

**City of Ormond Beach
Memorandum**

To: Honorable Mayor and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report
Date: June 15, 2018

This is a weekly staff report that is used as a management tool that I thought you might find helpful. The departments are listed in alphabetical order.

City Manager

Reviewed and prepared with staff as follows:

- Staff meeting, senior staff received CPR training
- General discussion meetings with various members of senior staff
- Held budget review meetings with departments throughout the week

Spoke to, attended and/or met with:

- Bill Ternent, AARP representative, regarding friendly communities
- Tiger Bay board meeting
- Attended CANDO2 meeting

Community Development

Planning

- Planning staff met with a representative of Ocean Village Villas regarding a potential application to amend the development order to establish project specific setbacks. When Ocean Village Villas was redeveloped in 1989 the development order did not provide any setback standards and the R-4 zoning district setbacks are applicable. The R-4 zoning setbacks do not reflect the existing structures and multiple property owners have been required to obtain variances to construct or reconstruct building improvements.
- The Board of Adjustment and Appeals will have two meetings in the month of July. The meeting dates are July 11, 2018 and July 18, 2018. The July 11, 2018 meeting will be an appeal of the Chief Building Official's denial of billboard permit at 1001 North U.S. Highway 1, Tomoka Boat Club. The variance applications for the month of July would be heard on July 18, 2018.

Building Inspections, Permitting & Licensing

- 9 new business tax receipts issued.
- 397 inspections performed within the City (12 by private provider).
- 149 permits issued within the City, with a valuation of \$1,228,624.

Development Services

- The Site Plan Review Committee (SPRC) conducted a pre-application meeting with a representative of Edgewell Personal Care – Playtex Mfg., at 1190 North Highway U.S. 1 regarding the desire to add a loading dock to the existing site. Based on the site plan discussed, the loading dock would be within the side yard setback along Wall Avenue and would require a variance.
- The SPRC conducted a pre-construction meeting with Volusia County staff and the project contractor for the off beach parking project at 650 South Atlantic Avenue. The project would include the demolition of the existing gas station, and a portion of the building, including the former Other Place unit. The project proposes 124 off-beach parking spaces along with a workshop and offices for Volusia County beach patrol staff.

- The SPRC conducted a pre-application meeting with the property owner of Stor-It at 99 Portland Avenue. Stor-It is an existing RV and boat storage facility. The property owner is exploring the concept of expanding the storage use and the needed reviews/approvals for any expansion.

Project	% Complete
589 South Yonge Street	60%
783 North U.S. Highway 1	35%
Antares of Ormond Beach	0%
Edgewell site work	90%
For Our Parents ALF	50%
Granada Pointe	25
Hamlin	80
Lot 2, Airport Business Park	25%
Maxton Group loading dock	5%
Ormond Beach Medical Office Building	95%
Pet Street Veterinary Care center	80%
Prince of Peace, Like New addition	25%
Prince of Peace, office addition	20%
Security First	30%
Thomas & Betts parking improvements (phase 1)	65%
YMCA Dog Park	80%
YMCA Parking Expansion	60%
Zaxby's	5%
Plantation Oaks, utility connection	88%
Cypress Trails subdivision	10%

Economic Development/Airport

Economic Development

- Ormond Crossings
 - Security First Managers continues the construction of their office building.
 - Installation of off-site utility work along Broadway Ave. continues.
 - Security First Managers transportation mitigation FDOT permit requires they construct turn lane improvements at the Intersection of Broadway Ave. and US1 prior to occupancy of 100,000 sf of the new building. Occupancy beyond the 100,000 permit requires a new traffic impact study to determine whether a traffic light is warranted. A preliminary study by LTG Engineering indicates the full occupancy of the office building by Security First Managers will warrant a traffic light at Broadway and US1. According to the Ormond Crossings Development Agreement, the light must be installed by Tomoka Holdings within one year of the warrant.

