



**ACTION REPORT  
CITY OF ORMOND BEACH, FLORIDA  
CITY COMMISSION MEETING  
October 20, 2020  
7:00 PM**

**Mayor Bill Partington**

**Zone 1 – Commissioner Dwight Selby**

**Zone 3 – Commissioner Susan Persis**

**Zone 2 – Commissioner Troy Kent**

**Zone 4 – Commissioner Rob Littleton**

**COMMISSION CHAMBERS**

**22 South Beach Street, Ormond Beach, FL 32174**

**Phone: 386-677-0311**

**Web: [www.ormondbeach.org](http://www.ormondbeach.org)**

- 1. CALL TO ORDER**
- 2. INVOCATION**
- 3. PLEDGE OF ALLEGIANCE**
- 4. PRESENTATIONS AND PROCLAMATIONS**
  - A. Lauren Huhta - Elementary ESE Teacher of the Year
  - B. First Responders Appreciation Day
  - C. Public Works and Utilities Department
- 5. AUDIENCE REMARKS - REGARDING ITEMS NOT ON THE AGENDA**
- 6. APPROVAL OF MINUTES**
  - A. Minutes from City Commission meeting – October 6, 2020 **APPROVED**
- 7. CONSENT AGENDA**

The action proposed is stated for each item on the Consent Agenda. Unless a City Commissioner removes an item from the Consent Agenda, no discussion on individual items will occur and a single motion will approve all items.

  - A. **RESOLUTION NO. 2020-147: A RESOLUTION ACCEPTING A PROPOSAL FROM FLORIDA HEALTH CARE PLANS, INC. FOR THE**

PROVISION OF EMPLOYEE HEALTH/MEDICAL BENEFIT SERVICES; AUTHORIZING THE EXECUTION OF A CONTRACT AND PAYMENT THEREFOR; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Claire Whitley, Assistant City Manager (386-676-3202) **APPROVED**

- B. RESOLUTION NO. 2020-148:** A RESOLUTION ACCEPTING A PROPOSAL FROM THE STANDARD INSURANCE COMPANY FOR THE PROVISION OF EMPLOYEE DENTAL INSURANCE BENEFITS SERVICES; AUTHORIZING THE EXECUTION OF A CONTRACT AND PAYMENT THEREFOR; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Claire Whitley, Assistant City Manager (386-676-3202) **APPROVED**

- C. RESOLUTION NO. 2020-149:** A RESOLUTION ACCEPTING A PROPOSAL FROM THE STANDARD INSURANCE COMPANY FOR THE PROVISION OF EMPLOYEE VISION INSURANCE BENEFITS; AUTHORIZING THE EXECUTION OF A CONTRACT AND PAYMENT THEREFOR; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Claire Whitley, Assistant City Manager (386-676-3202) **APPROVED**

- D. RESOLUTION NO. 2020-150:** A RESOLUTION ACCEPTING A PROPOSAL FROM STANDARD INSURANCE COMPANY FOR THE PROVISION OF EMPLOYEE LIFE INSURANCE BENEFITS SERVICES; AUTHORIZING THE EXECUTION OF A CONTRACT AND PAYMENT THEREFOR; AND SETTING FORTH AN EFFECTIVE DATE

**Staff Contact:** Claire Whitley, Assistant City Manager (386-676-3202) **APPROVED**

- E. RESOLUTION NO. 2020-151:** A RESOLUTION ACCEPTING A PROPOSAL FROM STANDARD INSURANCE COMPANY FOR THE PROVISION OF EMPLOYEE VOLUNTARY LIFE INSURANCE BENEFITS SERVICES; AUTHORIZING THE EXECUTION OF A CONTRACT AND PAYMENT THEREFOR; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Claire Whitley, Assistant City Manager (386-676-3202) **APPROVED**

