilento, City Clerk (386-676-3340)  
**APPROVED**

- G. **RESOLUTION NO. 2021-07:** A RESOLUTION APPOINTING TRUSTEES TO SERVE ON THE CITY OF ORMOND BEACH MUNICIPAL POLICE OFFICERS' PENSION TRUST FUND; ESTABLISHING TERMS AND CONDITIONS OF SERVICE; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Colby Cilento, City Clerk (386-676-3340)  
**APPROVED**

- H. **RESOLUTION NO. 2021-08:** A RESOLUTION APPOINTING MEMBERS OF THE NEIGHBORHOOD IMPROVEMENT ADVISORY BOARD;

SETTING FORTH TERMS AND CONDITIONS OF SERVICE; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Colby Cilento, City Clerk (386-676-3340)

**APPROVED**

- I. **RESOLUTION NO. 2021-09:** A RESOLUTION APPOINTING MEMBERS OF THE PLANNING BOARD; APPOINTING AT-LARGE MEMBERS; SETTING FORTH TERMS AND CONDITIONS OF SERVICE; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Colby Cilento, City Clerk (386-676-3340)

**APPROVED**

- J. **RESOLUTION NO. 2021-10:** A RESOLUTION APPOINTING MEMBERS OF THE QUALITY OF LIFE ADVISORY BOARD; SETTING FORTH TERMS AND CONDITIONS OF SERVICE; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Colby Cilento, City Clerk (386-676-3340)

**APPROVED**

- K. **RESOLUTION NO. 2021-11:** A RESOLUTION APPOINTING MEMBERS OF THE GOODWILL AMBASSADOR PROGRAM; SETTING FORTH TERMS AND CONDITIONS OF SERVICE; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Colby Cilento, City Clerk (386-676-3340)

**APPROVED**

- L. **RESOLUTION NO. 2021-12:** A RESOLUTION APPOINTING A REPRESENTATIVE AS A MEMBER OF THE RIVER TO SEA BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE; ESTABLISHING TERM AND CONDITIONS OF SERVICE; SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Colby Cilento, City Clerk (386-676-3340)

**APPROVED**

- M. **RESOLUTION NO. 2021-13:** A RESOLUTION APPOINTING A REPRESENTATIVE AS A MEMBER OF THE RIVER TO SEA CITIZENS ADVISORY COMMITTEE; ESTABLISHING TERM AND CONDITIONS OF SERVICE; SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Colby Cilento, City Clerk (386-676-3340)

**APPROVED**

- N. **RESOLUTION NO. 2021-14:** A RESOLUTION APPOINTING A REPRESENTATIVE AND AN ALTERNATE REPRESENTATIVE AS MEMBERS OF THE RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION; ESTABLISHING TERM AND CONDITIONS OF SERVICE; SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Colby Cilento, City Clerk (386-676-3340)

**APPROVED**

- O. **RESOLUTION NO. 2021-15:** A RESOLUTION APPOINTING A REPRESENTATIVE TO SERVE AS A MEMBER OF THE BOARD OF DIRECTORS OF ORMOND MAIN STREET, INC.; SETTING FORTH TERM AND CONDITIONS OF SERVICE; SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Colby Cilento, City Clerk (386-676-3340)

**APPROVED**

- P. **RESOLUTION NO. 2021-16:** A RESOLUTION AUTHORIZING THE APPROVAL AND EXECUTION OF A PURCHASE AUTHORIZATION FOR THE PURCHASE OF ONE 2021 FORD F-550 REGULAR CAB 4X4 F5H, UNDER FLORIDA SHERIFFS ASSOCIATION BID NO. FSA20- VEH18.0; DECLARING VEHICLE #363 TO BE SURPLUS PROPERTY AND AUTHORIZING THE DISPOSITION THEREOF; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Kevin Gray, Deputy Public Works Director (386-676-3577) **APPROVED**