- Staff is participating with the North US1 Business Coalition to discuss funding opportunities for the installation of a traffic light at Broadway Ave. and US1 intersection.
- Staff has also requested its transportation consultant investigate state funding opportunities to fund the traffic light.
- Airport Business Park
 - Concentrated Aloe is continuing with the constructing their 40,000sf manufacturing plant on Lot 2.
 - Staff has received letters of intent from 2 property owners in the Airport Business Park to donate land for the City to extend the Signal Avenue roadway into the Southwest Quadrant of the Airport. Staff is preparing the necessary legal documents to formalize the process and present the project to the City Commission for its approval.
- Ormond Beach Chamber, Main Street, Team Volusia, and Volusia County
 - Staff is working with the Ormond Beach Chamber on a number of economic development initiatives including revision to the “Doing Business in Ormond Beach” resource guide.
- Prospective Business Attraction/Retention/Expansion
 - Staff continues the ongoing outreach to Ormond Beach businesses to assist with expansion opportunities.
 - Staff is working an incentive package for a tenant (code name Project Simba) at 101 East Granada Blvd. An Agenda item will be prepared for a City Commission meeting upon receipt of the applicant’s submittal information.

Airport Operation and Development

- Staff worked with Economy Electric to investigate and repair an issue with the runway edge lighting for Runway 8/26 which may have been caused by a lightning strike last week.
- Local residents in the vicinity of the Daytona Beach International Airport may notice a change in flight patterns and an increase in north-south flight traffic. Volusia County has begun a two-year project to rehabilitate certain taxiways, including the primary air carrier taxiway. Throughout the first year of construction there will be periodic runway closures, causing changes in flight patterns. Runway 7L/25R closed for approximately three weeks, starting on May 31. All aircraft must, as a result, use the north-south runway (16/34) or the east-west parallel runway (7R/25L) on the south side of the airport. This change in flight patterns will result in increased flight traffic over areas north and south of the airport.
- Staff participated in a meeting of the East Central Metro Area CFASPP Steering Committee on Thursday, June 14 at the Daytona Beach International Airport. The Continuing Florida Aviation Systems Planning Process (CFASPP) was established by the FAA and FDOT in response to the need for a method to help maintain a viable statewide aviation environment. A primary function of CFASPP is to help keep the Florida Aviation System Plan (FASP) in step with constant changes by periodically updating the FASP.
- Staff completed work to prepare and submit grant application materials for the projects to rehabilitate Runway 8/26 and design the extension of Runway 8/26 and Taxiway Alpha.

Finance/Budget/Utility Billing Services/Grants/PIO

Finance

- On-going Projects
 - The City continues to work with FEMA to achieve obligation on three (3) additional project work sheets for hurricane Matthew. To-date the City has received \$5.8 million dollars for hurricane Matthew reimbursement.
 - FEMA assessment, project planning and project worksheet development for Hurricane Irma continue.
 - Preparations for the Munis Phase 3, Utility Billing system are underway.
 - Training for ESS is on-going. Payroll has completed training at the Police Department and Leisure Services Department.

- Completed Projects - Weekly
 - Processed 64 Journal Entry Batches.
 - Approved 25 Purchase Requisitions totaling \$241,817.51.
 - Issued 27 Purchase Orders totaling \$159,109.66.
 - Prepared 180 Accounts Payable checks totaling \$473,612.40 and 31 Accounts Payable EFT payments totaling \$152,223.16.
 - Issued 883 past due notices on utility accounts.
 - Auto-called 116 utility customers regarding receipt of a past due notice.
 - Processed 494 payments through Interactive Voice Response System totaling 54,434.81.
 - Grant money fiscal year-to-date total received, \$6,537,660 dollars.

Grants/PIO

- Press Releases
 - HMGP Grant Awards
 - Big Band America Concert (7/1)
- Other
 - Citizen Contacts
 - Media Contacts
 - Added to and updated items in News & Announcements and other pages on the City's website.
 - Completed weekly events calendar ad for Ormond Observer.
 - Confirmed advertising for the 1998 Fires Commemoration event.
 - Completed NIAB packet for its meeting of June 21 to discuss recommendations for the use of excess funding.
- Grants
 - Grant files maintenance and set up, monthly/quarterly/annual reporting, revisions, reimbursements, amendments, and closeouts.

