

**MINUTES  
ORMOND BEACH CITY COMMISSION  
HELD AT CITY HALL COMMISSION CHAMBERS**

---

**November 19, 2019**

**7:00 p.m.**

**Commission Chambers**

---

Present were: Mayor Bill Partington, Commissioners Dwight Selby, Troy Kent, Susan Persis, and Rob Littleton, City Manager Joyce Shanahan, Assistant City Manager Claire Whitley, City Attorney Randy Hayes, and City Clerk Colby Cilento.

**A G E N D A**

- 1. CALL TO ORDER**
- 2. INVOCATION**
- 3. PLEDGE OF ALLEGIANCE**
- 4. AUDIENCE REMARKS - REGARDING ITEMS NOT ON THE AGENDA**
- 5. APPROVAL OF MINUTES**

A. Minutes from City Commission meeting – November 5, 2019

**6. CONSENT AGENDA**

The action proposed is stated for each item on the Consent Agenda. Unless a City Commissioner removes an item from the Consent Agenda, no discussion on individual items will occur and a single motion will approve all items.

- A. **RESOLUTION NO. 2019-204:** A RESOLUTION ACCEPTING THE PROPOSAL OF NEWKIRK ENGINEERING, INC., FOR CONSTRUCTION ADMINISTRATION SERVICES REGARDING THE GRANADA BOULEVARD MEDIAN LANDSCAPE IMPROVEMENTS PROJECT; AUTHORIZING THE EXECUTION OF AN AGREEMENT AND PAYMENT THEREFOR; REJECTING ALL OTHER PROPOSALS; AND SETTING FORTH AN EFFECTIVE DATE.

*Staff Contact: Shawn Finley, City Engineer (386-615-7049)*

- B. **RESOLUTION NO. 2019-205:** A RESOLUTION AUTHORIZING THE SOLE SOURCE PROCUREMENT OF PUMPING AND CONTROLS EQUIPMENT AND REPAIR SERVICES FROM XYLEM WATER SOLUTIONS USA, INC. FOR THE CITY'S WASTEWATER COLLECTION SYSTEM LIFT STATIONS; AND SETTING FORTH AN EFFECTIVE DATE.

*Staff Contact: Robin Bain, Utility Manager (386-676-3305)*

- C. **RESOLUTION NO. 2019-208:** A RESOLUTION AUTHORIZING THE EXECUTION OF A COLLECTIVE BARGAINING AGREEMENT BETWEEN THE CITY OF ORMOND BEACH AND THE NATIONAL ASSOCIATION OF GOVERNMENT EMPLOYEES; AND SETTING FORTH AN EFFECTIVE DATE.

*Staff Contact: Claire Whitley, Assistant City Manager (386-676-3202)*

- D. **RESOLUTION NO. 2019-209:** A RESOLUTION ACCEPTING A PROPOSAL FROM FLORIDA HEALTH CARE PLANS, INC. FOR THE PROVISION OF EMPLOYEE HEALTH/MEDICAL BENEFIT SERVICES; AUTHORIZING THE EXECUTION OF A CONTRACT AND PAYMENT THEREFOR; REJECTING ALL OTHER PROPOSALS; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Claire Whitley, Assistant City Manager (386-676-3202)

- E. **RESOLUTION NO. 2019-210:** A RESOLUTION ACCEPTING A PROPOSAL FROM THE STANDARD INSURANCE COMPANY FOR THE PROVISION OF EMPLOYEE DENTAL INSURANCE BENEFITS SERVICES; AUTHORIZING THE EXECUTION OF A CONTRACT AND PAYMENT THEREFOR; REJECTING ALL OTHER PROPOSALS; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Claire Whitley, Assistant City Manager (386-676-3202)

- F. **RESOLUTION NO. 2019-211:** A RESOLUTION ACCEPTING A PROPOSAL FROM THE STANDARD INSURANCE COMPANY FOR THE PROVISION OF EMPLOYEE VISION INSURANCE BENEFITS; AUTHORIZING THE EXECUTION OF A CONTRACT AND PAYMENT THEREFOR; REJECTING ALL OTHER PROPOSALS; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Claire Whitley, Assistant City Manager (386-676-3202)

- G. **RESOLUTION NO. 2019-212:** A RESOLUTION ACCEPTING A PROPOSAL FROM STANDARD INSURANCE COMPANY FOR THE PROVISION OF EMPLOYEE LONG TERM DISABILITY INSURANCE BENEFITS SERVICES; AUTHORIZING THE EXECUTION OF A CONTRACT AND PAYMENT THEREFOR; REJECTING ALL OTHER PROPOSALS; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Claire Whitley, Assistant City Manager (386-676-3202)