- F. RESOLUTION NO. 2020-152:** A RESOLUTION ACCEPTING A PROPOSAL FROM STANDARD INSURANCE COMPANY FOR THE PROVISION OF EMPLOYEE VOLUNTARY SHORT-TERM DISABILITY INSURANCE BENEFITS SERVICES; AUTHORIZING THE EXECUTION OF A CONTRACT AND PAYMENT THEREFOR; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Claire Whitley, Assistant City Manager (386-676-3202) **APPROVED**

- G. **RESOLUTION NO. 2020-153:** A RESOLUTION AUTHORIZING FUNDING OF EMPLOYEE HEALTH SAVINGS ACCOUNTS FOR THE 2021 PLAN YEAR; AND SETTING FORTH AN EFFECTIVE DATE.
- Staff Contact:** Claire Whitley, Assistant City Manager (386-676-3202) **APPROVED**
- H. **RESOLUTION NO. 2020-154:** A RESOLUTION ACCEPTING A PROPOSAL FROM STANDARD INSURANCE COMPANY FOR THE PROVISION OF EMPLOYEE LONG TERM DISABILITY INSURANCE BENEFITS SERVICES; AUTHORIZING THE EXECUTION OF A CONTRACT AND PAYMENT THEREFOR; AND SETTING FORTH AN EFFECTIVE DATE.
- Staff Contact:** Claire Whitley, Assistant City Manager (386-676-3202) **APPROVED**
- I. **RESOLUTION NO. 2020-155:** A RESOLUTION AUTHORIZING THE EXECUTION OF A COOPERATIVE ECONOMIC DEVELOPMENT AGREEMENT BETWEEN THE CITY OF ORMOND BEACH AND TEAM VOLUSIA ECONOMIC DEVELOPMENT CORPORATION; AND SETTING FORTH AN EFFECTIVE DATE.
- Staff Contact:** Brian Rademacher, Economic Development Director (386-676-3266) **APPROVED**
- J. **RESOLUTION NO. 2020-156:** A RESOLUTION ACCEPTING THE PROPOSAL OF RTR FINANCIAL SERVICES INCORPORATED REGARDING DEBT COLLECTION SERVICES; AUTHORIZING THE EXECUTION OF AN AGREEMENT AND PAYMENT THEREFOR; REJECTING ALL OTHER PROPOSALS; AND SETTING FORTH AN EFFECTIVE DATE.
- Staff Contact:** Kelly McGuire, Finance Director (386-676-3226) **APPROVED**
- K. **RESOLUTION NO. 2020-157:** A RESOLUTION AUTHORIZING THE SUBMITTAL OF AN ON-LINE GRANT APPLICATION IN THE AMOUNT OF \$24,452.00 TO THE FIREHOUSE SUBS PUBLIC SAFETY FOUNDATION; AUTHORIZING THE EXECUTION OF ALL DOCUMENTS INCIDENTAL THERETO, INCLUDING ANY CONTRACT NECESSARY FOR THE CITY TO ACCEPT THE GRANT AWARD; AND SETTING FORTH AN EFFECTIVE DATE.
- Staff Contact:** Loretta Moisiso, Grants Coordinator (386-676-3315) **APPROVED**
- L. **RESOLUTION NO. 2020-158:** A RESOLUTION AUTHORIZING THE EXECUTION OF A CONTRACT RENEWAL BETWEEN THE CITY OF ORMOND BEACH AND NOEMI VALLE AND ANTARES VALLE D/B/A BIRDSTOWN SKATE SHOP FOR THE OPERATION AND MAINTENANCE OF THE NOVA SKATE COURT CONCESSION STAND; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Robert Carolin, Leisure Services Director (386-676-3279) **APPROVED**

- M. **RESOLUTION NO. 2020-159:** A RESOLUTION ACCEPTING THE PROPOSAL OF BARTH ASSOCIATES, LLC REGARDING PROFESSIONAL SERVICES TO UPDATE THE PARKS & RECREATION MASTER PLAN; AUTHORIZING THE EXECUTION OF AN AGREEMENT AND PAYMENT THEREFOR; REJECTING ALL OTHER PROPOSALS; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Shawn Finley, Public Works Director (386-615-7049) **APPROVED**

