

**City of Ormond Beach
Memorandum**

To: Honorable Mayor and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report
Date: July 26, 2019

This is a weekly staff report that is used as a management tool that I thought you might find helpful. The departments are listed in alphabetical order.

City Manager

Reviewed and prepared with staff as follows:

- General discussion meetings with various members of senior staff
- Reviewed agenda packet

Spoke to, attended and/or met with:

- Attended Civil Discourse meeting, Commissioner Selby was the guest speaker, and the topic was septic tanks
- Volusia Building Industry Association lunch and learn, topic was the economic and housing outlook
- General discussion meeting with Chamber of Commerce CEO/President Debbie Cotton
- Senior staff and Dr. Klioze discussed healthier communities ideas

PIO – Public Information

- Press Releases/Media
 - National Night Out (with OBPD)
 - Media contact responses (Arroyo fire rumors)
- Social Media
 - National Night Out Reminders (and on Next Door)
 - Fill the Fire Truck School Supplies Drive (with OBFD)
 - Officer Jeremy Cline Engagement
 - Safe and Well - Register #OBprepares
 - Avoiding Distracted Driving #OBDrivesSmart
 - Preparing campaign for plastic use reduction #OneLess
- Attended
 - Archive Social update meeting with pricing review
- Training
 - Week long FEMA Advanced PIO Training in Boca Raton (40 hours)

Community Development

Planning

- Development related projects that are scheduled for the July 30, 2019 City Commission are as follows:
 1. 48 West Granada Boulevard, Special Exception for wall signage. The Special Exception seeks to allow thirteen (13) wall signs and one (1) projecting sign for a total of 245.98± square feet of building signage.

2. 220 East Granada Boulevard, Special Exception for outdoor activity. The Special Exception application seeks to allow the daily outdoor display and rental of two (2) surfboards under certain conditions.
 3. 1246 West Granada Boulevard, Special Exception for drive thru restaurant. The Special Exception seeks to allow a 2,400 Starbucks drive thru as part of a two tenant building of 3,800 square feet.
- Development related projects that are scheduled for the August 7, 2019 (Wednesday) City Commission are as follows:
 1. Downtown master plan update draft shall be presented to the City Commission at a City Commission workshop.
 2. First Amendment to the North U.S. 1 Interlocal Service Boundary agreement to include the Plantation Oaks subdivision, including any enclaves surrounding the subdivision.
 3. Notice of intent for the partial right-of-way vacations for (1) Magnolia Street, (2) Gower Street, and (3) Flagler Road. The right-of-way vacations are associated with the Stor-It RV and Boat, Phase 2 Planned Business Development.
 4. 2260 Airport Road, land use amendment. The proposed amendment seeks to change the existing "Public Institutional" (PI) land use to the "Suburban Low Density Residential" (SLDR) land use designation to allow the construction of one single-family dwelling unit
 - Planning staff has received a variance application to be heard on August 7, 2019 by the Board of Adjustment and Appeals for the property at 171 Oak Grove Street. The property owner seeks to construct an 11' x 28' hard roof structure over an existing concrete patio requiring a variance of 4.7' to the required 20' rear yard setback for a final rear yard setback of 15.3.
 - Items that are scheduled for the August 8, 2019 Planning Board are as follows:
 1. 906 North U.S. Highway 1, Window World. The project is under code enforcement action and is seeking to allow the outdoor storage through the Special Exception process.
 2. 71 Orchard Lane. A Land Development Code amendment to remove 71 Orchard Lane, a locally designated historic landmark from the City's adopted Historic Landmarks List.
 3. 99 Portland Avenue. Planned Business Development to expand the existing Stor-It RV and Boat to include Phase II consisting of construction of 106 Boat and RV storage parking spaces.
 4. Land Development Code amendment: amending Chapter 1, Article III, Section 1-22, Definitions of terms and words, adding an exemption to the definition of Tattoo Parlor for the application of permanent cosmetics exclusively for medical or dental purposes.
 5. Land Development Code amendment: amendment to Chapter 3, Performance Standards, Article IV, Sign Regulations, Section 3-47, Business premises signs, subsection(G), Electronic changeable copy signs, to allow electronic changeable copy signage for retail prices of gasoline that allows for such prices to be clearly visible and legible to drivers of approaching motor vehicles from a vantage point of any lane of traffic in either direction on a roadway abutting the gas station premises, consistent with Florida Statute 553.79(20) (a)(2), may be permitted by Special Exception
 - Municode Code Corporation has completed their review of the Land Development Code for consistency with Florida Statutes and internal consistency. The amendments do not include any policy related changes and are recommendations from the Municode Code Corporation. Staff did not receive the required advertisement for this item and the amendment would be scheduled for the September 12, 2019 Planning Board meeting.
 - Planning staff received a building improvement grant for the property at 100 West Granada Boulevard. The site contains a former gas station that is sought to be redeveloped for a retail use with a new building façade. It is anticipated that this item would be reviewed by the City Commission on September 18, 2019.
 - Planning staff received an application for a mural application at 50 West Granada Boulevard for the rear wall, facing east and abutting the Ormond Garage project. It is anticipated that this item would be reviewed by the City Commission on September 18, 2019.

- City staff conducted a meeting regarding traffic issues on Dix and Highland Avenues between North Ridgewood Avenue and Yonge Street (U.S. Highway 1). There were approximately 40 individuals in attendance. The purpose of the meeting was to listen to the traffic concerns in the area and to have city staff review options. Key items discussed included: (1) vehicle speeds along the roadways, (2) narrow streets, (3) no sidewalks, (4) desire for increased police traffic enforcement, (5) commercial truck traffic in residential area should be prohibited/signed/enforced, (6) speed tables/rumble strips, (7) speed reader signs such as exist along Hand Avenue, (8) making Dix and Highland Avenues one-way streets, (9) impacts of the Courtyards project, (10) safety of kids/pedestrians/pets, (11) sight obstructions from vegetation, (12) maintenance of sidewalks on North Ridgewood Avenue, (13) drainage concerns on Dix and Highland Avenues, and (14) the FDOT improvement on U.S.1 that directs vehicles down Highland Avenue with a left hand turn.

Building Inspections, Permitting & Licensing

- 1 new business tax receipts issued.
- 350 inspections performed within the City (31 by Private Provider).
- 100 permits issued within the City, with a valuation of \$2,980,415.