- H. **RESOLUTION NO. 2019-213:** A RESOLUTION ACCEPTING A PROPOSAL FROM STANDARD INSURANCE COMPANY FOR THE PROVISION OF EMPLOYEE LIFE INSURANCE BENEFITS SERVICES; AUTHORIZING THE EXECUTION OF A CONTRACT AND PAYMENT THEREFOR; REJECTING ALL OTHER PROPOSALS; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Claire Whitley, Assistant City Manager (386-676-3202)

- I. **RESOLUTION NO. 2019-214:** A RESOLUTION ACCEPTING A PROPOSAL FROM STANDARD INSURANCE COMPANY FOR THE PROVISION OF EMPLOYEE VOLUNTARY LIFE INSURANCE BENEFITS SERVICES; AUTHORIZING THE EXECUTION OF A CONTRACT AND PAYMENT THEREFOR; REJECTING ALL OTHER PROPOSALS; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Claire Whitley, Assistant City Manager (386-676-3202)

- J. **RESOLUTION NO. 2019-215:** A RESOLUTION ACCEPTING A PROPOSAL FROM STANDARD INSURANCE COMPANY FOR THE PROVISION OF EMPLOYEE VOLUNTARY SHORT TERM DISABILITY INSURANCE BENEFITS SERVICES; AUTHORIZING THE EXECUTION OF A CONTRACT AND PAYMENT THEREFOR; REJECTING ALL OTHER PROPOSALS; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Claire Whitley, Assistant City Manager (386-676-3202)

- K. **RESOLUTION NO. 2019-216:** A RESOLUTION AUTHORIZING FUNDING OF EMPLOYEE HEALTH SAVINGS ACCOUNTS FOR THE 2020 PLAN YEAR; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Claire Whitley, Assistant City Manager (386-676-3202)

- L. **Lime Sludge Hauling and Disposal Bid Request**

**Staff Contact:** Gabe Menendez, Public Works Director (386-676-3292)

**Disposition:** Approve as recommended in the City Manager memorandum dated November 19, 2019.

- M. **C & D Franchise Renewal for WCA of Florida LLC**

**Staff Contact:** Kevin Gray, Public Works Operations Manager (386-676-3522)

**Disposition:** Approve as recommended in the City Manager memorandum dated November 19, 2019.

- N. **Fiber Optic Improvements, Continuing Services Contract**

**Staff Contact:** Shawn Finley, City Engineer (386-615-7049)

**Disposition:** Approve as recommended in the City Manager memorandum dated November 19, 2019.

- O. **Updated Riverside Drive Closures 2019-2020**

**Staff Contact:** Robert Carolin, Leisure Services Director (386-676-3279)

**Disposition:** Approve as recommended in the City Manager memorandum dated November 19, 2019.

## 7. PUBLIC HEARINGS

- A. **ORDINANCE NO. 2019-41:** AN ORDINANCE ADOPTING AND ENACTING A NEW LAND DEVELOPMENT CODE FOR THE CITY OF ORMOND BEACH; PROVIDING FOR THE REPEAL OF CERTAIN ORDINANCES NOT INCLUDED THEREIN; PROVIDING A PENALTY FOR VIOLATIONS THEREOF; PROVIDING THE MANNER FOR AMENDING SAID CODE; AND PROVIDING AN EFFECTIVE DATE.

**Staff Contact:** Steven Spraker, Planning Director (386-676-3341)

## 8. FIRST READING OF ORDINANCES

- A. **ORDINANCE NO. 2019-42:** AN ORDINANCE AMENDING SECTION 22-115, FEE IMPOSED; SCHEDULE; OF CHAPTER 22, WATER AND SEWERS, OF THE CITY OF ORMOND BEACH CODE OF ORDINANCES, BY INCREASING THE WATER AND SEWER SERVICE IMPACT FEES; REPEALING ALL INCONSISTENT ORDINANCES OR PARTS THEREOF; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Kelly McGuire, Finance Director (386-676-3226)

## 9. SECOND READING OF ORDINANCES

- A. **ORDINANCE NO. 2019-40:** AN ORDINANCE AMENDING THE ANNUAL BUDGET FOR FISCAL YEAR 2018-2019 BY AMENDING THE DOWNTOWN REDEVELOPMENT TRUST FUND (104); THE

