



**ACTION REPORT
CITY OF ORMOND BEACH, FLORIDA
CITY COMMISSION MEETING
September 5, 2018
7:00 PM**

Mayor Bill Partington

Zone 1 – Commissioner Dwight Selby

Zone 3 – Commissioner Rick Boehm

Zone 2 – Commissioner Troy Kent

Zone 4 – Commissioner Rob Littleton

COMMISSION CHAMBERS

22 South Beach Street, Ormond Beach, FL 32174

Phone: 386-677-0311

Web: www.ormondbeach.org

- 1. CALL TO ORDER**
- 2. INVOCATION**
- 3. PLEDGE OF ALLEGIANCE**
- 4. ADOPTION OF FY 2018-2019 PROPOSED MILLAGE RATES AND TENTATIVE BUDGET**
 - 1. RESOLUTION NO. 2018-107:** A RESOLUTION ADOPTING PROPOSED MILLAGE RATES FOR THE 2018-2019 FISCAL YEAR; ESTABLISHING A DATE TIME AND PLACE FOR A PUBLIC HEARING TO ADOPT FINAL MILLAGE RATES AND FINAL BUDGET; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: Kelly McGuire, Finance Director (386-676-3226)
APPROVED
 - 2. ORDINANCE NO. 2018-20:** AN ORDINANCE ADOPTING THE ANNUAL BUDGET FOR THE 2018-2019 FISCAL YEAR BEGINNING OCTOBER 1, 2018 AND ENDING SEPTEMBER 30, 2019; REPEALING ALL INCONSISTENT ORDINANCES OR PARTS THEREOF; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: Chris Byle, Assistant Finance Director (386-676-3206) **APPROVED ON FIRST READING**
- 5. AUDIENCE REMARKS - REGARDING ITEMS NOT ON THE AGENDA**

6. APPROVAL OF MINUTES

- A. Minutes from City Commission meeting – August 21, 2018 **APPROVED AS AMENDED**

7. COMMUNITY REDEVELOPMENT AGENCY

- A. RESOLUTION NO. 2018-108:** A RESOLUTION OF THE CITY COMMISSION, ALSO ACTING AS THE COMMUNITY REDEVELOPMENT AGENCY, OF THE CITY OF ORMOND BEACH, FLORIDA, AUTHORIZING THE SUBMITTAL OF A GRANT APPLICATION TO THE FLORIDA INLAND NAVIGATION DISTRICT WATERWAYS ASSISTANCE GRANT PROGRAM FOR FUNDING ASSISTANCE RELATIVE TO THE REPAIR OF A PUBLIC FISHING PIER AT CASSEN PARK; AUTHORIZING THE EXECUTION OF ALL DOCUMENTS INCIDENTAL THERETO, INCLUDING ANY CONTRACT NECESSARY FOR THE CITY TO ACCEPT THE GRANT AWARD; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: John Noble, City Engineer (386-676-3269)
APPROVED

8. CONSENT AGENDA

The action proposed is stated for each item on the Consent Agenda. Unless a City Commissioner removes an item from the Consent Agenda, no discussion on individual items will occur and a single motion will approve all items.

- A. RESOLUTION NO. 2018-108:** A RESOLUTION OF THE CITY COMMISSION, ALSO ACTING AS THE COMMUNITY REDEVELOPMENT AGENCY, OF THE CITY OF ORMOND BEACH, FLORIDA, AUTHORIZING THE SUBMITTAL OF A GRANT APPLICATION TO THE FLORIDA INLAND NAVIGATION DISTRICT WATERWAYS ASSISTANCE GRANT PROGRAM FOR FUNDING ASSISTANCE RELATIVE TO THE REPAIR OF A PUBLIC FISHING PIER AT CASSEN PARK; AUTHORIZING THE EXECUTION OF ALL DOCUMENTS INCIDENTAL THERETO, INCLUDING ANY CONTRACT NECESSARY FOR THE CITY TO ACCEPT THE GRANT AWARD; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: John Noble, City Engineer (386-676-3269)
APPROVED

