



**ACTION REPORT
CITY OF ORMOND BEACH, FLORIDA
CITY COMMISSION MEETING
July 28, 2020
7:00 PM**

Mayor Bill Partington

Zone 1 – Commissioner Dwight Selby

Zone 3 – Commissioner Susan Persis

Zone 2 – Commissioner Troy Kent

Zone 4 – Commissioner Rob Littleton

VIRTUAL MEETING

www.ormondbeach.org/virtualmeeting; www.ormondbeach.org/july28ccmtg

Phone: 386-677-0311

Web: www.ormondbeach.org

1. **CALL TO ORDER**
2. **INVOCATION**
3. **PLEDGE OF ALLEGIANCE**
4. **ADOPTION OF FY 2020-2021 TENTATIVE MILLAGE RATE **APPROVED****
 - A. **RESOLUTION NO. 2020-79:** A RESOLUTION ADOPTING PROPOSED MILLAGE RATES FOR THE 2020-2021 FISCAL YEAR; ESTABLISHING THE DATE, TIME AND PLACE FOR THE FIRST PUBLIC HEARING ON THE PROPOSED MILLAGE RATES AND THE TENTATIVE BUDGET; DIRECTING COMMUNICATION; EXPRESSING LEGISLATIVE INTENT; AND SETTING FORTH AN EFFECTIVE DATE.
Staff Contact: Kelly McGuire, Finance Director (386-676-3226)
5. **AUDIENCE REMARKS - REGARDING ITEMS NOT ON THE AGENDA**
6. **APPROVAL OF MINUTES**
 - A. Minutes from City Commission meeting – June 9, 2020 **APPROVED**
7. **CONSENT AGENDA**

The action proposed is stated for each item on the Consent Agenda. Unless a City Commissioner removes an item from the Consent Agenda, no discussion on individual items will occur and a single motion will approve all items.

- A. **RESOLUTION NO. 2020-80:** A RESOLUTION ACCEPTING A BID FROM INSIGHT PUBLIC SECTOR, INC., FOR PROVISION OF A MICROSOFT SOFTWARE LICENSING RENEWAL, UNDER BID NO. 2020-20; AUTHORIZING THE EXECUTION OF A MICROSOFT PROGRAM SIGNATURE FORM AND PAYMENT THEREFOR; REJECTING ALL OTHER BIDS; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: Ned Huhta, IT Manager (386-615-7031) **APPROVED**

- B. **RESOLUTION NO. 2020-81:** A RESOLUTION APPROVING AND ADOPTING A MASTER PARKS LIST AND HOURS OF OPERATION FOR EACH PARK; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: Randal Hayes, City Attorney (386-676-3217)
APPROVED

- C. **RESOLUTION NO. 2020-82:** A RESOLUTION AUTHORIZING THE APPROVAL OF A PURCHASE OF TWO PIERCE ENFORCER PUMPER FIRE TRUCKS AND RELATED EQUIPMENT FROM TEN-8 FIRE EQUIPMENT, INC. USING FLORIDA SHERIFFS ASSOCIATION BID NO. FSA20-VEF14.0; AND A SOLE SOURCE PROCUREMENT; DECLARING CERTAIN VEHICLES TO BE SURPLUS PROPERTY; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: Kevin Gray, Public Works Operations Manager (386-676-3577) **APPROVED**

- D. **RESOLUTION NO. 2020-83:** A RESOLUTION AUTHORIZING THE EXECUTION OF A MASTER LEASE-PURCHASE AGREEMENT WITH PNC EQUIPMENT FINANCE, LLC, AND ALL OTHER PAPERS NECESSARY AND INCIDENTAL THERETO, REGARDING THE PURCHASE OF TWO PIERCE ENFORCER PUMPER FIRE TRUCKS AND RELATED EQUIPMENT; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: Kelly McGuire, Finance Director (386-676-3226)
APPROVED