STORMWATER UTILITY FUND (107); THE AIRPORT FUND (108); THE PENSION CONTRIBUTION PASS THROUGH FUND (113); THE GRANTS FUND (116); THE 2010 BEACHFRONT PARK BOND FUND (220); THE CAPITAL IMPROVEMENTS FUND (301); THE EQUIPMENT RENEWAL & REPLACEMENT FUND (302); THE TRANSPORTATION IMPROVEMENTS FUND (308); THE RECREATIONAL IMPACT FEE FUND (310); THE WATER AND WASTEWATER FUND (401); THE RENEWAL & REPLACEMENT FUND (409); THE WATER SYSTEM IMPACT FEE FUND (434); THE WASTEWATER SYSTEM IMPACT FEE FUND (435); THE WATER AND WASTEWATER CONSTRUCTION FUND (445); THE SOLID WASTE FUND (460); THE WORKERS' COMPENSATION FUND (502); AND THE GENERAL LIABILITY FUND (504); AND SETTING FORTH AN EFFECTIVE DATE. **(SECOND READING)**

*Staff Contact: Kelly McGuire, Finance Director (386-676-3226)*

## **10. REPORTS, SUGGESTIONS, REQUESTS**

## **11. ADJOURNMENT**

### Item #1 – Meeting Call to Order

Mayor Partington called the meeting to order at 7:00 p.m.

### Item #2 – Invocation

Pastor Jason Holt, Salty Church, gave the invocation.

### Item #3 – Pledge of Allegiance

Mayor Partington led the Pledge of Allegiance.

### Item #4 – Audience Remarks

Mr. Mike McBride, 58 River Drive, Ormond-by-the-Sea, spoke on behalf of Mr. Roger Nutt, who was unable to attend the meeting. He stated the residents of Ormond-by-the-Sea welcomed the decision the Commission had made at the prior Commission meeting to halt work on the septic to sewer project until scientific study was completed. He discussed two organizations the petitioners of Ormond-by-the-Sea were aware of with the capability to complete the studies. He noted the identities of the organizations could be provided if request was made to Mr. Roger and Ms. Janet Nutt. He provided City Clerk Colby Cilento with a copy of the letter from Mr. Nutt.

Ms. Janet Nutt, 2587 John Anderson Drive, Ormond-by-the-Sea, stated she believed in a prior meeting that the Commission requested to have the Planning Board eliminate any reference in the Land Development Code (LDC) that proposed annexation of Ormond-by-the-Sea through the septic to sewer project. She stated she could not find the wording in the minutes regarding the discussed changes and requested the Commission provide a written request to the Planning Board stating the code should be updated and that the city no longer wished to annex Ormond-by-the-Sea. She noted Ormond-by-the-Sea residents demanded representation in whatever research study was decided upon.

Ms. Rashida Hakeem, 36 Palm Drive, Ormond-by-the-Sea, discussed the scientific study on septic to sewer to determine pollutions in the water. She stated Ormond-by-the-Sea residents had attempted to contact City Manager Ms. Joyce Shanahan and Public Information Officer Ms. Jenn Elston and had not received a response. She noted she requested to know when the city's Comprehensive Plan would be amended and the process of the scientific testing moving forward.

Mr. Jim Schultz, 117 Harvard Drive, thanked Commissioner Persis for informing him on the plastic straw ban initiative and discussed the ban and free speech.

### Item #5 – Approval of Minutes

Mayor Partington advised the minutes of the November 5, 2019, regular meeting had been sent to the Commission for review and were posted on the city's website for public viewing. He asked for any corrections, additions, or omissions. He stated that hearing no corrections, the minutes would stand approved as presented.

Item #6 – Consent Agenda

Mayor Partington advised the actions proposed for the items on the Consent Agenda were so stated on the agenda. He asked if any member of the Commission had questions or wished to discuss any items separately.

**Commissioner Persis moved, seconded by Commissioner Littleton, for approval of the consent agenda.**

Call Vote:	Commissioner Selby	Yes
	Commissioner Kent	Yes
	Commissioner Persis	Yes
	Commissioner Littleton	Yes
Carried.	Mayor Partington	Yes

Comments on Consent Agenda Items

Commissioner Kent stated his appreciation for Brown & Brown Insurance Senior Vice President Ms. Jessica Scott for helping the City of Ormond Beach stay competitive when renewing and reviewing their health care options and requested she thank the members of Brown & Brown Insurance for their hard work.