Development Services

- The Site Plan Review Committee conducted the following pre-application meetings:
 1. 1041 North U.S. 1, J Discount. The property is within the Interlocal Service Boundary Agreement (ISBA) and seeks to perform a building addition of 2,800± square feet and (1) connect to water/sewer, (2) preform landscape upgrades, (3) close an access point, and (4) re-façade the building.
 2. 263 South Nova Road, proposed indoor storage facility. The project seeks to create an indoor storage facility and would require a Planned Business Development rezoning.
 3. Courtyards at Ormond. The SPRC discussed site development of the Courtyards project and identified the required submittal.
- Projects under SPRC review include:
 1. 101 Town & Country Lane (Volusia County). Utility connection for existing multi-family development. This project was approved.
 2. Ormond Grande, Preliminary Plat. 1st review. Subdivision of 11.86 acres into 60 fee simple town home lots with common area and private road and lot 61 as a 1.40 acre industrial lot.
 3. 1089 North US HWY 1, Boot Hill. 1st Review. Establish a bar use within a building that was converted without permits.
 4. 220 North Nova Road, Ormond Beach Publix Remodel. 3rd Review. Demolition of the existing Publix and former CVS store buildings and parking lot. Construction of a new 48,387 SF Publix with associated site improvements.
 5. Security First Insurance Company Final Plat. 4th review. One lot plat of tract 18 of the Ormond Crossings development
 6. 209 Standish Drive, Release of Easement. 1st review. Review of a release of easement.
- Below is the construction status of projects under construction:

Project	% Complete
589 South Yonge Street	98%
783 North U.S. Highway 1	50%

Antares of Ormond Beach	2%
Breakaway Trails Ground Storage tank	10%
Broadwater Bridge	15%
Cardinal Drive Beach parking	90%
Chase Bank	70%
Coolidge Avenue Office/Warehouse	15%
Granada Plaza sewer improvements	10%
Granada Pointe	98%
Independence Recycling of Volusia	95%
Love's Travel Store	30%
Lucky's Market	99%
Oceanside Golf and Country Club (seating)	15%
Ormond Beach Surf Style	45%
Ormond RC, Building 1C	65%
Pineland Trail re-alignment	10%
Security First	88%
Shoppes on Granada, Phase 2	90%
Starbucks @ Granada Plaza	100%
Thomas & Betts parking improvements (Phase 1)	92%
Volusia Memorial Mausoleum	95%
WaWa	45%
Residential	
Cypress Trails subdivision	75%
Huntington Green	20%
Huntington Villas	40%
Pineland residential subdivision	70%
Deerfield Trace	15%

Economic Development

- Ormond Crossings
 - Security First Managers continues the construction of their office building.
 - Installation of off-site utility work along Broadway Ave. continues.

- Security First Managers transportation mitigation FDOT permit requires they construct turn lane improvements at the intersection of Broadway Ave. and US1 prior to occupancy of 100,000 sf of the new building. Occupancy beyond the 100,000 sf permit requires a new traffic impact study to determine whether a traffic light is warranted. A preliminary study by LTG Engineering indicates the full occupancy of the office building by Security First Managers will warrant a traffic light at Broadway and US1. According to the Ormond Crossings Development Agreement, the light must be installed by Tomoka Holdings within one year of the warrant.
- Airport Business Park
 - Concentrated Aloe has completed construction on their 40,000 sf manufacturing plant on Lot 2 and is nearing complete moving into the facility.
 - Staff has received letters of intent from 2 property owners in the Airport Business Park to donate land for the City to extend the Signal Avenue roadway into the Southwest Quadrant of the Airport. Staff is preparing the necessary legal documents to formalize the process and present the project to the City Commission for its approval.
- Ormond Beach Chamber, Main Street, Team Volusia, and Volusia County
 - Staff, in collaboration with the Ormond Beach Chamber, has initiated a business retention and expansion survey to take the pulse of targeted industry in Ormond Beach.
 - Staff is working with Team Volusia on several Industry Prospects that are considering locations in Ormond Beach.
 - Continue to meet with regional group focused on growing the innovation and entrepreneurial eco-system in Volusia County.
 - Staff continues participation in the Downtown CRA Master Plan update process.
 - Staff attended the Volusia Building Industry Association's Economic Update luncheon.
- Prospective Business Attraction/Retention/Expansion
 - Staff continues the ongoing outreach to Ormond Beach businesses to assist with expansion opportunities. To date approximately 36 companies have been visited.

Finance/Budget/Utility Billing Services/Grants/PIO

Finance

- On-going Projects
 - The City continues to work with FEMA to achieve obligation on one (1) additional project work sheets for hurricane Matthew. To-date the City has received \$6.3 million dollars for hurricane Matthew reimbursement.
 - The City was obligated by FEMA for PW1055, downtown lighting and ballfield lighting are included on this PW. The City has been working diligently with the state to obtain reimbursement.
 - FEMA assessment, project planning and project worksheet development for hurricane Irma continue. In regards to hurricane Irma, 100% of expenses have been submitted to FEMA for obligation review.
 - The City was obligated by FEMA for fifteen (15) hurricane Irma projects. To date the City has been reimbursed for eight (8) Project Worksheets totaling \$213,861.52.
 - Preparations for the Munis Phase 3, Utility Billing system are underway.
 - 2019-20 budget preparations are underway.
- Completed Projects - Weekly
 - Processed 56 Journal Entry Batches.
 - Approved 22 Purchase Requisitions totaling \$82,579.03.
 - Issued 25 Purchase Orders totaling \$144,889.19.
 - Prepared 158 Accounts Payable checks totaling \$561,203.47 and 39 Accounts Payable EFT payments totaling \$585,381.93.
 - Issued 415 past due notices on utility accounts.
 - Auto-called 249 utility customers regarding receipt of a past due notice.

- Processed 401 payments through Interactive Voice Response System totaling \$49,787.91.
- Grant money 2018-19 fiscal year-to-date total received, \$2.9 million dollars.

Grants

- Grant files maintenance and set up, monthly/quarterly/annual reporting, revisions, reimbursements, amendments, and closeouts.
 - Continued working with the Airport Manager to finalize the closeout of the FAA grant for the rehabilitation of Runway 8-26 (9-27) and the design of the Runway 9-27 extension and Taxiway A extension.
 - Submitted the completed ECHO Softball Field construction approval package to Volusia County Community Services for final execution by County Council and County Manager and to receive the notice to proceed for the project.
 - Provided written response to Volusia County Community Assistance CDBG annual monitoring letter.
 - Grant reimbursement requests to date for FY 18-19: \$2.6 million
- Other
 - Completed Weekly Review, Staff Report and Executive Summary.
 - Citizen Contacts
 - Completed weekly events calendar ad for Ormond Observer.
 - Updated/added website items as needed – National Night Out, Community Legal Services of Mid-Florida Workshop.
 - Arranged advertisements in the Observer and News-Journal for the quarterly legal workshop scheduled for September 5 with the topic of Fair Housing Rights.