Fire Department

- Weekly Statistics
 - Fires: 1
 - Fire Alarms: 8
 - Hazardous: 2
 - EMS: 85
 - Motor Vehicle Accidents: 9
 - Public Assists: 52
 - TOTAL CALLS: 157
 - Aid provided to other agencies: 9 Calls – Daytona Beach (3), Flagler County (1), Volusia County (5)
 - Total staff hours provided to other agencies: 7
 - # of overlapping calls: 40
 - # of personnel sent with EVAC to assist with patient care during hospital transport: 3
 - Total EMS patients treated: 63
 - Keetch-Byram Drought Index (KBDI) East Coast Volusia: 29
- Training Hours
 - NFPA 1001: Firefighting 7
 - NFPA 1021: Officer 3
 - NFPA 1500: Safety/Equipment 7
 - EMT/Paramedic 10
 - TOTAL TRAINING HOURS: 27

- Station Activities
 - Serviced 129 hydrants
 - Updated 8 pre-fire plans
 - Provided tour of Station 92 to 50 children from Academy of Martial Arts
 - Provided tour of Station 93 to 65 Summer Camp children
 - Provided tour of Station 94 to 50 children from Pathways Elementary

Human Resources

- Staffing Update
 - Approved/Active Recruitment
 - Police Officer (Police) open 6-8-17 until filled. Advertised on City web site, governmentjobs.com, FL League of Cities, Indeed, and internally.
 - Police Captain (Police) open 6-11-18 until 7-13-18. Advertised on City web site, governmentjobs.com, FL League of Cities, Indeed, and internally.
 - Neighborhood Improvement Officer (Police) open 6-18-18 until 6-29-18. Advertised on City web site, governmentjobs.com, FL League of Cities, Indeed, and internally.
 - Civil Engineer (Engineering) open 6-18-18 until 7-13-18. Advertised on City web site, governmentjobs.com, FL Engineering Society, American Society of Civil Engineers, Engineerjobs.com, FL League of Cities, Indeed, and internally.
 - Seasonal Part Time Maintenance Worker II (Parks/Leisure Services) re-advertised 4-23-18 until 6-22-18. Advertised on City web site, governmentjobs.com, Indeed, and internally.
 - Utility Sludge Hauling Tech (Utilities/Public Works) open 6-12-18 until 6-20-18. Advertised internally.
 - Applications Under Review
 - Part Time Utility Mapping/Locate Technician (Water Distribution/Public Works)
 - Interviews Scheduled
 - Fire Chief (Fire)
 - City Clerk (Support Services)
 - Background/Reference Checks/Job Offers
 - Police Officer (Police)
 - Economic Development Director (Economic Development)
 - Maintenance Worker II (Wastewater Collection/Reuse Distribution/Public Works)
 - Firefighter/EMT (Fire)
 - Evidence Custodian (Police)
 - Separations
 - Fire Chief (Fire)
 - Economic Development Director (Economic Development)
 - Chief Treatment Plant Operator (Water Production/Public Works)
 - Police Sergeant (Police)
 - Police Officer (Police)
 - Employee Events
 - Skin cancer screenings for HSA contributions continue through 12-31-18
 - Lunch and Learn Wellness Workshops for HSA contributions continue throughout 2018
 - Munis Employee Self Services (ESS) time being introduced to various departments
 - J.D. Williams' training for supervisors was held 6-6-18
 - Risk Management Projects
 - Attended Leadership/Chamber of Commerce wrap-up meeting
 - Researched drug-free workplace provision
 - Finalized property insurance schedules for marketing

Information Technology (IT)