- Q. **RESOLUTION NO. 2021-17:** A RESOLUTION AUTHORIZING THE APPROVAL AND EXECUTION OF A PURCHASE AUTHORIZATION FOR THE PURCHASE OF A 2021 FORD F-350 XL SUPER DUTY REGULAR CAB DRW, F3C UNDER FLORIDA SHERIFFS ASSOCIATION BID NO. FSA20-VEL28.0; DECLARING VEHICLE #801 TO BE SURPLUS PROPERTY AND AUTHORIZING THE DISPOSITION THEREOF; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Kevin Gray, Deputy Public Works Director (386-676-3577) **APPROVED**

- R. **RESOLUTION NO. 2021-18:** A RESOLUTION AUTHORIZING THE EXECUTION OF A NON-EXCLUSIVE FRANCHISE AGREEMENT BETWEEN THE CITY AND GEL RECYCLING, LLC REGARDING THE COLLECTION OF CONSTRUCTION AND DEMOLITION DEBRIS; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Kevin Gray, Deputy Public Works Director (386-676-3577) **APPROVED**

- S. **RESOLUTION NO. 2021-19:** A RESOLUTION ACCEPTING A BID FROM CARTER ELECTRIC CO., INC. FOR SERVICES REGARDING THE GRANADA MID-BLOCK LIGHTING IMPROVEMENTS PROJECT, UNDER BID NO. 2020-33; AUTHORIZING THE EXECUTION OF A CONTRACT AND PAYMENT THEREFOR; REJECTING ALL OTHER BIDS; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Shawn Finley, Public Works Director (386-676-3292) **APPROVED**

- T. **RESOLUTION NO. 2021-20:** A RESOLUTION AUTHORIZING THE EXECUTION OF A SUPPLEMENTAL AMENDMENT NUMBER 1 TO THE JOINT PARTICIPATION AGREEMENT WITH THE FLORIDA DEPARTMENT OF TRANSPORTATION REGARDING THE GRANADA MID-BLOCK LIGHTING ENHANCEMENTS PROJECT ON GRANADA BLVD. BETWEEN LEWIS AND BEACH STREETS; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Shawn Finley, Public Works Director (386-676-3292)

**APPROVED**

- U. **RESOLUTION NO. 2021-21:** A RESOLUTION OF THE CITY COMMISSION, ADOPTING THE VOLUSIA COUNTY MULTI-JURISDICTIONAL PROGRAM FOR PUBLIC INFORMATION PLAN, AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Steven Spraker, Planning Director (386-676-3341)

**APPROVED**

- V. **RESOLUTION NO. 2021-24:** A RESOLUTION ACCEPTING PROPOSALS AND AUTHORIZING THE EXECUTION OF CONTINUING CONTRACTS WITH FOUR (4) PROFESSIONAL SERVICE FIRMS FOR TRANSPORTATION, PLANNING AND ENGINEERING SERVICES UNDER RFQ. 2021-01; REJECTING ALL OTHER PROPOSALS; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Shawn Finley, Public Works Director (386-676-3292)

**APPROVED**

- W. **Radio Control Club Auto Renewal**

**Staff Contact:** Robert Carolin, Leisure Services Director (386-676-3279)

**Disposition:** Approve as recommended in the City Manager memorandum dated January 5, 2021. **APPROVED**

- X. **FEC Blanket License Agreement Renewal**

**Staff Contact:** Shawn Finley, Public Works Director (386-676-3292)

**Disposition:** Approve as recommended in the City Manager memorandum dated January 5, 2021. **APPROVED**

- Y. **Invitation to Bid - Banner Pole Replacement Project**

**Staff Contact:** Shawn Finley, Public Works Director (386-676-3292)

**Disposition:** Approve as recommended in the City Manager memorandum dated January 5, 2021. **APPROVED**

- Z. **Notice of Intent to Provide Easement to FPL for Airport Business Park Feeder**