Risk Management Projects

- Assisted insurance broker with marketing data
- Processed subrogation claims
- Prepared history summary of Mayor's Health & Fitness Challenge for ACM

Fire Department

- Weekly Statistics
 - Fires: 5
 - Fire Alarms: 5
 - Hazardous: 5
 - EMS: 81
 - Motor Vehicle Accidents: 2
 - Public Assists: 36
 - TOTAL CALLS: 131
 - Aid provided to other agencies: 6 Calls – Daytona Beach (2), Holly Hill (1), Volusia County (3)
 - Total staff hours provided to other agencies: 10
 - # of overlapping calls: 43
 - # of personnel sent with EVAC to assist with patient care during hospital transport: 3
 - Total EMS patients treated: 62
 - Keetch-Byram Drought Index (KBDI) East Coast Volusia: 165
- Training Hours
 - NFPA 1001: Firefighting 150
 - NFPA 1002: Driver 3
 - NFPA 1006: Tech Rescue 5
 - NFPA 1021: Officer 14
 - NFPA 1500: Safety/Equipment 49
 - NFPA 1620: Preplanning 25
 - EMT/Paramedic 15

- TOTAL TRAINING HOURS: 261
- Station Activities
 - Updated 14 pre-fire plans
 - Conducted 3 fire inspections
 - Gave a fire safety talk at the Ormond Beach Library
- Significant Incidents
 - 7/26/19, 3:31 PM: 1227 Arroyo Pky. – Structure Fire – Upon arrival found smoke coming from back of structure – fire located on screened patio and extinguished – Engine 92 and Battalion 90 assisted Volusia County and cleared scene at 4:40 PM.

Human Resources

- Staffing Update
 - Approved/Active Recruitment
 - Maintenance Worker II (Wastewater Collection & Reuse Distribution/Public Works)
 - Office Manager (Leisure Services)
 - Office Manager (Support Services)
 - Part Time Maintenance Worker I (The Casements/Leisure Services)
 - Part Time Maintenance Worker II (Building Maintenance/Leisure Services)
 - Police Officer (Police)
 - Seasonal Part Time Maintenance Worker II (Andy Romano Beachfront Park/Leisure Services)
 - Treatment Plant Operator C, B, A, or Trainee (Wastewater Treatment Plant/Public Works)
 - Interviews Scheduled
 - Accreditation Specialist (Police)
 - Deputy City Engineer (Engineering/Public Works)
 - Permit Technician (Planning)
 - Background/Reference Checks/Job Offers
 - Maintenance Worker II (Streets/Public Works)
 - Part Time Maintenance Worker II (Andy Romano Beachfront Park/Leisure Services)
 - Part Time Maintenance Worker II (Parks/Leisure Services)
 - Part Time Recreation Leader (The Casements/Leisure Services)
 - Police Officer (Police)
 - Separations
 - Maintenance Worker II (Wastewater Collection & Reuse Distribution/Public Works)
 - Police Officer (Police)
 - Employee Events
 - Wellness Plan HSA contribution opportunities through 12/31/2019
 - Non-tobacco use affidavits
 - Skin cancer screenings
 - Wellness Action Team activities
 - Nationwide representative meets with employees 7-25-19

Information Technology (IT)

- Information Systems (IS)
 - Work Plan Projects
 - Tyler Munis Phase 3 – Utility Billing – Project on schedule: working on mapping and configuring the new system conversion.
 - Tyler Munis Phase 2 – Tyler Content Management (TCM) document management and imaging systems. Forms Documentation review.

- IT Strategic Plan – Draft documentation review.
- Enterprise Infrastructure
 - iSeries system (HTE Sungard Naviline): None
 - Windows Servers: None
 - Networking System: None
- Work Orders
 - New: 24
 - Completed: 53
 - In progress: 42
- Barracuda Email Security cloud service statistics
 - Total Inbound E-Mails: 46,917
 - Inbound E-Mails Blocked: 29,160
 - Delivered Inbound E-Mails: 17,757
 - Quarantined Messages: 3,009
 - Percentage Good Email: 37.8%
 - Virus E-Mails Blocked: 0
- Notable Events: None.
- Geographical Information Systems (GIS)
 - Addressing
 - Additions: 7
 - Changes: 0
 - Corrections: 0
 - Map/Information Requests: 10
 - Information Requests from External Organizations: 1
 - CIP Related Projects (pavement management, project tracking map): 0
 - Reclaim Connections Located this week: 23 : Total in system = 2,672
 - Meters GPS Located this week: 0 : Total in system = 23,737; 22,926 potable, 800 Irrigation, 11 Effluent
 - Notable Events: Updated Parcel Layer Theme

Leisure Services

Administration

- Staff meeting
- Public Works meeting
- Assistant City Manager's meeting
- Park visits
- Janitorial Services meeting
- Summer camp visits
- Meeting with Casements Guild regarding Murder Mystery
- HVAC replacement meeting
- Summer Sounds Concert

Contract Manager – Grounds and Athletic Maintenance

- Operations meeting with Grounds Maintenance account manager
- Operations meeting with Athletic Maintenance account manager
- Public Works meeting
- Site inspections of Grounds Maintenance service areas
- Site inspections of Athletic Maintenance service areas
- Site visits with account managers
- Conduct over-site of enhancement, trimming, install and application projects

- Follow-up to concerns, issues and questions within scope of work
- Weekly administrative assignments and activities

Environmental Discovery Center

- Tours were given as needed on Saturday and Tuesday through Friday.
- Professional photographer Luis Villalon-Meunier gave a Nature Photography Class on Saturday from 10 am to 12 pm.
- EDC summer hours continued this week with the facility open Tuesday to Friday from 3 pm to 5 pm and Saturday 10 am to 4 pm.
- Enviro Camp was held at the EDC Monday to Friday from 9 am to 3 pm.
- EDC staff and EDC volunteers held a puppet show on Wednesday from 3 pm to 3:30 pm.

Athletics

- The Ormond Beach Shuffleboard Club continued to hold their weekly play on Monday, Wednesday and Friday at the Sports Complex. Play is at 1 pm daily.
- SHS Baseball continued summer practices on Monday and Thursday evenings at 6 pm at the Sports Complex. Practices run through August 1.
- OBYBSA held a Baseball Clinic Monday-Wednesday morning on Nova Field 4 from 9 am to 12 pm.

Athletics Field Maintenance

- Cleaned park, tennis and basketball courts at South Ormond
- Tended to the infields, tennis and handball courts at Osceola Elementary School
- Cleaned skateboard park, handball, tennis, and basketball courts at Nova
- Cleaned Magic Forest and the common area of Nova Park
- Cleaned all sports parks daily of debris/trash from the events during the week
- Greased and cleaned equipment
- Continued dragging infields (18) daily at Sports Complex/Nova Fields
- Continued edging infields (18) weekly at Sports Complex/Nova Fields
- Dragged Osceola Elementary and South Ormond Fields
- Added goalpost nets to Soccer Fields 11 and 12

Senior Center

- Granada Squares Dance was held on Tuesday from 6 pm to 9 pm.
- Ormond Church was held on Sunday from 8:30 am to 12:30 pm.