- Information Systems (IS)
 - Work Plan Projects
 - Tyler Munis Phase 2 - Human Resources/Payroll. System went live 1/8/2018. Rolling out the electronic timekeeping function through the use of Employee Self Service (ESS).
 - Tyler Munis Phase 3 – Utility Billing. Working with the project manager to formalize the project plan.
 - IT Strategic Plan – Draft documentation review.
 - Enterprise Infrastructure
 - iSeries system (HTE Sungard Naviline): None
 - Windows Servers: None
 - Networking System: None
 - Work Orders
 - New: 20
 - Completed: 53
 - In progress: 41
 - Barracuda Email Security cloud service statistics
 - Total Inbound E-Mails: 32,915
 - Inbound E-Mails Blocked: 9,870
 - Delivered Inbound E-Mails: 23,045
 - Quarantined Messages: 250
 - Percentage Good Email: 70%
 - Virus E-Mails Blocked: 1
 - Notable Events: None
- Geographical Information Systems (GIS)
 - Addressing
 - Additions: 6
 - Changes: 0
 - Corrections: 0
 - Map/Information Requests: 25
 - Information Requests from External Organizations: 2
 - CIP Related Projects (pavement management, project tracking map): 0
 - Reclaim Connections Located this week: 79 : Total in system = 1,776
 - Meters GPS Located this week: 1: Total in system = 23,675; 22,892 potable, 772 Irrigation, 11 Effluent
 - Notable Events: None

Leisure Services

Administration

- Supervisory Staff meeting
- Public Works meeting
- CPR Training
- Janitorial services meeting
- Met with landscape contractor for weekly updates
- Park visits
- Pop Warner meeting
- Fortunato Park Boat Ramp meeting
- Budget meeting
- Communication Planning meeting

Contract Manager – Grounds and Athletic Maintenance

- Operations meeting with Grounds Maintenance account manager
- Operations meeting with Athletic Maintenance account manager
- Public Works meeting
- Site inspections of Grounds Maintenance service areas
- Site inspections of Athletic Maintenance service areas
- Site visits with account managers
- Conduct over-site of enhancement, trimming, install and application projects
- Follow-up to concerns, issues and questions within scope of work
- Weekly administrative assignments and activities

Environmental Discovery Center

- Tours were given as needed on Saturday and Tuesday through Friday.
- EDC summer hours continue with the facility open Tuesday to Friday from 3 pm-5 pm and Saturday 10 am – 4 pm.
- Enviro Camp was held at the EDC Monday to Friday from 9am-3pm.
- The EDC Coordinator attended Plant Camp 2018, a professional development course, in Gainesville on Monday through Friday.
- Joan Tague led a Summer Nature Stroll on Wednesday from 8 am to 10 am. Participants met at Fleming Avenue Central Park and took a guided walk along the trails.

Athletics

- The Ormond Beach Shuffleboard Club continued to hold their weekly play on Monday, Wednesday and Friday at the Sports Complex. Play was at 1pm daily weather permitting.
- OBYBSA/OBGS/LR Recreational Baseball/Softball are practicing this week at Nova Fields and also at Softball Quad at the Sports Complex.
- City Youth Volleyball Program continued this week with practices on Tuesday and Thursday night from 6pm–7:45pm. This program runs for eight weeks.
- The OBSC is hosting a Soccer Clinic Monday-Friday at 9am on Soccer Field 4 at the Sports Complex.

Athletic Field Maintenance

- Cleaned park, tennis and basketball courts at South Ormond
- Tended to the infields, tennis and handball courts at Osceola Elementary School
- Cleaned skateboard park, handball, tennis, and basketball courts at Nova
- Cleaned Magic Forest and the common area of Nova Park
- Cleaned all sports parks of debris/trash
- Greased and cleaned equipment
- Continued dragging and edging infields (18) daily at Sports Complex and Nova
- Dragged Osceola and South Ormond fields
- Blew out all dugouts, hitting mats, batting cages, sidewalks, etc.
- Removed all goals, benches, totes, sand bags, and corner flags from 18 soccer fields
- Painted/prepped Wendelstedt Fields for USSSA Baseball Tournament
- Painted/prepped Soccer Fields for 3 v 3 Soccer Tournament

Senior Center

- Tomoka Duplicate Bridge was held on Saturday from 11:00am to 4:00pm
- Granada Squares was held on Tuesday from 6:30pm to 9:00pm.
- Big Band America rehearsal was held on Thursday from 7:00pm to 9:00pm.