- E. **RESOLUTION NO. 2020-84:** A RESOLUTION AUTHORIZING THE EXECUTION OF AN INTERLOCAL AGREEMENT FOR THE TRANSFER AND PROVISION OF RECLAIMED WATER BY AND BETWEEN THE CITY OF HOLLY HILL AND THE CITY OF ORMOND BEACH; PROVIDING CONDITIONS FOR THE TRANSFER AND RECLAIMED WATER; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: Shawn Finley, Public Works Director (386-615-7049)
APPROVED

- F. **RESOLUTION NO. 2020-85:** A RESOLUTION ACCEPTING A BID FROM PACE ANALYTICAL SERVICES, LLC FOR LABORATORY SERVICES REGARDING WATER AND WASTEWATER FACILITY SAMPLE TESTING AND LAB ANALYSIS, UNDER BID NO. 2020-23; AUTHORIZING THE EXECUTION OF A CONTRACT AND PAYMENT THEREFOR;

REJECTING ALL OTHER BIDS; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: Shawn Finley, Public Works Director (386-615-7049)
APPROVED

- G. **RESOLUTION NO. 2020-86:** A RESOLUTION AUTHORIZING THE EXECUTION OF A JOINT PARTICIPATION AGREEMENT WITH THE FLORIDA DEPARTMENT OF TRANSPORTATION REGARDING THE GRANADA MID-BLOCK LIGHTING ENHANCEMENTS PROJECT ON GRANADA BLVD. BETWEEN LEWIS AND BEACH STREETS; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: Shawn Finley, Public Works Director (386-615-7049)
APPROVED

- H. **RESOLUTION NO. 2020-87:** A RESOLUTION ACCEPTING A BID FROM DANA SAFETY SUPPLY FOR THE PROVISION OF EMERGENCY LIGHT BAR PACKAGES ON AN AS-NEEDED BASIS, UNDER BID NO. 2020- 11; AUTHORIZING THE EXECUTION OF A CONTRACT AND PAYMENT THEREFOR; AUTHORIZING THE EXECUTION OF A WORK AUTHORIZATION FOR THE PURCHASE OF SIX LIGHT BAR PACKAGES; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: Kevin Gray, Public Works Operations Manager (386-676-3577) **APPROVED**

- I. **RESOLUTION NO. 2020-88:** A RESOLUTION ACCEPTING A PROPOSAL FROM A.M. WEIGEL CONSTRUCTION, INC. TO PROVIDE CONSTRUCTION MANAGEMENT SERVICES REGARDING THE CASEMENTS ROCKEFELLER ROOM RENOVATIONS PROJECT; AUTHORIZING THE EXECUTION OF A WORK AUTHORIZATION THERETO; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: Shawn Finley, Public Works Director (386-615-7049)
APPROVED

- J. **Request for Qualifications - Construction Management At Risk for Underground Utility Services**

Staff Contact: Shawn Finley, Public Works Director (386-615-7049)

Disposition: Approve as recommended in the City Manager memorandum dated July 28, 2020. **APPROVED**

- K. **Invitation to Bid - Pressure Main Cleaning Services**

Staff Contact: Shawn Finley, Public Works Director (386-615-7049)

Disposition: Approve as recommended in the City Manager memorandum dated July 28, 2020. **APPROVED**

- L. **Request for Proposals - Utilities Motor And Pump Repair Services**

Staff Contact: Shawn Finley, Public Works Director (386-615-7049)

Disposition: Approve as recommended in the City Manager memorandum dated July 28, 2020. **APPROVED**

M. FY 2019-2020 Edward Byrne Memorial Justice Assistance Grant (JAG) Countywide Distribution

Staff Contact: Loretta Moisio, Grants Coordinator (386-676-3315)

Disposition: Approve as recommended in the City Manager memorandum dated July 28, 2020. **APPROVED**

N. Request for Proposals - Parks & Recreation Master Plan Update

Staff Contact: Shawn Finley, Public Works Director (386-615-7049)

Disposition: Approve as recommended in the City Manager memorandum dated July 28, 2020. **APPROVED**