Performing Arts Center

- The Performing Arts Center is preparing to host the following events:
 - Quadraphonic Surround Sound Presents Pink Floyd/Led Zeppelin Tribute, Saturday, 7:30 pm to 9:30 pm

South Ormond Neighborhood Center

- Splash pad open through November 30
- Open park and playground at sunrise to 11 pm daily
- Fitness room
- Open gym
- Pavilion rental Saturday
- Youth basketball practice, Wednesday and Saturday
- Summer Camp, Monday through Friday, 7:30 am to 5:30 pm
- Florida Summer BreakSpot Food Program
- Pavilion maintenance Monday and Tuesday
- Pavilion rental Wednesday

Community Events

- Weekly administrative tasks, office work, meetings and activities
- Attended meeting with Halifax Health coordinator for Hometown Heroes program

- Third Summer Sounds Concert, North Lawn, The Casements, Friday, July 26
- Assisting with Senior Games tasks
- Clean up and organization of supplies and equipment in the Community Events storage areas (ongoing)
- Planning of Kids' "Reel in the Fun" fishing tournament scheduled on Saturday, September 7
- Preliminary planning tasks and assignments for the "State of the City" Luncheon

Gymnastics

- July session in progress
- August registration is open
- Training of new Rec Leader

Nova Community Center and Special Populations

- FitGyms conducted their personal training and tennis lessons.
- Open Play took place various times during the week for basketball, pickleball, ping pong, the game room and the exercise room.
- Adult Jazzercise continued to meet at various times throughout the week.
- Summer Basketball league games took place Monday through Friday 2 pm to 4 pm.
- Summer Volleyball Program continues on Tuesday and Thursday.
- Camp T-Rec continued this week Monday through Friday from 8:30 am to 2:30 pm.
- Florida Summer BreakSpot Program

The Casements

- Free tours were held at The Casements on Saturday at 9:30 am and 10:30 am and Monday through Friday on the hour at 1 pm, 2 pm and 3 pm. Self-guided tours are available during regular business hours.
- Pilates took place on Monday and Wednesday from 8:30 am to 9:30 am.
- Yoga took place on Tuesday and Thursday from 10 am to 11:30 am.
- Seaside Herb Society met at Bailey Riverbridge on Saturday from 9 am to 12 pm.
- Clare Radigan's art exhibit remains on display at The Casements through July.
- Enviro Camp Week 7 "To the Moon & Back!" took place Monday-Friday from 9 am to 3 pm.
- The Casements Camera Club held a meeting at The Casements on Thursday from 7 pm to 9 pm.
- A large group tour from Blake Christian Academy toured The Casements on Friday at 11 am.
- Summer Sounds Concert will take place on The Casements North Lawn this evening from 6 pm to 8 pm.

Parks Maintenance

- Performed citywide park inspections and cleaning
- Pavilion inspections completed and posted reservations
- Filled S curve at Nova entrance
- Installed signs and reservation box for Enviro Camp at Joyce Ebbets pier
- Replaced damaged boards on Boardwalk Trail
- Replaced gate hinge at Limitless Playground
- Installed repaired airplane toy at Limitless Playground
- Constructed puppet stage for Environmental Discovery Center
- Removed picnic table, BBQ grill and trash container from Cassen Park

Building Maintenance

- Preventative maintenance of City vehicles and equipment as necessary
- Weekly maintenance of fountains at PAC, Bailey Riverbridge, Arroyo, Riviera, Hospital Park, Fortunato and City Hall
- Weekly inspection of the water wheel and sump pumps at The Casements
- Repaired water fountain at Nova Community Center
- Replaced faucet outside men's restroom at Nova Community Center
- Remove the stove and sink at The Casements for new cabinets

- Repaired A/C at Fire Station 92 and Fire Station 94
- Replaced soap dispenser at Andy Romano restroom
- Replaced the men's restroom lights at Fire Station 94
- Repaired the communication issue with Gate 9 at the Airport
- Replaced the roof shingles at Bailey Riverbridge
- Erected statue at Bailey Riverbridge
- Repaired water fountain at Cassen Park
- Locked out water spigot at Cassen Park
- Painted over graffiti under the Granada Bridge
- Repaired outside soffit lights and replaced the optical sensor at Environmental Discovery Center
- Repaired the parking lot lights at City Hall, Police Department and Fire Station 94
- Removed all power from the storage shed at the Sports Complex to facilitate its removal

Police Department

Administrative Services

- Hosted the Weekly Staff Meeting
- Victim Advocate Evelyn Rebstini was honored by CrimeStoppers for her dedication and volunteerism.
- Four (4) new officers sworn in on July 19 and started their Field Training on July 20.
- Two (2) new officers started on July 22
- Scheduling meetings with NID and other stakeholders in reference to Granada Trailer Park (19 North Yonge Street).
- Lt. Elkins is in contact with neighbors of Ted Porter Park to address trespassing concerns.
- Accreditation Manager interviews took place on July 23.
- Received a donated Crash Data Retrieval System for our Traffic Unit from Andy Cospito (Ret.)
- Masonic Lodge of Ormond Beach donated a large amount of stuffed toys for children in crisis during police and Victim Advocate response.

Community Outreach

- Youth Leadership Council (YLC)
 - There was not a meeting for the YLC last week due to the conference the previous week.
 - YLC youth attended the SeaWorld Field trip July 25 to assist as chaperones.
- OBPAL Basketball
 - Practice was held for the boys' basketball teams on Monday and Friday last week. Twenty-three (23) boys attended practice at the South Ormond Neighborhood Center.
 - On Wednesday five (5) girls attended practice at the South Ormond Neighborhood Center.
 - The 8th grade boys' basketball team attended a tournament at Mainland High School on Saturday and Sunday. The team won 2 games and lost 2 games.

PAL Summer Programs

- Summer Reading with a Cop
 - Officer Justin Hyatt and K-9 Kane were the guest readers for Reading with a Cop on July 24 at the Ormond Beach Library.
- Summer Educational Programs
 - Sixty (60) children ages 6 – 9 are participating in the OBPAL summer science, summer art, summer tutoring and summer computer lab classes. The final field trip of the summer is July 25, 2019 to Sea World.