Item #7 – Public Hearings

Mayor Partington opened the public hearings.

Item #7A – LDC Amendment - Municode Review and Recodification of the Land Development Code

City Clerk Colby Cilento read by title only:

ORDINANCE NO. 2019-41  
AN ORDINANCE ADOPTING AND ENACTING A NEW LAND DEVELOPMENT CODE FOR THE CITY OF ORMOND BEACH; PROVIDING FOR THE REPEAL OF CERTAIN ORDINANCES NOT INCLUDED THEREIN; PROVIDING A PENALTY FOR VIOLATIONS THEREOF; PROVIDING THE MANNER FOR AMENDING SAID CODE; AND PROVIDING AN EFFECTIVE DATE.

Mr. Steven Spraker, Planning Director, explained the item was a request to accept a review and recodification of the Land Development Code (LDC) by Municode Corporation. He stated there were no policy changes and no changes to zoning. He noted Municode had updated the code and definitions to be consistent with *Florida Statutes* references. He noted Planning Board and staff recommended approval.

Mayor Partington noted no audience cards had been submitted on the item.

**Commissioner Selby moved, seconded by Commissioner Persis, for approval of Ordinance No. 2019-41, on first reading, as read by title only.**

Call Vote:	Commissioner Kent	Yes
	Commissioner Persis	Yes
	Commissioner Littleton	Yes
	Commissioner Selby	Yes
Carried.	Mayor Partington	Yes

Mayor Partington closed the public hearings without objection.

Item #8 – First Reading of Ordinances

Item #8A – Amendment to Water & Sewer Impact Fees

City Clerk Colby Cilento read by title only:

ORDINANCE NO. 2019-42

AN ORDINANCE AMENDING SECTION 22-115, FEE IMPOSED; SCHEDULE; OF CHAPTER 22, WATER AND SEWERS, OF THE CITY OF ORMOND BEACH CODE OF ORDINANCES, BY INCREASING THE WATER AND SEWER SERVICE IMPACT FEES; REPEALING ALL INCONSISTENT ORDINANCES OR PARTS THEREOF; AND SETTING FORTH AN EFFECTIVE DATE.

Mayor Partington noted that no audience cards had been submitted for this item.

**Commissioner Persis moved, seconded by Commissioner Selby, for approval of Ordinance No. 2019-42, on first reading, as read by title only.**

Call Vote:	Commissioner Persis	Yes
	Commissioner Littleton	Yes
	Commissioner Selby	Yes
	Commissioner Kent	Yes
Carried.	Mayor Partington	Yes

Item #9 – Second Reading of Ordinances

Item #9A – FY 2018-19 Budget Amendment

City Clerk Colby Cilento read by title only:

ORDINANCE NO. 2019-40

AN ORDINANCE AMENDING THE ANNUAL BUDGET FOR FISCAL YEAR 2018-2019 BY AMENDING THE DOWNTOWN REDEVELOPMENT TRUST FUND (104); THE STORMWATER UTILITY FUND (107); THE AIRPORT FUND (108); THE PENSION CONTRIBUTION PASS THROUGH FUND (113); THE GRANTS FUND (116); THE 2010 BEACHFRONT PARK BOND FUND (220); THE CAPITAL IMPROVEMENTS FUND (301); THE EQUIPMENT RENEWAL & REPLACEMENT FUND (302); THE TRANSPORTATION IMPROVEMENTS FUND (308); THE RECREATIONAL IMPACT FEE FUND (310); THE WATER AND WASTEWATER FUND (401); THE RENEWAL & REPLACEMENT FUND (409); THE WATER SYSTEM IMPACT FEE FUND (434); THE WASTEWATER SYSTEM IMPACT FEE FUND (435); THE WATER AND WASTEWATER CONSTRUCTION FUND (445); THE SOLID WASTE FUND (460); THE WORKERS' COMPENSATION FUND (502); AND THE GENERAL LIABILITY FUND (504); AND SETTING FORTH AN EFFECTIVE DATE. **(SECOND READING)**

Mayor Partington noted that no audience cards had been submitted for this item.

