

**MINUTES  
CITY OF ORMOND BEACH  
LEISURE SERVICES ADVISORY BOARD**

**January 8, 2020**

**7:00 PM**

Performing Arts Center Conference Room  
399 N. US 1  
Ormond Beach, Florida

**I. Call to Order**

The meeting was called to order by Chairman Doug Wigley at 7:05PM.

**II. Roll Call**

Kelly Britto took roll call. Members present were: Rick Boehm, Robert Bowling, Lucy Jackman, Shannon Julien, Barbara Kelly, Mike Mitchener, Doug Thomas, Lori Tolland, and Doug Wigley. Jeremy Kiel, Andrea Bolles, and Brian Nave were excused.

Also present were: Robert Carolin, Leisure Services Director, and Kelly Britto, Recording Secretary.

**III. Approval of November 13, 2019 Minutes**

Mike Mitchener made a motion to approve the minutes as written, seconded by Lucy Jackman. All were in favor.

**IV. Nomination and Selection of Chairman**

A motion was made by Mike Mitchener to nominate Doug Wigley as chairman. The Leisure Services Director, Robert Carolin asked the board if there was any other nominations or any further discussion. Robert Carolin called for a vote and all were in favor and the motion was passed unanimously.

**V. Nomination and Selection of Vice Chairman**

Doug Wigley opened the conversation about nominations for vice chairman. Rick Boehm nominated Shannon Julien. Robert Bowling seconded the motion. The motion passed unanimously.

**VI. Attendance Requirements for Leisure Services Advisory Board**

Doug Wigley opened the conversation by stating the attendance has been poor and asked the Leisure Services Director, Robert Carolin to go over the rules. Robert Carolin explained the importance of board members to attend meetings. We need to hold at least six meetings during the year. Recommendations were welcome if the time of meeting needed to be changed to help with scheduling conflicts. Doug Thomas suggested we ask our Legal Department if the board members were able to phone in for the meetings if they weren't able to attend. The board members agreed that it would help to meet the monthly quorum requirement. Doug Wigley added that he will be sending out a letter to the board members in regards to attendance requirements per the City and that we will confirm with the Legal Department if the board members could phone conference into the meeting. Lori Tolland

asked if we can send out the bylaws to the board members and a list of accomplishments for the last 5 years by Leisure Services.

### VIII. Board Member Updates

**Doug Thomas**-No update

**Mike Mitchener**-No update

**Lori Tolland**-George Postell says they added a bigger monitor in the viewing room for parents to watch their children. He is very pleased with the new set of bars.

**Shannon Julien**-Asked the board for an update on the plan for the church the City purchased. It is still to be determined if it will be renovated or demolished. There is still discussion if it will be a civic center or a community center.

**Rick Boehm**-The Daytona Beach Racing & Recreational Facilities District meeting for the new gym at South Ormond Neighborhood Center is January 26<sup>th</sup>. We will know by January 28<sup>th</sup> if we were approved for the grant.

**Barbara Kelly**-Pride Football 6U, 8U, 12U, and 14U teams made it to the playoffs and won. The 6U, 8U, and 12U won the conference. The 6U is 1<sup>st</sup> in the nation and 8U and 12U were 5<sup>th</sup> in the nation.

**Lucy Jackman**-The Friends of the Performing Arts Center is in need for more board members. The brochures for the Performing Arts Center Renovations are done. A meeting has been requested with the Mayor and Dwight Shelby to give updates on the fundraising for the renovations of the Performing Arts Center. We are setting up a fundraiser with Kaleb Lee in July and waiting to see if his manager accepts the proposed fee we offered.

**Robert Bowling**- Getting ready to open up spring registration. Numbers are up. We are doing more social media marketing. The traveling competitive teams have two female coaches for the first time.

**Doug Wigley**- Spring baseball and softball registration is starting up. We are hoping for a big season.

### IX. Director's Update

A pre-construction meeting is coming up for Softball Field 7. Cassen Dock is coming to completion. The basketball season is up and running. Please continue to read your updates as they come in.

X. The next Leisure Services Advisory Board meeting is scheduled for Wednesday, February 12, 2020 at 7pm in the Leisure Services Conference Room.

XI. There being no further business, the meeting adjourned at 8:26 PM.

**ATTESTED TO:**

**SUBMITTED BY:**

  
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Doug Wigley, Chairman

  
\_\_\_\_\_  
Kelly Britto, Recording Secretary

SHANNON RUBY JULIEN  
FOR DOUG 2-12-20