

**City of Ormond Beach Land Development Code, Section 3-46, Temporary Signs**

Sign Type	Number of Signs	Maximum sign size in Square Feet (SF)	Height <sup>1</sup>	Time allowed	Permit/Registration Requirements and additional standards
1. Temporary commercial sign with Active Building Permit in Non-Residential Zoning Districts	1 per contractor	32 SF	8 feet	Remove within 7 days following issuance of Certificate of Occupancy.	1. 3 ft. setback 2. Permit required.
2. Temporary commercial sign with an approved unexpired site plan or actively under SPRC Review in Non-Residential Zoning Districts	1	32 SF	8 feet	Remove within 7 days of expiration of site plan approval or issuance of Certificate of Occupancy.	1. 3 ft. setback. 2. Permit required.
3. Temporary commercial sign in Non-Residential Zoning Districts	1 per business	64 SF	None	14 days for 4 times a year, totaling 56 days.	1. 3 ft. setback 2. Permit required. 3. Must also meet code requirements for Special Events and Outdoor Activity, where applicable.
4. Temporary Real Estate Sign in Nonresidential zoning district	> 250 frontage— 1	32 SF	8 feet	1. Displayed while for sale, rent or lease. 2. Remove within 7 days of closing, signing lease, or expiration of listing contract.	Permit required if over 16 SF. 3 foot setback from property line. 100 ft. separation between signs on same property. Can combine street frontage allowances into one sign.
5. Temporary Real Estate Sign in Single-family zoning districts (REA, RR, SR, R1, R2, R2.5 R3, NP and T2)	< 251 frontage— 2	6 SF	8 feet		
6. Temporary Real Estate Sign in Multifamily zoning districts of R4, R5, and R6	< 501 frontage— 3 < 751 frontage— 4	16 SF	8 feet		

7. Temporary noncommercial signs in single-family, two-family and multifamily zoning districts	6	6 SF	6 feet	If related to an event, remove 7 days after event.	1. Sign permit not required. 2. Shall not be attached to or painted on the principal or accessory structure. 3. 15 ft. separation between signs. 4. Can combine sign allowance into one sign in nonresidential zoning districts.
8. Temporary noncommercial signs in nonresidential zoning districts	8 per business	64 SF/128 SF maximum total sign area	none		

Footnotes: <sup>1</sup> Not applicable to flagpoles.

- (a) Display of temporary sign requires permission of real property owner. A temporary sign on any parcel shall not be maintained if the placement of the same does not have the permission of the owner of real property.
- (b) A temporary sign must not display any lighting or illuminations that flash, move, rotate, scintillate, blink, flicker, or vary in intensity of color.
- (c) A temporary sign must not incorporate fluorescent color or exhibit fluorescence.
- (d) A temporary sign must not obstruct the view of a permanent sign as viewed from any public road, street or highway or any public sidewalk, and must not obstruct the vision between pedestrians and vehicles using the public right-of-way, including, but not restricted to, those meeting intersection visibility requirements.
- (e) A temporary sign may display multiple independent messages on any portion of the sign surface of a temporary sign.
- (f) Temporary non-commercial signs are not subject to permitting. A temporary commercial sign requires a permit, except for signs under 16 square feet on property for sale or lease.
- (g) A-frame signage. A business is permitted one six (6) square foot sign meeting the following requirements:
  - (1) Where less than a two-foot (2') setback exists between a business and the existing public rights-of-way, an A-frame sign may be placed upon a sidewalk within the public right-of-way closest to the business entry.
  - (2) Where a business has a setback from the public rights-of-way, such sign may be placed upon the interior sidewalk closest to the business entry. Where no sidewalk exists, such placement may occur in front of the business but must remain outside of required parking, drive aisles, and buffers.

- (3) A permit shall be required, and the permit number shall be placed upon the sign for easy identification. Each year thereafter, a renewal fee shall be required for such sign.
- (4) Design materials shall be of wood, aluminum, heavy gauge plastic or metal and may include a chalkboard, but must be sturdy enough to withstand reasonable wind loading conditions without blowing over.
- (5) A letter of authorization from the owner or management entity shall be required for a business tenant.
- (6) All A-frame signs shall provide a four-foot (4') clear area for all sidewalks. Where business entry doors swing out over the sidewalk, there shall be a clear zone for placement of A-frame signage of at least five (5') feet.
- (7) Signs shall be removed from the sidewalk when the business is closed.
- (8) When such sign extends past the property line, proof of liability insurance must be provided to the City, and an indemnity agreement must be filed with the permitting agency indicating the entity that has jurisdiction of the rights-of-way is held harmless.

(Ord. No. 2012-21, § 1, 6-5-2012; Ord. No. 2018-11, § 4, 5-15-2018)