**Commissioner Littleton moved, seconded by Commissioner Selby, for approval of Ordinance No. 2019-40, on second reading, as read by title only.**

Call Vote:	Commissioner Littleton	Yes
	Commissioner Selby	Yes
	Commissioner Kent	Yes
	Commissioner Persis	Yes
Carried.	Mayor Partington	Yes

Item #10 – Reports, Suggestions, Requests

Audience Remarks

Ms. Shanahan noted that neither she nor Ms. Elston had received any contact from Ms. Hakeem as she had stated during her audience remarks. She explained Ms. Elston followed up with Ms. Hakeem after her remarks and Ms. Hakeem stated she had not attempted to contact them personally, but assumed someone else had. Ms. Shanahan clarified they had not been contacted by anyone, but stated she would follow up with Ms. Hakeem.

Ms. Shanahan responded to audience remarks member Ms. Nutt and explained the process of the City Commission giving direction to city staff. She noted the Planning Board would hear the LDC amendment for annexation regarding the North Peninsula on Thursday, December 12, 2019. She noted once it had been heard at the Planning Board it would be brought before the City Commission.

#### Upcoming Workshops

Ms. Shanahan stated staff requested to hold a Traffic Calming Workshop on December 3, 2019, at 5:30p.m., and a 56 N. Beach Street Use Analysis Workshop on January 7, 2019, at 5:30 p.m.

#### Cassen Park Update

Ms. Shanahan noted staff was continuing work on the dock at Cassen Park. She stated the project had been worrisome to both city staff and Granada Pier Bait and Tackle shop owner Mr. Ike Leary. She stated City Engineer Shawn Finley had spoken with the construction manager of the project to ensure the project was running as the city had planned. She noted staff recommended the rental fees for Mr. Leary's shop be waived for December, January, and February to accommodate the construction disruption. She asked the Commission if there were any objections to the request.

Mayor Partington questioned if the fees would also be waived for the last few weeks of November; whereby, Ms. Shanahan stated Mr. Leary had already made his payment for November and preferred to have February's fees waived instead.

Ms. Shanahan thanked Mr. Leary for his patience and stated that hearing no objections, she would move forward with waiving the fees. She noted if the item needed to be brought back before the Commission for formal approval she would bring the item back at a later date.

Commissioner Kent stated his appreciation for Mr. Leary and thanked him for his patience and the services he provided to residents.

#### Events

Commissioner Persis and Mayor Partington complimented the Security First Insurance grand opening in Ormond Beach.

Commissioner Persis, Commissioner Littleton, and Mayor Partington complimented the Leisure Services Department's Veteran's Day events. Mayor Partington complimented veterans who spoke at the various events and thanked them for their service.

Commissioner Littleton and Mayor Partington discussed the Florida League of Cities Conference that Commissioner Littleton attended.

Commissioner Littleton complimented a Daytona Tortuga's game he attended.

Mayor Partington noted the Ormond Beach Christmas Parade would take place on December 14, 2019.

#### Volusia County Elected Official's Round Table

Commissioner Persis discussed her speech at the Volusia County Elected Official's Round Table regarding Ormond Beach's plastic straw ban.

Mayor Partington complimented Commissioner Persis's presentation at the Volusia County Elected Official's Round Table and thanked her for representing the city.

#### First Step Homeless Shelter

Commissioner Selby stated the grand opening of the First Step Homeless Shelter would be held on Wednesday, December 11, 2019, at 10:00 a.m. He noted all members of the public were invited to attend.

Mayor Partington thanked Commissioner Selby for his hard work and for representing the city in the First Step Homeless Shelter project.

#### Half-Cent Sales Tax Initiative

Mayor Partington noted the half-cent sales tax issue was discussed at the Volusia County Elected Official's Round Table meeting. He stated he wished to confirm the will of the Commission so he could represent the Commission when the item was discussed at the next meeting. He requested if any member wished to move forward with the

initiative to notify him, otherwise he would state there was no interest in moving forward. He noted Volusia County was pushing to revive the initiative. He discussed how different sister cities felt about the increase and asked the Commission for their input.

Commissioner Kent stated he was against the initiative and discussed his disapproval of the item. He noted the voters of Ormond Beach had made it clear through the last vote that they did not approve of the initiative.

Commissioner Persis stated she was not in favor of the item at the current time due to the recent failed vote on the initiative.

Commissioner Littleton noted he concurred with Commissioner Persis's comments.

Commissioner Selby questioned if the initiative would take place in November of 2020; whereby, Mayor Partington explained that was mentioned as an option and noted they were discussing creating a committee to determine when the time frame of the initiative would take place.

Commissioner Selby questioned if the item was city driven or county driven; whereby, Mayor Partington noted he could not explain the politics of the board and where the direction came from. He noted that the meetings sometimes ran loose procedurally.

