

**MINUTES
CITY OF ORMOND BEACH
LEISURE SERVICES ADVISORY BOARD**

February 12, 2020

7:00 PM

Performing Arts Center Conference Room
399 N. US 1
Ormond Beach, Florida

I. Call to Order

The meeting was called to order by Vice Chairman Shannon Julien at 7:04PM.

II. Roll Call

Kelly Britto took roll call. Members present were: Rick Boehm, Lucy Jackman, Shannon Julien, Barbara Kelly, Doug Thomas, Lori Tolland, and Brian Nave. Jeremy Kiel, Andrea Bolles, Doug Wigley and Mike Mitchener were excused.

Also present were: Robert Carolin, Leisure Services Director, and Kelly Britto, Recording Secretary.

III. Approval of January 8, 2020 Minutes

Lori Tolland made a motion to approve the minutes as written, seconded by Barbara Kelly. All were in favor.

IV. Fit USA Manufacturing

Troy Olson, the CEO of Fit USA Manufacturing came to the Leisure Service Advisory Board meeting to provide information to the members about his company. Fit USA is a full package apparel production company. Their major areas of focus are sublimation, cut/sew, pattern making and grading. They are located in Ormond Beach and all orders are done "in house" from beginning to the end of the process. Troy Olson explained that there is not a quantity requirement for orders and the turn around time to complete a sample is usually a few hours. He invited the board to come to the facility for a walk thru and handed out his business card.

V. Master Plan Study

Lori Tolland opened the conversation about the Master Plan Study. She has been questioned by commissioners to see when we are on updating the plan. The Director of Leisure Services, Robert Carolin explained that we have completed the rough draft of the RFP that will go out for solicitation for bids. Lori Tolland asked when the RFP is set to go in front of the Commission and Robert Carolin said it was set for the last meeting in March, possibly the first meeting in April.

VI. Board Member Updates

Doug Thomas-No update

Lori Tolland-George Postell says the girls are getting ready to go to the 2nd Qualifier in Jacksonville. There are 3 open gyms per month. The kids are really enjoying it.

Shannon Julien-None

Rick Boehm-Asked when the dedication of The Dwight Durant field. Robert Carolin said that he is working with Mr. DuRant on a date that works with his schedule.

Barbara Kelly- Pride Football registration starts March 15th.

Lucy Jackman-Met with all the Commissioners to discuss the Performing Arts Center Renovations project. Commissioner Littleton volunteered to handle all the mailings of the brochures. Last week there was 21 mailings that went out which included a brochure, a handwritten letter, an envelope. In June we are going to apply for the Daytona Beach Racing & Recreational grant. We are still working with Kaleb Lee for a fundraiser, finalizing a date. Theresa Lieberman joined The Friends of Performing Arts Center board.

Brian Nave- None

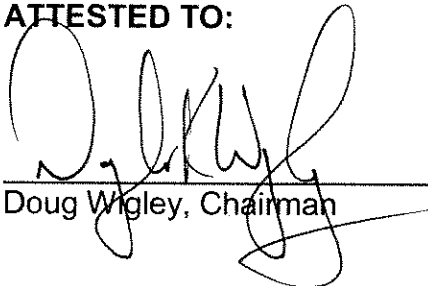
IX. Director's Update

Next month we need to start putting together what we want on the 5 year CIP Plan and if you have any funding sources, I would need to know also.

X. The next Leisure Services Advisory Board meeting is scheduled for Wednesday, March 11, 2020 at 7pm in the Leisure Services Conference Room.

XI. There being no further business, the meeting adjourned at 8:20 PM.

ATTESTED TO:



Doug Wigley, Chairman

SUBMITTED BY:



Kelly Britto, Recording Secretary