Community/Animal Service

- Animal Calls: 41
- Animal Bites: 1
- Animals Reports: 6
- Animals to Halifax Humane: 5

- Dogs: 0 Cats: 5
- Trap Neuter Return: 0

Criminal Investigations

- Cases Assigned: 17
- Cases Cleared by Arrest/Complaint Affidavit: 4
- Cases Exceptionally Cleared: 11
- Inactive: 6
- Fraud: 4
- Burglary Business: 0
- Burglary Residential: 0
- Larceny Car break: 1
- Grand Theft: 5
- Auto Theft: 0
- Death Undetermined: 0
- Missing Persons: 0
- Recovered Missing Persons: 1
- Sex Offense/Rape: 0
- Robbery: 0
- Assaults: 0
- Police Information: 5
- Vandalism: 1

Records

- Walk - Ins / Window: 100
- Phone Calls: 112
- Arrest / NTA'S: 18
- Reports Generated: 112
- Reports Entered: 100
- Citations Issued: 73
- Citations Entered: 16
- Warnings Entered: 44
- Trespass Warnings: 9
- CORF Entered: 36
- Mail / Faxes / Request: 19

Patrol

- Total Calls: 1,149
- Total Traffic Stops: 127

Operations

- Crime Opportunity Report Forms: 96

07/17/2019

- Theft, 664 John Anderson Drive. Contractor working on the property reported that a sub-contractor took a tile saw that belonged to him.
- Shoplifting Arrest, 1521 West Granada Boulevard (Wal-Mart). Subject was contacted after placing a phone charger inside a Wal-Mart bag and attempting to leave the store with the property.
- Shoplifting Arrest, 1521 West Granada Boulevard (Wal-Mart). Subject was contacted after concealing food products inside his pants and after having placed new boots on.
- Theft, 621 South Atlantic Avenue (Casa Del Mar). Two bicycles were taken from the underground parking area. They were secured by bike cable locks that were cut.
- Battery, 142 East Granada Boulevard (Toscana Italian Restaurant). Suspect went into the restaurant and started yelling. The owner asked him to leave and she attempted to close and

secure the door, at which time he intentionally slammed the door on her hand. Suspect left the scene prior to officers' arrival. See next case for follow up.

- Loitering & Prowling, 175 Ocean Shore Boulevard. Same suspect from Toscana Italian Restaurant was observed by a resident at this address swimming in his pool. When confronted by the resident, the suspect fled out to the beach, heading north. Suspect noticed the officers responding to him on the beach and started to run before giving up. He was arrested and transported to Volusia County Branch Jail on this charge as well as the charge from the case above.

07/18/2019

- Carbreak, 30 Broadriver Road (Broadwater). Unlocked vehicle was entered in the driveway, and its alarm was triggered. The victim observed what appeared to be a male running from the property wearing a black long sleeve shirt and dark colored long pants. Nothing appears to be missing from the vehicle.

07/19/2019

- Theft, 1657 North United States Highway One (Love's Truck Stop). Suspect stole a Love's company credit card from this location while doing HVAC work in the manager's office. Charges pending.
- Shoplifting Arrest, 1521 West Granada Boulevard (Wal-Mart). Suspect attempted to steal \$693.02 in merchandise from this location. The offense was witnessed by Loss Prevention. Suspect was arrested and transported to Volusia County Branch Jail.
- Shoplifting Arrest, 1521 West Granada Boulevard (Wal-Mart). Suspect attempted to steal \$233.67 in merchandise from this location. The offense was witnessed by Loss Prevention. Suspect was arrested and transported to Volusia County Branch Jail.
- Theft, 170 North Old Kings Road #134C (Avante). Victim stated two packs of cigarettes stolen sometime in the last two days. No known suspects.
- Shoplifting Arrest, 1458 West Granada Boulevard (Bealls). Loss Prevention Agent observed suspect concealing four (4) items of merchandise in the fitting room and exit without attempting to pay. Total Value \$110. Suspect had prior convictions, making it Felony Petit Theft. Subject was arrested and transported to Volusia County Branch Jail.
- Crash with Serious Bodily Injury, 6 West Tower Circle (Airport Business Park). Juvenile male fell out of a moving truck while at this location in the parking lot. He was last known to be in stable condition.
- Domestic Violence Battery Arrest, 64 North Capri Drive. Suspect struck a spouse in the face during a verbal argument. Suspect was arrested and transported to the Volusia County Branch Jail.
- Traffic Arrest, 1000 block South Nova Road. Vehicle stopped for an equipment violation. The driver advised that he had a suspended Florida driver's license. He was arrested and released with a Notice to Appear.

07/20/2019

- Theft, 1 West Granada Boulevard (Cassen Park). Unknown suspect stole the victim's bicycle. There was a blue bag on the bicycle which contained the victim's Florida driver's license, military ID, and debit card which was also stolen. The bicycle is described as a white/blue specialized road bike.
- Theft, 1340 West Granada Boulevard (Lowe's). An unknown male stole two (2) DeWalt tools valued at over \$1,000. The incident was captured on surveillance video.
- Shoplifting Arrest, 1521 West Granada Boulevard (Wal-Mart). Suspect only paid \$5.75 for \$66.68 in merchandise by "skip-scanning" at the self-checkout. The offense was witnessed by Loss Prevention. Suspect left just as officers were arriving in the area. A VCSO deputy located and stopped the vehicle the suspect was seen leaving in a short time later. Suspect was positively identified by Loss Prevention after a show up. Suspect was arrested and transported to Volusia County Branch Jail.
- Shoplifting Arrest, 1458 West Granada Boulevard (Bealls). Suspect stole \$52.49 worth of merchandise. Suspect was located and arrested with numerous prior convictions and was transported to the Volusia County Branch Jail.

- Shoplifting, 1458 West Granada Boulevard (Bealls). An unidentified suspect stole a bag full of merchandise from this location on 07/17/2019. Suspect left in a 2008 gold Chrysler convertible. Charges are pending positive identification.
- Theft, 1633 North US Hwy 1 (Daytona Pig Stand BBQ). The victim sat at a table at this location for dinner. The victim left, leaving a purse behind. The server located the purse while cleaning the table after the victim had left and secured it in the manager's office. A couple sat at that table and then started to leave. The manager thought they were the subjects leaving the purse behind and asked them if the purse belonged to them. The couple stated that it did, and took possession of the victim's purse. The victim later returned to find that they had given the purse to the wrong couple. BOLO completed and sent via email.
- Warrant Arrest, 570 Collins Street. A traffic stop was conducted on a bicyclist. Bicyclist was found to have an open warrant out of Volusia County. The warrant was confirmed. Suspect was arrested and transported to the Volusia County Branch Jail.
- Warrant Arrest, 361 West Granada Boulevard (Taco Bell). Contact was made with the suspect at this location and was found to have an active Volusia County warrant. The warrant was confirmed. Suspect was arrested and transported to the Volusia County Branch Jail.