- B. RESOLUTION NO. 2018-109:** A RESOLUTION REAPPOINTING JAMES PRICE AS A MEMBER TO SERVE AS A COMMISSIONER OF THE ORMOND BEACH HOUSING AUTHORITY; SETTING FORTH TERM AND CONDITIONS OF SERVICE; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: Lisa Dahme, City Clerk (676-3340) **APPROVED**

- C. RESOLUTION NO. 2018-110:** A RESOLUTION ACCEPTING PROPOSALS FOR THE PROVISION OF VARIOUS FORMS OF INSURANCE COVERAGE, INCLUDING PROPERTY, INLAND MARINE,

CRIME, AUTO PHYSICAL DAMAGE, EXCESS WORKERS' COMPENSATION, ACCIDENTAL DEATH AND DISMEMBERMENT (POLICE OFFICERS AND FIREFIGHTERS), NFIP FLOOD, POLLUTION, PROFESSIONAL LIABILITY (EMT'S AND PARAMEDICS), GENERAL LIABILITY (INCLUDING LAW ENFORCEMENT LIABILITY), AND TULIP (SPECIAL EVENTS) INSURANCE COVERAGE; AUTHORIZING THE EXECUTION OF DOCUMENTS RELATIVE THERETO; AUTHORIZING PAYMENT THEREFOR; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: Claire Whitley, Acting Assistant City Manager (386-676-3202) **APPROVED**

- D. **RESOLUTION NO. 2018-111:** A RESOLUTION RENEWING A BROKER SERVICE AGREEMENT BETWEEN THE CITY OF ORMOND BEACH AND BROWN & BROWN OF FLORIDA, INC., FOR AN ADDITIONAL ONE YEAR TERM; AUTHORIZING BROWN AND BROWN OF FLORIDA, INC., TO PROVIDE INSURANCE CONSULTING SERVICES AS THE CITY'S AGENT OF RECORD FOR PROPERTY AND CASUALTY INSURANCE; AUTHORIZING PAYMENT FOR THE SERVICES TO BE PERFORMED THEREUNDER; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: Claire Whitley, Acting Assistant City Manager (386-676-3202) **APPROVED**

- E. **RESOLUTION NO. 2018-112:** A RESOLUTION APPROVING THE APPLICATION OF AIRCRAFT CHARTER & LOGISTICS, LLC, TO PROVIDE SERVICES AS A CATEGORY 2 AND CATEGORY 4 FIXED BASE OPERATOR AT THE ORMOND BEACH MUNICIPAL AIRPORT; ESTABLISHING CONDITIONS OF APPROVAL; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: Steven Lichliter, Airport Manager (386-615-7019) **APPROVED**

- F. **RESOLUTION NO. 2018-113:** A RESOLUTION ACCEPTING A PROPOSAL FROM BOMAR CONSTRUCTION, INC. FOR CONSTRUCTION MANAGEMENT SERVICES REGARDING THE MAIN TRAIL BRIDGE REPAIR PROJECT; AUTHORIZING THE EXECUTION OF A WORK AUTHORIZATION AND PAYMENT THEREFOR; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: John Noble, City Engineer (386-676-3269) **APPROVED**

- G. **RESOLUTION NO. 2018-114:** A RESOLUTION ACCEPTING A PROPOSAL FROM DRMP, INC. TO PROVIDE CONSTRUCTION ENGINEERING & INSPECTION SERVICES FOR THE FOREST HILLS MULTI USE PATH PROJECT; AUTHORIZING THE EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT THERETO; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: John Noble, City Engineer (386-676-3269)

APPROVED

- H. **RESOLUTION NO. 2018-115:** A RESOLUTION AUTHORIZING THE EXECUTION OF A MONTHLY LEASE AGREEMENT BETWEEN THE CITY AND THE ORMOND BEACH RIVERSIDE CHURCH INC., FOR THE BUILDING LOCATED AT 56 NORTH BEACH STREET; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: Robert Carolin, Leisure Services Director (386-676-3279) **FAILED**

