

**ORMOND BEACH  
BUDGET ADVISORY BOARD  
REGULAR MEETING**

**January 29, 2020  
City Hall Training Room  
22 South Beach Street  
Ormond Beach, FL**

**5:00 P.M.**

**Call To Order – Roll Call**

Members present were, Scott Owens Cichon, Hannoush, Bill Harper and Ken Kimble. Excused was Rafael Ramirez

Staff present were: Finance Director Kelly McGuire, Assistant Finance Director Chris Byle, Commissioner Rob Littleton and Recording Secretary Shā Moss.

**Nomination for Chairman**

Ms. McGuire asked for nomination for Chairman

Ms. McGuire noted Mr. Ramirez was Chairman last year and Mr. Kimble was Vice Chairman. She also noted Mr. Kimble had been Chairman in previous years.

**Mr. Hannoush moved, seconded by Mr. Kimble to nominated Mr. Harper as Chairman. The motion passed unanimously.**

**Nomination for vice-Chairman**

Mr. Harper called for nominations for Vice-Chairman

**Mr. Harper moved, seconded by Mr. Kimble to nominate Mr. Hannoush as Vice-Chairman. The motion passed unanimously.**

**Approval of Minutes – May 29, 2019 and July 10, 2019**

**Mr. Kimble moved, seconded by Mr. Harper to accept the minutes of May 29, 2019 and July 10, 2019. The motion passed unanimously.**

**Public Comments**

None

## **Review of Roberts Rules of Order and Sunshine Law**

Ms. McGuire stated that the Budget Advisory Board was an advisory board to the City Commission and was required to uphold the Sunshine Law. She stated that the current group had been on the board for a period of time and knew the rules, but reiterated that anything discussed before this board had to be done in a public meeting and anything coming before the board or anything that may come before the board in the foreseeable future, also had to be in a public meeting. She stated that there was no prohibition in talking to staff outside of a public meeting

## **Tentative Budget Calendar**

Ms. McGuire stated the board has been meeting on the last Wednesdays of the month at 5:00 p.m. and asked if they wanted to continue with that schedule. She further noted that the board also attended the Financial Trends Workshop with the City Commission, and that is scheduled before the 2<sup>nd</sup> City Commission meeting in March. We will provide the board with the exact date.

Ms. McGuire stated there will be a regular meeting in February, the Financial Trends Workshop in March, April and May will be the regular meetings and June the meeting is moved a little for recommendations to the proposed budget. She asked them to think about what they want to discuss at the next meeting.

Mr. Hannoush asked whether everything in the budget was on the table; wherein Ms. McGuire answered yes.

Ms. McGuire further stated anything budgetary related that the board wanted to review, staff will bring the details and then make recommendations to the City Commission.

Ms. McGuire noted in the past the board has picked a few things to review, such as the fire trucks last year and it gives the City Commission a sense that the board is not just skimming the budget. She noted the programs and fees being charged by Leisure Services has been reviewed in the past and recommendations were made. Ms. McGuire stated the board has also looked at the Fleet Operations over the years.

## **Other Business**

Mr. Harper asked what the status was with FEMA.

Mr. Byle stated there was a remaining PW (Project Worksheet) for Hurricane Matthew in the amount of \$650,000 which was for the damage to the downtown lighting and lighting

at the ballfields. It had been at the FEMA level for about ten months and has now been at the State level for about ten months and we are responding to their questions and waiting. We received about \$6.5 million for that hurricane. Regarding Hurricane Irma, we received a lot back compared to Hurricane Matthew. There were the pier repairs which is at the last step and FEMA is getting ready to do the environmental review. The debris was another high cost at about \$2.1 million and the fees received was about \$1.3 million and we have already been reimbursed for that. Mr. Byle stated we received information that the State is moving forward for the remaining \$650,000. For Hurricane Dorian, there was about \$50,000 in damage and there was a meeting earlier today. Though it didn't hit us, there was a lot of prep work such as sand bags, pump rentals and staff labor.

Mr. Hannoush asked about the status of the reserve; wherein Ms. McGuire answered that they were about 17% of the general fund which was about \$5 million.

Mr. Hannoush asked were the two fire trucks through a lease.

Ms. McGuire stated they were both lease purchases, so if we carry through the end of the ten years, the City would own them. The lease purchase was \$50,000 per year for each totaling \$500,000.

**Next Meeting Date – February 26, 2019**

**Adjournment** – The meeting adjourned at 5:20 p.m.

Respectfully Submitted,

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Shā Moss, Recording Secretary

ATTEST:

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Bill Harper, Chairman