

City of Ormond Beach Memorandum

To: Honorable Mayor and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report – EXECUTIVE SUMMARY
Date: March 27, 2020

1. City Manager: **Page 1**

City Manager

Reviewed and prepared with staff as follows:

- Teleconference with senior staff
- COVID-19 planning

Spoke to, attended and/or met with:

- Participated in various conference calls throughout the week relating to COVID-19

2. Community Development: **Page 1**

- There was a telephone conference with City staff regarding the Volusia County Schools concept of the consolidation of Ortona and Osceola Elementary Schools into one new school. There is a School Board workshop (electronic/virtual) scheduled for April 14 and School Board staff are finalizing the packet. Three concepts were shared at the telephone conference:
 1. Osceola temporary site: Under this scenario, Ortona would be re-built and there would be temporary classrooms/portables to serve the re-located Ortona students.
 2. Osceola occupied site: Re-build of Osceola Elementary with the children at the school. The construction would be phased.
 3. Osceola un-occupied site: Re-build of Osceola Elementary with the children relocated off-site for the construction period.

3. Economic Development: **Page 3**

4. Airport **Page 4**

5. Finance: **Page 4**

6. Fire: **Page 5**

7. Human Resources **Page 6**

8. Information Technology: **Page 6**

- Notable Events: COVID-19: New virtual servers were built, configured, and implemented, more than doubling the capacity of usable remote connections. IT has been working with staff to test and train teleworking processes. Training laptops have been re-purposed to supplement some of the new telecommuting workforce that did not have sufficient equipment.

9. Leisure Services: **Page 7**

10. Police: **Page 9**

- Community Services/Animal Control. **Page 9**
- Criminal Investigations. **Page 9**

- Operations – Summary of specific crimes. **Page 10**
- Neighborhood Improvement. **Page 12**

11. Public Works **Page 12**

- Engineering: **Page 12**
- Environmental Management Division: **Page 14**
 - Street Maintenance/Asphalt/Concrete. **Page 14**
 - Forestry. **Page 14**
 - Stormwater Maintenance. **Page 14**
- Fleet Operations: **Page 15**
- Utilities: **Page 15**

12. Support Services/City Clerk **Page 17**