O. Auto Renew Contract - Stanley Steamer Display

Staff Contact: Robert Carolin, Leisure Services Director (386-676-3279)

Disposition: Approve as recommended in the City Manager memorandum dated July 28, 2020. **APPROVED**

8. PUBLIC HEARINGS

A. ORDINANCE NO. 2020-08: AN ORDINANCE AMENDING THE UTILITIES ELEMENT AND RECREATION AND OPEN SPACE ELEMENT OF THE COMPREHENSIVE PLAN REGARDING THE USE OF TWO (2) PARCELS OF CITY OWNED LAND AT THE INTERSECTION OF AIRPORT ROAD AND WEST GRANADA BOULEVARD; PROVIDING FOR THE TRANSMISSION OF COPIES OF THE NOTICE AND AMENDMENT TO THE STATE REVIEWING AGENCIES, THE COUNTY OF VOLUSIA, AND ANY OTHER LOCAL GOVERNMENT OR GOVERNMENTAL AGENCY REQUESTING A COPY; PROVIDING FOR PUBLIC HEARINGS; PROVIDING FOR CONFLICTING ORDINANCES; AND SETTING FORTH AN EFFECTIVE DATE. **(SECOND READING)**

Staff Contact: Steven Spraker, Planning Director (386-676-3341)
APPROVED ON SECOND READING

B. ORDINANCE NO. 2020-28: AN ORDINANCE AMENDING CHAPTER 1, GENERAL ADMINISTRATION, ARTICLE II, ADMINISTRATION AND ENFORCEMENT, SECTION 1-14, DEVELOPMENT ORDERS AND BUILDING PERMITS, OF THE LAND DEVELOPMENT CODE TO (A) CREATE AN EXPIRATION DATE AND REQUIRED INSPECTION TIMEFRAMES FOR THE SITE INSPECTION (SPRC) ENGINEERING PERMIT, (B) REQUIRE THE ELECTRONIC SUBMITTALS OF BUILDING PERMITS, (C) REQUIRE BUILDING REVIEWS WITHIN THIRTY (30) CALENDAR DAYS OF A COMPLETE SUBMITTAL, AND (D) CREATE AN ADMINISTRATIVE VARIANCE SECTION THAT IS CONSISTENT WITH SECTION 4-03 OF THE LAND DEVELOPMENT CODE; REPEALING ALL

INCONSISTENT ORDINANCES OR PARTS THEREOF; PROVIDING FOR SEVERABILITY; AND SETTING FORTH AN EFFECTIVE DATE. **(SECOND READING)**

Staff Contact: Steven Spraker, Planning Director (386-676-3341)
APPROVED ON SECOND READING

- C. **ORDINANCE NO. 2020-29:** AN ORDINANCE AMENDING CHAPTER 1, GENERAL ADMINISTRATION, ARTICLE III, DEFINITIONS AND ACRONYMS, SECTION 1-22, DEFINITIONS OF TERMS AND WORDS AND CHAPTER 3, PERFORMANCE STANDARDS, ARTICLE III, OFF STREET PARKING, CIRCULATION AND LOADING, SECTION 3-26, OFF STREET PARKING REQUIREMENTS, OF THE LAND DEVELOPMENT CODE TO ALLOW ELECTRIC VEHICLE CHARGING STATIONS WITHIN PARKING LOTS; REPEALING ALL INCONSISTENT ORDINANCES OR PARTS THEREOF; PROVIDING FOR SEVERABILITY; AND SETTING FORTH AN EFFECTIVE DATE. **(SECOND READING)**

Staff Contact: Steven Spraker, Planning Director (386-676-3341)
APPROVED ON SECOND READING