07/21/2019

- Stolen Tag, 244 Washington Place. An unknown suspect removed a Florida tag from the victim's trailer.

07/22/2019

- Theft, 1 Tomoka Oaks Boulevard #125. The victim reported that a purse was stolen. A potential suspect has been identified and charges are pending.
- Grand Theft, 418 North Halifax Drive. Victim allowed a guest to stay at her home for several nights and discovered that she was missing a bicycle and approximately \$1,000 worth of jewelry. Charges are pending.

07/23/2019

- Burglary - Residence, 182 Pointview Lane (Ormond Lakes). Forced entry to rear window. U.S. currency taken from the home. CIU and Crime Scene Tech are investigating leads

Traffic Unit

Traffic Enforcement Stats:

- Number of Traffic Stops: 122
- Number of Citations issued: 33
- Number of Written Warnings Issued: 16
- Number of Parking Tickets Issued: 0

Traffic Crash Reports:

- Number of Crashes without Injuries: 11
- Number of Crashes with Injuries: 0
- Number of Crashes with Serious Bodily Injury: 1
- Number of Fatal Crashes: 0

Other Traffic Unit Activity:

- Completed monthly motorcycle skills training with Port Orange PD.
- Sgt. Borzner and Ofc. Goss completed training with FHP in the use of Total Station laser mapping equipment for crash and crime scenes.

Neighborhood Improvement

Weekly inspection statistics by Commissioner Zones

- Zone 1: 12 Cases initiated
- Zone 2: 6 Cases initiated
- Zone 3: 2 Cases initiated

- Zone 4: 3 Cases initiated
- 8 signs have either been removed or sign cases created.
- 11 tree removal permit requests
- Administrative staff assisted with nine (9) walk-ins and fifty-six (56) telephonic inquiries.

Public Works

Airport Operation and Development

- Halifax Paving, Inc. completed work this week to construct seven new speed tables on the airport/sports complex access road. Five additional speed tables will be constructed following completion of the runway and taxiway extension project.
- Staff participated in a conference call with representatives from the FDOT District 5 office regarding special appropriations for the planned airport access road project. District 5 personnel requested the call in order to review direction received from their Central Office.
- Staff continues to work with the Orlando Airports District Office of the FAA to finalize project closeout documents for the projects to rehabilitate Runway 9/27 and design extensions of Runway 9 and Taxiway Alpha. These closeout documents pertain to the federal grant which provided 90% of the funds for these projects.
- Staff has completed work with AT&T and Economy Electric to investigate and rectify an apparent communications problem with Gate 9 at the airport.
- Staff completed work to research and compile information relative to a public records request received from the County of Volusia.
- Staff has been advised that work under contract by the FAA to install upgrades to certain mission critical systems at the air traffic control tower will be performed next week.

Engineering

- Projects Summaries
 - Construction Projects:
 - Ormond Crossings Utility Extensions – The project is substantially complete and the contractor is working on punch-list items.
 - US1 Water Main Loop from Broadway Ave. to Pine Tree Drive – Project is complete.
 - Storm and Sewer Lining – Phase 2 – The contractor is currently cleaning the storm and sewer lines.
 - Water Plant Upgrades – A pre-construction meeting was held on July 22.
 - 2019 Roadway Resurfacing – The contractor is on-site replacing curb and gutter, the paving is will commence following completion of the concrete work.
 - Force Main Repairs – The work at Spanish Waters & A1A as well as at Laurie Drive & A1A has been completed. Work at Granada Plaza is waiting on the site contractor to complete the private pump station.
 - Breakaway Trails Storage and Pumping Improvements – The contractor has commenced demolition of non-tank structures; work continues on the construction of the tank.
 - Cassen Park Public Dock and Breakwater – The contractor installed the wooden dock from the shore to the point of where the gangway extends to the concrete dock. Next will be the framing for the dock portion.
 - WWTP Sludge Dewatering Improvements – A pre-construction meeting was held on May 16. Material submittals are being reviewed.
 - CDBG Ames Parking Improvements & CDBG Landscape Renovations – A pre-construction meeting was held on July 17. A Notice to Proceed will be issued with a start date of September 9.
 - Bidding
 - HVAC Replacements – City Hall, SONC, The Casements – Bid was awarded at the May 21 Commission meeting, contracts have been executed, and a pre-construction meeting was held on July 24.

- Granada Median Landscape Improvements (Orchard Street to I-95) – The apparent low bidder is RJ Landscape Contractors, Inc. Bid award is scheduled for the August 20 City Commission meeting.
- Memorial Gardens Retaining Wall Improvements – The apparent low bidder is DSR Construction, Inc. Bid award is scheduled for the July 30 City Commission meeting.
- Nova Community Park Underground Electric Utilities – Bids were opened on June 12, no bids were received. The project was re-advertised on July 14, bids are due on July 30.
- Landscape Renovations & Downtown Landscape Renovations – The project will be placed as a disposition item for approval to bid at the July 30 City Commission meeting.
- WTP Sludge Residuals Facility Improvements – Bids were opened on July 10, and the apparent low bidder is SGS Contracting Service
- Design Projects:
 - North US1 Water Main and Force Main Improvements – Survey work is in process for the Force Main portion of the project. A project coordination meeting was held on July 25.
 - Fleming Ave Stormdrain Improvements – The 90% submittal is expected this month.
 - Wilmette Avenue Pumping – Staff followed up with Army Corps of Engineers (ACOE), and are awaiting decision on permitting.
 - OBSC Improvements – Championship Field 7 – An ECHO grant application was approved by Volusia County. Grant contract documentation is in process.
 - Secondary Raw Water Main – Plans are approximately 75% complete. A 90% submittal is anticipated in August.
 - Tomoka Elementary Connector Sidewalk & Williamson Blvd Pedestrian Improvements - 30% design plans were submitted to FDOT for review.
 - The Casements North Side Improvements and Carriage House – Design is in process for the drainage improvements and the Carriage House expansion.
 - Stormwater Master Plan Update - 2019 – The award for design is being placed on the July 30 commission meeting agenda.
 - Fleming Avenue Stormwater Pump Station – Preliminary modeling, design and survey are underway. Performing additional geotechnical evaluations at Central Park. The preliminary design report and 30% plans are expected at the end of July.
 - 56 North Beach Street – Conceptual plans have been submitted for staff review.
 - Police Station/EOC Relocation Study – A project update meeting was held with the consultant.
 - North Peninsula Sewer Retrofit – Staff is preparing an RFQ for City Commission approval at the August 7 meeting.
 - Oak, Magnolia & Bonita Sewer Retrofit – Staff is negotiating a scope of work and fee with a continuing contract consultant for survey and design.
- Departmental Activities
 - Continued to prepare for storage non-digitized plans and as-built files.
 - Reviewed daily Engineering permit applications through the ProjectDOX system.
 - Made revisions to the 2019 Stormwater Repair plan set.
 - Located a tree on Bonita Place, per Streets Division request.
 - Located Vining Court streetscape plans, per Planning Department request.
 - Located old Breakaway utility site plans for the Breakaway utility site upgrade project, per City Engineer request.