**Staff Contact:** Shawn Finley, Public Works Director (386-676-3292)

**Disposition:** Approve as recommended in the City Manager memorandum dated January 5, 2021. **APPROVED**

**AA. Invitation to Bid - Brass Fittings**

**Staff Contact:** Shawn Finley, Public Works Director (386-676-3292)

**Disposition:** Approve as recommended in the City Manager memorandum dated January 5, 2021. **APPROVED**

**8. PUBLIC HEARINGS**

**A. ORDINANCE NO. 2020-56:** AN ORDINANCE AMENDING THE FUTURE LAND USE ELEMENT OF THE COMPREHENSIVE PLAN OF THE CITY OF ORMOND BEACH BY AMENDING THE FUTURE LAND USE MAP TO CHANGE THE DESIGNATION OF ONE (1) PARCEL OF REAL PROPERTY TOTALING 6.40± ACRES LOCATED AT 36 NORTH TYMBER CREEK ROAD, VOLUSIA COUNTY PROPERTY APPRAISER PARCEL NUMBER 4125-00-00-0221 FROM VOLUSIA COUNTY "ENVIRONMENTAL SYSTEM CORRIDOR" (ESC) AND "URBAN LOW INTENSITY" (ULI) TO ORMOND BEACH "OPEN SPACE/CONSERVATION" (OSC) AND "RESIDENTIAL, OFFICE, RETAIL" (ROR); PROVIDING FOR CONFLICT; AUTHORIZING TRANSMITTAL; AND SETTING FORTH AN EFFECTIVE DATE. **(SECOND READING)**

**Staff Contact:** Steven Spraker, Planning Director (386-676-3341)  
**APPROVED ON SECOND READING**

**9. FIRST READING OF ORDINANCES**

**A. ORDINANCE NO. 2021-01:** AN ORDINANCE AMENDING SECTION 2-221, LEISURE SERVICES ADVISORY BOARD, OF ARTICLE VI, BOARDS, COMMISSIONS, COMMITTEES AND OTHER AGENCIES, OF CHAPTER 2, ADMINISTRATION, OF THE CODE OF ORDINANCES, BY REPLACING A MEMBER APPOINTED BY THE GYMNASTICS ASSOCIATION WITH A MEMBER APPOINTED BY THE COMMISSION-AT-LARGE; PROVIDING TERMS AND CONDITIONS; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Colby Cilento, City Clerk (386-676-3340)  
**APPROVED ON FIRST READING**

**10. RESOLUTIONS**

**A. RESOLUTION NO. 2021-25:** A RESOLUTION APPOINTING MEMBERS OF THE AVIATION ADVISORY BOARD; SETTING FORTH TERMS AND CONDITIONS OF SERVICE; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Colby Cilento, City Clerk (386-676-3340)  
**APPROVED**

- B. **RESOLUTION NO. 2021-26:** A RESOLUTION APPOINTING MEMBERS AND ALTERNATE MEMBERS OF THE BOARD OF ADJUSTMENT AND APPEALS; SETTING FORTH TERMS AND CONDITIONS OF SERVICE; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Colby Cilento, City Clerk (386-676-3340)  
**APPROVED**

- C. **RESOLUTION NO. 2021-27:** A RESOLUTION APPOINTING MEMBERS OF THE BROWNFIELD ADVISORY BOARD; SETTING FORTH TERMS AND CONDITIONS OF SERVICE; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Colby Cilento, City Clerk (386-676-3340)  
**APPROVED**

- D. **RESOLUTION NO. 2021-28:** A RESOLUTION APPOINTING MEMBERS OF THE LEISURE SERVICES ADVISORY BOARD; SETTING FORTH TERMS AND CONDITIONS OF SERVICE; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Colby Cilento, City Clerk (386-676-3340)  
**APPROVED**

**11. REPORTS, SUGGESTIONS, REQUESTS**

**12. ADJOURNMENT**