Mayor Partington stated the impression he received during the last meeting was that Volusia County did not want to impose the initiative themselves, and instead preferred a city take the lead.

Commissioner Selby stated there were needs for more funds in the area and thought the sales tax would be one of the easiest ways to provide the funds; however, he did not believe it would pass during the next election. He stated in regards to implementing the initiative in 2020, he was against the item.

Mayor Partington stated he would share the Commission's feelings at the next meeting. He explained he had discussed the half-cent sales tax with many people and noted the distrust in government that could take place from the initiative. He stated an impact fee study had also been discussed at the meetings. He believed those issues needed to be addressed in any future campaigns.

Mayor Partington noted that residents may see millions of dollars being put into infrastructure as something that would drive large amounts of growth. He stated he believed there was a general consensus that Ormond Beach residents did not want a large amount of growth in the area. He explained there were six renew residential construction permits in Ormond Beach during the third quarter of 2019. He reviewed statistics from local cities on the number of permits they received during the third quarter of 2019 in comparison: 45 in Orange City, 25 in Port Orange, six in Lake Helen, 150 in Deltona, 119 in Deland, 187 in New Smyrna Beach, and 108 in Daytona Beach. He discussed the results and complimented the slow growth in Ormond Beach.

Mayor Partington thanked the Commission for their direction.

#### Enclosed Gymnasium at South Ormond Neighborhood Center

Mayor Partington noted he had met with former a Commissioner, Mr. Rick Boehm, and discussed the opportunities for the installation of an enclosed gymnasium at South Ormond Neighborhood Center (SONC). He stated the project could possibly be done within the \$800,000 to \$900,000 range with grant funding for approximately half of the price. He stated Mr. Boehm noted a design would need to be completed before the project could move forward. Mayor Partington stated his only concern was that the area was a tight space and questioned the process for how the project would take place. He stated the design cost was within the City Manger's spending authority and requested direction from the Commission moving forward.

Commissioner Kent stated he had met with Mr. Boehm at SONC the afternoon prior to the Commission meeting. He recalled that the city in the past had only received one grant from the Daytona Beach Racing and Recreational Facilities District (Racing District) grant, which had been for the boundless playground. He noted if staff could apply for a grant and receive the funds he would be interested in the project. He discussed the various programs SONC offered and the positive impact the facility had on the community. He stated potential concerns for the proposed area being too small, but stated he was in favor of the item.



Mayor Partington clarified the Commission was discussing adding an enclosed second basketball gym at SONC. He noted it had been 40 years since the city had approved of an additional gym.

Commissioner Littleton noted he had met with Mr. Boehm before the meeting and requested staff discuss Community Block Development Grant (CBDG) funding for the area. He stated the city was also placing exercise equipment in one of the spaces at the gym and questioned where the equipment was intended to be placed.

Mr. Robert Carolin, Leisure Services Director, stated the current fitness center equipment was outside of the area in question for the second basketball court. He discussed the area of SONC and where the equipment was proposed to be placed.

Commissioner Littleton questioned how much equipment there was and how close to the sidewalk it would be placed; whereby, Mr. Carolin stated the equipment would be centered between a small piece of land and the sidewalk. He noted the equipment was not abundantly large and was contained together.

Commissioner Littleton noted he approved of providing funds for the study of the indoor basketball court.

Commissioner Persis stated she was in favor of the second basketball court due to it providing students with more opportunities to remain healthy.

Commissioner Selby stated he would be meeting with Mr. Boehm the next day to discuss the project. He inquired if the project could be included in the update to the Leisure Services' Master Plan that was coming up. He discussed his concerns for parking issues. He stated he was not opposed to the concept of looking into the project, but mentioned other Leisure Services' projects taking place that would also be requiring funding.

Ms. Shanahan confirmed the direction of the Commission was to move forward with the study.

Mayor Partington questioned if the project could be included in the Leisure Services' Master Plan update; whereby, Ms. Shanahan explained the timing would not line up for the project to be included in the update due to the grant application being due in the spring. She explained the design for the project would need to be completed before the grant application was submitted and noted the master plan update would not be finished by that time.

Item #11 – Adjournment

The meeting was adjourned at 7:56 p.m.

APPROVED: December 3, 2019

BY:

\_\_\_\_\_  
Bill Partington, Mayor

ATTEST:

\_\_\_\_\_  
Colby J. Cilento, City Clerk