- D. **ORDINANCE NO. 2020-30:** AN ORDINANCE AMENDING CHAPTER 2, DISTRICT AND GENERAL REGULATIONS, ARTICLE III, GENERAL REGULATIONS, SECTION 2-50, ACCESSORY USES, SUBSECTION (N) FENCES AND WALLS OF THE LAND DEVELOPMENT CODE TO (A) ADD LANGUAGE PROHIBITING CHAIN LINK FENCING IN COMMERCIAL ZONING DISTRICTS CONSISTENT WITH SECTION 3-68 OF THE LAND DEVELOPMENT CODE, (B) ALLOW THE ABILITY FOR WALL HEIGHTS OF EIGHT FEET (8') IN HEIGHT WHERE A NON-RESIDENTIAL USE ABUTS SINGLE-FAMILY USES, (C) MODIFY THE TEMPORARY CONSTRUCTION FENCING STANDARDS; REPEALING ALL INCONSISTENT ORDINANCES OR PARTS THEREOF; PROVIDING FOR SEVERABILITY; AND SETTING FORTH AN EFFECTIVE DATE. **(SECOND READING)**

Staff Contact: Steven Spraker, Planning Director (386-676-3341)
APPROVED ON SECOND READING

- E. **ORDINANCE NO. 2020-31:** AN ORDINANCE AMENDING CHAPTER 2, DISTRICT AND GENERAL REGULATIONS, ARTICLE III, GENERAL REGULATIONS, SECTION 2-50, ACCESSORY USES, SUBSECTION (R) GENERATORS, OF THE LAND DEVELOPMENT CODE TO ESTABLISH A FIVE FOOT (5') SETBACK IN RESIDENTIAL ZONING DISTRICTS IN THE REAR YARD FOR GENERATORS; REPEALING ALL INCONSISTENT ORDINANCES OR PARTS THEREOF; PROVIDING FOR SEVERABILITY; AND SETTING FORTH AN EFFECTIVE DATE. **(SECOND READING)**

Staff Contact: Steven Spraker, Planning Director (386-676-3341)
APPROVED ON SECOND READING

- F. **ORDINANCE NO. 2020-32:** AN ORDINANCE AMENDING CHAPTER 3, PERFORMANCE STANDARDS, ARTICLE III, OFF-STREET PARKING, CIRCULATION AND LOADING, SECTION 3-27, REDUCTION IN PARKING SPACES, OF THE LAND DEVELOPMENT CODE TO INCORPORATE EXISTING PARKING SPACE REDUCTIONS IN MULTI-MODAL CORRIDORS INTO SECTION 3-27, REDUCTION IN PARKING SPACES, OF THE LAND DEVELOPMENT CODE; REPEALING ALL INCONSISTENT ORDINANCES OR PARTS THEREOF; PROVIDING FOR SEVERABILITY; AND SETTING FORTH AN EFFECTIVE DATE. **(SECOND READING)**

Staff Contact: Steven Spraker, Planning Director (386-676-3341)
APPROVED ON SECOND READING

- G. **ORDINANCE NO. 2020-33:** AN ORDINANCE AMENDING CHAPTER 4, PLAN REVIEW AND SUBDIVISION, ARTICLE I, SITE PLAN REVIEW PROCEDURES, SECTION 4-06, INFORMATION TO BE INCLUDED IN SITE PLAN APPLICATION, OF THE LAND DEVELOPMENT CODE TO REQUIRE THE ELECTRONIC SUBMITTAL OF SITE PLANS TO THE SITE PLAN REVIEW COMMITTEE; REPEALING ALL INCONSISTENT ORDINANCES OR PARTS THEREOF; PROVIDING FOR SEVERABILITY; AND SETTING FORTH AN EFFECTIVE DATE. **(SECOND READING)**

Staff Contact: Steven Spraker, Planning Director (386-676-3341)
APPROVED ON SECOND READING