- I. **RESOLUTION NO. 2018-116:** A RESOLUTION ACCEPTING A BID FROM HARCROS CHEMICALS, INC. FOR THE PROVISION OF SODIUM BISULFITE TO BE USED AT THE WATER TREATMENT FACILITY, UNDER BID NO. 2018-30; AUTHORIZING THE APPROVAL OF A PURCHASE AUTHORIZATION AND PAYMENT THEREFOR; REJECTING ALL OTHER BIDS; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: Gabe Menendez, Public Works Director (386-676-3292) **APPROVED**

- J. **RESOLUTION NO. 2018-117:** A RESOLUTION ACCEPTING A BID FROM HAWKINS, INC. FOR THE PROVISION OF HYDROFLUOROSILICIC ACID TO BE USED AT THE WATER TREATMENT FACILITY, UNDER BID NO. 2018-34; AUTHORIZING THE APPROVAL OF A PURCHASE AUTHORIZATION AND PAYMENT THEREFOR; REJECTING ALL OTHER BIDS; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: Gabe Menendez, Public Works Director (386-676-3292) **APPROVED**

- K. **Cancellation of Bid No. 2018-04 Air Traffic Control Tower Parking Lot Rehabilitation**

Staff Contact: Steven Lichliter, Airport Manager (386-615-7019)

Disposition: Approve as recommended in the City Manager memorandum dated September 5, 2018. **APPROVED**

- L. **Coquina Court Drainage Improvements**

Staff Contact: John Noble, City Engineer (386-676-3269)

Disposition: Approve as recommended in the City Manager memorandum dated September 5, 2018. **APPROVED**

- M. **Budget Status Report for April - June 2018**

Staff Contact: Chris Byle, Assistant Finance Director (386-676-3206)

Disposition: Approve as recommended in the City Manager memorandum dated September 5, 2018. **APPROVED**

N. Capital Improvement Plan FY 2018-19 to FY 2022-23

Staff Contact: Kelly McGuire, Finance Director (386-676-3226)

Disposition: Approve as recommended in the City Manager memorandum dated September 5, 2018. **APPROVED**

9. FIRST READING OF ORDINANCES

A. ORDINANCE NO. 2018-21: AN ORDINANCE AMENDING SECTION 22-158, FEE IMPOSED; SCHEDULE; OF CHAPTER 22, STORMWATER, OF THE CITY OF ORMOND BEACH CODE OF ORDINANCES, REDUCING THE STORMWATER FEES; REPEALING ALL INCONSISTENT ORDINANCES OR PARTS THEREOF; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: Kelly McGuire, Finance Director (386-676-3226)
APPROVED ON FIRST READING

B. ORDINANCE NO. 2018-22: AN ORDINANCE AMENDING SECTION 22-115, FEE IMPOSED; SCHEDULE; OF CHAPTER 22, WATER AND SEWERS, OF THE CITY OF ORMOND BEACH CODE OF ORDINANCES, BY INCREASING THE WATER AND SEWER SERVICE IMPACT FEES; REPEALING ALL INCONSISTENT ORDINANCES OR PARTS THEREOF; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: Kelly McGuire, Finance Director (386-676-3226)
APPROVED ON FIRST READING

10. REPORTS, SUGGESTIONS, REQUESTS

11. ADJOURNMENT

Website Address – www.ormondbeach.org

NOTICE – Pursuant to Section 286.0105 of the Florida Statutes, if any person decides to appeal any decision made by the City Commission with respect to any matter considered at this public meeting, such person will need a record of the proceedings and for such purpose, such person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is to be based.



For special accommodations, please notify the City Clerk's Office at least 72 hours in advance.
Phone: 386-677-0311



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In accordance with the Americans with Disabilities Act (ADA), persons with a disability, such as a vision, hearing or speech impairment, or persons needing other types of assistance, and who wish to attend City Commission meetings or any other board or committee meeting may contact the City Clerk's Office in writing, or may call 386-677-0311 for information regarding available aids and services.