Environment Management

Street Maintenance - Asphalt/Concrete

- Form up & prep for concrete – Kenilworth Ave
- Concrete pep – John Anderson Dr.
- Prep & pour concrete – S Halifax & Valencia
- Asphalt patch – Airport Rd
- Pulled cones & forms – S Halifax & Valenica Dr.

- Cut out concrete – Nova Community Center
- Asphalt patch – 95 Oak Ave, Harvard , & Marvin

Forestry

- Trimmed and cleaned up at City yards and City Hall (incl. Corbin Ave parking lot at school)
- Trimmed at various bus stop benches
- Maintenance and tree inspection citywide
- Hauled debris to Nova/Transfer Station
- Ground stumps citywide
- Trimming – Tomoka Oaks subdivision, Public Works Parking lot
- Maintenance equipment & Trucks – Streets Div.
- MOT class – Public Works Complex

Maintenance

- Rotated special event bridge signs
- Debris cleanup on Granada Bridge and Memorial Gardens
- Graded roads & boat ramps at all City parks, Airport Sports Complex and Old Tomoka Rd.
- Picked up litter at various bus stops in the city, on DOT roads, at Orchard and Wilmette and on the Tomoka River bridge
- Weed control on streetscape and FDOT areas
- Cleaned benches citywide
- DOT weed control on all state roads
- Trimming in various areas citywide
- Pick up barricades & cones – US 40 & Clyde Morris
- Debris pick up – US 1 median from Wilmette to Benton

Sign Shop

Repaired, replaced or installed signs at the following locations and other jobs:

- Citywide locations, checked for signs that might need attention
- Fabricated various signs & decals for upcoming jobs
- Washed & cleaned signs in various locations
- Straightening & replacing signs – Citywide
- Installing letters on doorway – City Hall

Stormwater Maintenance

- Continue excavating & installing new storm pipe – 230 Kenilworth Ave
- Utility locates , sample outfalls & basins - Citywide
- Sweep streets - Citywide
- Pipe repairs – Kenilworth, Brookwood Cir
- Reach-out pond & ditch mowing – Division Ave, SR 40 ditch, Arroyo Pkwy
- Headwall repairs – 1000 block Northside Dr.
- Depression investigation – Dartmouth Trace
- Ditch maintenance – Citywide
- Replace MH ring on cover – Brookwood Ct
- Repair depression in road – Marvin & Harvard

Street Sweeping/Streetsweeper (5 Days)

- 145 miles of road cleaned
- 30 cubic yards of debris removed

Fleet

- Mileage traveled by all departments for the week: 22,867
- PM Services completed for the week
 - Emergency Vehicles and Equipment: 2

- Non-Emergency Vehicles and Equipment: 8
- Road Calls for the week: 1
- Quick Fleet Facts:
 - Fuel on hand: 11,600 gallons unleaded, 9,522 gallons diesel
 - Fuel used in one week: 2,342 gallons of unleaded and 790 gallons of diesel.
 - Fleet completed 46 work orders this week.

Utilities

- Projects Summary
 - Breakaway Trails Reuse Storage and Pumping Improvements – Demo of abandoned concrete structures is complete.
 - Breakaway Trails Yard Electrical and Pump Upgrades – Lift station start-up scheduled for the week of July 29.
 - Lift Stations 3M, Tomoka Meadows and Ashford Lakes Improvements – Ashford Lakes pump control panel and RTU submittals have been approved by the engineer. Control panel and RTU tentative delivery dates will be in early August.
 - SCADA Integration Services – The WTP VTScada screen changes are being implemented by the contractor. Workstation installation being coordinated with staff. WTP operator training scheduled for mid-August.
 - Shadow Crossings Reuse Pump Facility Upgrades – Value Engineering (VE) comments sent to the engineer.
 - WTP Elevated Water Tank Rehabilitation – Tank painting scheduled to be completed August 16.
 - WTP LPRO Membrane Replacement – Membrane replacement for skids 3 and 4 scheduled to be completed July 29.
 - WTP Lime Slaker and Sodium Hypo Upgrades – A pre-construction meeting was held on July 22.
 - WTP Sludge Residuals Facility Improvements – Bids were opened on July 10 and the apparent low bidder is SGS Contracting Services. Bid award is scheduled for the August 20 City Commission meeting.
 - WWTP Influent Pumps Variable Frequency Drive (VFD) Replacement – Vendor PLC programming for VFD #2 is underway.
 - WWTP Sludge Dewatering Improvements – Equipment submittals are under review.
 - WWTP Grit Removal and Disposal Services – Contractor is scheduled to start grit removal on July 25.
 - WWTP Clarifier Covers – Contractor provided quote (\$240k for clarifiers plus \$64k to install) for future programming.
 - WWTP Chemical Storage Building – Needs new purlins and skin.
 - WWTP Sand Filter Effluent Channel – Staff is fabricating water jets in lieu of pursuing purchase of mixer to mitigate impacts of algae.
 - WWTP Chlorine Contact Basin – On 7/23 received PO for two mixers needed to mitigate impacts of algae and fecal “hits” in sampling of effluent. One is expected for delivery next week; staff will then install.
 - Force Main Repairs – Connection to the Granada Plaza 3” force main is being coordinated with the contractors and engineers involved with both projects.
 - Granada Plaza 2” Galvanized WM Replacement – Files transferred to Engineering for internal design and soliciting bids from contractors
 - Holly Hill reuse interconnect – Revised engineering services proposal accepted; staff preparing work authorization for CM approval/signature.
- SPRC Projects (Utilities Review)
 - Huntington Green (Flagler County) – Provided comments on 6” force main installation from the Hunter’s Ridge lift station to the Airport Road circle to limit the use of directional drilling.

- 1041 N US HWY 1, J Discount 2 Concept Plan – Meeting with applicant scheduled for the July 24 SPRC meeting.
- 263 S. Nova Road Concept Plan – Meeting with applicant scheduled for the July 24 SPRC meeting.
- 220 North Nova Road, Ormond Beach Publix Remodel – Received plans for review.

