

CITY OF ORMOND BEACH

FLORIDA

PLANNING

MEMORANDUM

TO: Chairman Shapiro, and Historic Landmark Preservation Board (HLPB) Members

FROM: S. Laureen Kornel, AICP, Senior Planner

DATE: November 6, 2018

SUBJECT: Administrative Reviews for Certificates of Appropriateness – October 2018.

The HLPB meeting scheduled for November 19, 2018, has been **CANCELLED**. There have been no requests for new agenda items, and staff has not received any new cases that warrant a public hearing at this time. There were two administrative Certificates of Appropriateness (COA) determination completed during the month of October 2018 (see Summary Report of Certificates of Appropriateness attached as Exhibit A). Copies of the e-mail reports documenting the cases are on file and can be viewed in the Planning Department, Ormond Beach City Hall, 22 South Beach Street, Room 104, Ormond Beach, Florida.

Please note that the proposed amendment to the current fee schedule of Chapter 8, Building and Construction Regulations, Section 8-10 Application processing fees, subsection (5) *Historic Preservation* of the City's Code of Ordinances to require an administrative fee in the amount of \$600.00, to remove an historic landmark property to the Historic Landmarks List contained within Section 2-71 of the Land Development Code, as recommend by the HLPB at its August 20, 2018 meeting, was adopted by the City Commission on 2nd reading at the November 5, 2018 Commission meeting.

Please also note A.M. Weigel commenced work on the southwest wall of the tower at the Stout-MacDonald House on Monday, October 29, 2018. As listed in Appendix A of this Memorandum, an administrative Certificate of Appropriateness was approved on October 19, 2018. The purpose of the work is to address one of the concerns addressed in the Stout-MacDonald House Historic Structures Report prepared by Bender & Associates, P.A., specifically the structure and siding of the tower walls. Included as part of this work is to investigate the condition of the building structure beneath the siding to allow for the determination of the full budget required to address exterior wall needs of the house. In working on the tower wall, it was observed that the westernmost corner of the tower has experienced settling. The contractor has been directed by the City to correct this settling by repairing and stabilizing the foundation pile at this location to ensure repair work is level.

The next regularly scheduled meeting will be held **Monday, December 17, 2018**, at 4:00 p.m. in the Human Resources Training Room at City Hall. Should you have any questions, I may be reached at 386-676-3345 or at laureen.kornel@ormondbeach.org.

Attachment: Exhibit A – Summary Report of Certificates of Appropriateness

cc: Ann-Margret Emery, Deputy City Attorney
Steven Spraker, AICP, Planning Director
Shawn Finley, P.E., Deputy City Engineer
Tom Griffith, Chief Building Official
Melanie Nagel, Office Manager

EXHIBIT A – SUMMARY REPORT OF CERTIFICATES OF APPROPRIATENESS (October 2018)

Address	Year Built	Architectural Style	Requested Alteration Summary	Administrative COA Determination Summary	Date of Administrative Determination
242 Tomoka Avenue	pre-1931	1920's era Ecclesiastical (of or pertaining to church)	Install new fence	Approved - Proposed fence located behind street façade of the building.	10.09.2018
38 East Granada Boulevard	1885	Queen Anne	Repair and replace siding with siding to match existing siding on the southwest face of the building "tower".	Approved – Maintenance and in keeping with existing architectural style with no potential detriment to the historic structure.	10.19.2018

All properties are locally designated historic landmarks reviewed in accordance with Section 2-71 of the Land Development Code.