- N. **RESOLUTION NO. 2020-160:** A RESOLUTION APPROVING AND AUTHORIZING REVISIONS TO THE CITY'S FEE SCHEDULE FOR CULTURAL AND RECREATIONAL PROGRAMS AND FACILITIES OPERATED BY THE LEISURE SERVICES DEPARTMENT; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Robert Carolin, Leisure Services Director (386-676-3279) **APPROVED**

- O. **Auto Renew Contract - Central Square Annual Maintenance**

**Staff Contact:** Ned Huhta, IT Manager (386-615-7031)

**Disposition:** Approve as recommended in the City Manager memorandum dated October 20, 2020. **APPROVED**

- P. **Invitation to Bid - Florence Street On-Street Parking Improvements**

**Staff Contact:** Shawn Finley, Public Works Director (386-615-7049)

**Disposition:** Approve as recommended in the City Manager memorandum dated October 20, 2020. **APPROVED**

## 8. PUBLIC HEARINGS

- A. **ORDINANCE NO. 2020-48:** AN ORDINANCE ANNEXING CERTAIN REAL PROPERTY INTO THE CITY OF ORMOND BEACH, SAID PROPERTY BEING GENERALLY LOCATED AT 1644 NORTH U.S. HIGHWAY 1 ALONG THE WEST SIDE OF SAID HIGHWAY AND BEING NORTHWEST OF THE INTERSTATE-95/NORTH U.S. HIGHWAY 1 INTERCHANGE, AND BEING COMMONLY KNOWN AS THE "AA ACCURATE TRUCK & TIRE REPAIR" PROPERTY (PARCEL ID NO.: 3136-01-64-0010; INCLUDING THAT PORTION OF OAK STREET RIGHT-OF-WAY ABUTTING THE PROPERTY TO THE SOUTH; SETTING FORTH ZONING PRIVILEGES AND OBLIGATIONS REGARDING THE PROPERTIES; REDEFINING THE TERRITORIAL BOUNDARIES OF THE CITY TO INCLUDE THE PROPERTIES; REDESIGNATING THE BOUNDARIES OF ZONE 1 OF THE CITY OF ORMOND BEACH TO INCLUDE THE PROPERTIES; PROVIDING FOR TRANSMISSION; PROVIDING FOR

SEVERABILITY; AND SETTING FORTH AN EFFECTIVE DATE. **(SECOND READING)**

*Staff Contact:* Steven Spraker, Planning Director (386-676-3341)

**APPROVED ON SECOND READING**

**9. FIRST READING OF ORDINANCES**

- A. **ORDINANCE NO. 2020-49:** AN ORDINANCE AMENDING THE ANNUAL BUDGET FOR FISCAL YEAR 2019-2020 BY AMENDING THE GENERAL FUND (001); LOCAL LAW ENFORCEMENT TRUST FUND (109); GRANTS FUND (116); FINANCING DEBT SERVICES FUND (205); 2010 BEACHFRONT PARK BOND FUND (220); CAPITAL IMPROVEMENTS FUND (301); RECREATIONAL IMPACT FEE FUND (310); FACILITIES RENEWAL & REPLACEMENT FUND (317); RENEWAL & REPLACEMENT FUND (409); AND THE GENERAL LIABILITY FUND (504); AND SETTING FORTH AN EFFECTIVE DATE.

*Staff Contact:* Kelly McGuire, Finance Director (386-676-3226)

**APPROVED ON FIRST READING**

**10. DISCUSSION ITEMS**

- A. **City Attorney Evaluation**

*Staff Contact:* Randal Hayes, City Attorney (386-676-3217)

**ACCEPTED**

- B. **City Manager Evaluation**

*Staff Contact:* Joyce Shanahan, City Manager (386-676-3200)

**ACCEPTED**

**11. REPORTS, SUGGESTIONS, REQUESTS**

**12. ADJOURNMENT**