- H. **ORDINANCE NO. 2020-38:** AN ORDINANCE AMENDING PARAGRAPH C, OFFICIAL ZONING MAP, OF SECTION 2-01, ESTABLISHED, OF ARTICLE 1, ESTABLISHMENT OF ZONING DISTRICTS AND OFFICIAL ZONING MAP, OF CHAPTER 2, DISTRICT AND GENERAL REGULATIONS, OF THE CITY OF ORMOND BEACH LAND DEVELOPMENT CODE, BY AMENDING THE OFFICIAL ZONING MAP TO REZONE REAL PROPERTY AS A RESULT OF THE COMPREHENSIVE PLAN AMENDMENTS THAT IMPLEMENTED THE PROVISIONS OF THE FIRST AMENDED INTERLOCAL SERVICE BOUNDARY AGREEMENT (ISBA) BETWEEN THE CITY OF ORMOND BEACH AND THE COUNTY OF VOLUSIA; AUTHORIZING REVISION OF THE OFFICIAL ZONING MAP; REPEALING ALL INCONSISTENT ORDINANCES OR PARTS THEREOF; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: Steven Spraker, Planning Director (386-676-3341)
APPROVED ON FIRST READING

- I. **ORDINANCE NO. 2020-39:** AN ORDINANCE AMENDING PARAGRAPH C, OFFICIAL ZONING MAP, OF SECTION 2-01, ESTABLISHED, OF ARTICLE I, ESTABLISHMENT OF ZONING DISTRICTS AND OFFICIAL ZONING MAP, OF CHAPTER 2, DISTRICT AND GENERAL REGULATIONS, OF THE CITY OF ORMOND BEACH LAND DEVELOPMENT CODE, BY AMENDING THE OFFICIAL ZONING MAP TO REZONE CERTAIN REAL PROPERTY TOTALING 0.18± ACRES LOCATED AT 806 CORDOVA AVENUE FROM VOLUSIA COUNTY R-5 (URBAN SINGLE-FAMILY RESIDENTIAL) TO ORMOND BEACH R-3 (SINGLE-FAMILY MEDIUM DENSITY), AUTHORIZING REVISION OF OFFICIAL ZONING MAP; REPEALING ALL INCONSISTENT ORDINANCES OR PARTS THEREOF; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: Steven Spraker, Planning Director (386-676-3341)

APPROVED ON FIRST READING

9. SECOND READING OF ORDINANCES

- A. **ORDINANCE NO. 2020-34:** AN ORDINANCE ANNEXING ONE PARCEL OF REAL PROPERTY INTO THE CITY OF ORMOND BEACH, SAID PROPERTY BEING GENERALLY LOCATED ALONG THE WEST SIDE OF CLYDE MORRIS BOULEVARD APPROXIMATELY 650 LINEAR FEET SOUTH OF THE INTERSECTION OF CLYDE MORRIS BOULEVARD AND HAND AVENUE BEING COMMONLY LOCATED AT 350 CLYDE MORRIS BOULEVARD (PARCEL ID NO.: 4229-00-00-0040); SETTING FORTH ZONING PRIVILEGES AND OBLIGATIONS REGARDING THE PROPERTY; REDEFINING THE TERRITORIAL BOUNDARIES OF THE CITY OF ORMOND BEACH TO INCLUDE THE PROPERTY; REDESIGNATING THE BOUNDARIES OF ZONE 4 OF THE CITY OF ORMOND BEACH TO INCLUDE THE PROPERTY; PROVIDING FOR TRANSMISSION; PROVIDING FOR SEVERABILITY; AND SETTING FORTH AN EFFECTIVE DATE. **(SECOND READING)**

Staff Contact: Steven Spraker, Planning Director (386-676-3341)

APPROVED ON SECOND READING

- B. **ORDINANCE NO. 2020-35:** AN ORDINANCE AMENDING CHAPTER 7, BOATS, DOCKS AND WATERWAYS OF THE CITY OF ORMOND BEACH CODE OF ORDINANCES, BY ADDING A NEW ARTICLE TO BE NUMBERED AND ENTITLED ARTICLE III, CASSEN PARK BOAT DOCK; AND SETTING FORTH AN EFFECTIVE DATE. **(SECOND READING)**

Staff Contact: Randal Hayes, City Attorney (386-676-3217)

APPROVED ON SECOND READING

10. REPORTS, SUGGESTIONS, REQUESTS

11. ADJOURNMENT