Water Treatment

- Delivered 44.10 million gallons for the week ending July 20, 2019 (6.30 MGD).
- Backwashed 14 filters for a total of 777,000 gallons backwash water.
- Raw water average daily withdrawal rate from all wells through July 20, 2019 @ 6.90 MGD, SJRWMD 2019 allocation @ 7.556 MGD.
- Produced & hauled 81.0 wet tons of dewatered sludge (65 - 70% solids).
- Operated north & south plant generators for routine PM.
- 12% blended Hypochlorite system, a 12 to 1 ratio, is working extremely well.
- Contractor working on Plant Elevated Tank.
- #2 reverse osmosis train loaded with new membranes. Awaiting bacteriological testing.
- Operators flushed hydrants: 170,000 gallons.

Wastewater Treatment

- Domestic and Industrial Wastewater flow was 35.49 Million Gallons.
- Influent flow rate Average Daily Flow (ADF) for weekly period @ 5.07 MGD.
- Produced 33.98 Million Gallons of Reuse.
- Produced 1.51 Million Gallons of Surface Water Discharge.
- Most recent annual period ADF Rates (July 1, 2018 – June 30-, 2019) (MGD):
- Influent 4.66 MGD (Permit 8 MGD);
- Surface Water Discharge 0.95 MGD (Permit 6 MGD);
- Reuse 4.18 MGD (Permit 10 MGD)
- Hauled 101.65 wet tons of dewatered residual solids (14% to 18% solids)
- Current weekly sludge hauling ending 7-18-2019
 - 5 trailer loads of treated sludge went to processing facility.
 - There were 2 fecal hits last week out of 5 samples.
 - There have been a total of 6 hits this month so far out of 21 samples.
 - We are currently 71% non-detected for the month for the data we have available.

Water Distribution

- Responded to 9 reports of customer concerns regarding low pressure or assistance with other plumbing needs.
- Responded to 14 calls for water service leaks.
- Installed 3 new residential water services.
- Replaced 13 broken meter boxes.
- Performed accuracy testing on 3- 2" commercial water meters.
- Replaced 2 water meters due to work orders from Finance Dept.
- Repaired a leaking 2" manual blow-off device in Plantation Oaks subdivision.
- Repaired a 2" gate valve at 298 Tomoka Oaks Blvd.
- Continued yearly fire hydrant maintenance activities in Ormond-by-the-Sea. Performed maintenance on 47 fire hydrants.
- Performed pressure testing on 10 City owned BFP devices, 2 needed repair.
- Performed valve maintenance activities on 17 main line valves.
- Repaired landscaping due to excavations.
- Utility locate service for water/wastewater/reuse/city power and fiber optic cables: received notice of 131 regular and 3 emergency utility locates for the previous week.

Wastewater Collection – Reuse

- Crews responded to 6 trouble calls in the Breakaway/Hunters Ridge PEP System service area and 2 in the conventional system service area. Responded to 1 reuse trouble calls.

- Continue to make adjustments to reclaimed distribution system due to heavy demand.
- Located C/O at 29 Sycamore Cir. at customers request.
- Replaced 90° bend and C/O to remove roots at 1417 Oak Forest Dr.
- Repaired broken sanitary lateral at 238 Kenilworth Ave.
- Verified reclaimed service was operational at 22 Sandcastle Dr.
- Replaced and rewired PEP pump at 15 Allenwood look.
- Attempted to televise 12" gravity main at Granada Blvd. & Clyde Morris Blvd. Unable to get camera into line from either end due to major pipe deterioration. Provided MOT and assisted contractor in repairing collapsed sanitary gravity main.
- Received new E-1 PEP tank (not typical size) for replacement of same at 37 Carriage Creek.
- Assisted Stormwater with storm line repair and restoration at 238 Kenilworth Ave.
- Isolated 4" tank drain on 900,000 gallon tank after demolition contractor broke unmarked line.
- Rewired PEP pump at 37 Foxcroft Run and 18 Coquina Lake Way.
- Located C/O at 711 Orchard Ave. per customers request.
- Replaced reclaimed box at 114 Amsden Rd and 66 Fairway Dr.
- Repaired reclaimed break at 4 Silver Lake Way.
- Follow up on trouble calls at 7 Shadow Creek Way, 5 Coquina Lake Way and 5 Creek Branch Way.
- Tv'ed sanitary stub out at Clyde Morris & SR40 to check depression. Sanitary system looks good, no leaks.
- Repaired broken discharge union at 67 Black Hickory Way.
- Checked force main pressure on Ocean Shore Blvd. AM Spanish Waters 12 psi, Ocean Mist Hotel 0 psi, Ormond Mall 3 psi.
- Low pressure sewer gauge readings: AM Foxhunters Flat (4 inch) 17 psi, Westland Run 21 psi Shadow Crossing Blvd. (4 inch) 14 psi.

Wastewater Plant – Lift Stations

- Working with VTSCADA integrator to validate operation of new system. Troubleshoot and repair as needed.
- 10M, power failure, nuisance calls, troubleshooting in progress.
- 1P, continued increased hands-on monitoring.
- SCADA monitor/response: Responded to multiple equipment malfunctions at the waste water plant and lift stations.
- Conducted plant and lift station PMs for pumps, motors.

Water Plant – Well Fields – Booster Stations – Reuse System

- SCADA radio not responding, identified and corrected bad antenna cable connection at water tower radio cabinet.
- Aurora backwash transfer pump, began receiving quotes for repair/replacement.
- Working with VTSCADA integrator to validate operation of new system.
- Responded to equipment malfunctions at the water plant and offsite locations.
- Performed operational checks at various locations.

Wastewater Collection/Treatment/Disposal Regulatory Activities

- Water Treatment Plant Sanitary Survey Update – Staff provided the Volusia County Health Department an update to activities related to the latest sanitary survey inspection as requested by the Department. Most items are complete or substantially complete. Additionally, staff performed an internal inspection of the raw water production wells in advance of an official inspection by the VCHD. The wells were overall in fair condition, most need general maintenance such as paint, weed removal and swept out.
- Cross Connection Control Data Management – The CCC data management contract will expire at the end of the year and staff is proceeding with an RFP for a new contract. Additionally, staff continues to update the backflow device database information to provide the most accurate compliance rate. The compliance rate is currently 87%.

- WWTF Permit Renewal – Staff attended a joint meeting with the City’s engineering consultant to gather the information necessary to respond to the FDEP’s request for additional information. Along with additional data, the Utility is performing sampling of the reuse monitoring wells for the submittal.

Support Services/City Clerk

In addition to routine departmental activities such as public records requests, updating insurance information for City contracts, maintaining the City website, records management, document imaging, proclamations, assisting citizens and directing calls at City Hall, phone requests/repairs, and research projects; the following activities are underway or have been completed:

- City Clerk attended meeting with Assistant City Manager
- Agenda packet preparation for July 30, 2019, Operating Budget Workshop and City Commission Meeting