Performing Arts Center

- The Performing Arts Center hosted the following classes/rentals throughout the week as part of its regular operations:
 - CMT held summer camp Monday through Friday.

- Kopy Kats held regular classes on Monday and Thursday.
- Ormond Church held services Sunday.
- The Performing Arts Center is preparing to host the following events:
 - Center Stage Dance and Performing Arts Recital, Saturday 6:00 pm to 8:00 pm

South Ormond Neighborhood Center

- Splash pad open March 15-November 30
- Open park and playground sunrise to 11 pm daily
- Fitness room
- Open gym
- Pavilion rental Saturday
- Jazzercise on Monday
- Summer Camp Monday-Friday

Community Events

- Weekly administrative tasks, office work, meetings, and activities
- Attended Senior Games Board meeting
- Assisting with Senior Games tasks – ongoing
- Attending Memorial Day Committee wrap up meeting
- Final preparations for Reel in the Fun Fishing Tournament
- Planning of 2018 events through July:
 - Reel in the Fun Fishing Tournament, June 16
 - Recognition of 1998 Wildfires Reception, June 26
 - Citizen Engagement Workshops, Beginning June 28
 - Independence Day Celebration, July 4
 - Summer Sounds Concert Series, July 13, 20 & 27

Gymnastics

- Registration is open for June session
- June session in progress
- Planning for summer clinics
- Open Gym, Friday, June 15
- Training of new Recreation Leader

Nova Community Center and Special Populations

- FitGyms conducted their personal training and tennis lessons.
- Open play took place various times during the week for those who participated in basketball, pickleball, ping pong, the game room and the exercise room.
- Adult Jazzercise continues to meet at various times throughout the week.
- Camp T-Rec counselors began on Monday. They spent the week training, planning, and getting the room ready for summer camp which begins next week.
- Summer Basketball League, for players 12-15 years old, began on Monday. Each day two teams in the same age group will be given the time to play each during the summer.

The Casements

- Guild tours were given on the hour Tuesday through Friday with the first tour at 10 am and the last tour at 3 pm. Saturday tours were given at 9:30 am and 10:30 am.
- A baby shower took place at Bailey Riverbridge on Saturday from 6 pm-9 pm.
- Karlene McConnell's Art Exhibit is on display at The Casements through June 2018.
- Enviro Camp week two "Raiders of the Lost Fossil" took place Monday-Friday from 9 am-3 pm at the Environmental Discovery Center.
- Art Explosions Camp week two "Acrylics & Collage" took place Monday-Friday from 9 am-12 pm at The Casements.
- Yoga took place from 10 am-11:30 am on Tuesday and Thursday.

Parks Maintenance

- Citywide inspection of parks
- Inspected and posted for reservations at pavilions
- Andy Romano Beachfront Park: Fixed wheels on hose cart
- Nova Community Park: Repaired basketball backboard; repair twisted chains on swing
- Environmental Discovery Center: Installed six geocaches and archery net for summer camp

Building Maintenance

- Preventative maintenance of City vehicles and equipment as necessary
- Weekly maintenance of fountains at PAC, Bailey Riverbridge, Arroyo, Riviera, Hospital Park, Fortunato and City Hall
- Weekly inspection of the water wheel and sump pumps at The Casements
- Weekly inspection of DOT and facility lighting at various City locations
- Weekly lighting inspection of airfield runways, taxiways and signage
- Repaired the ice machine at the Police Department
- Replaced two window sills on the first floor at Ames
- Pressure washed benches at the Senior Center entrance, soffit at the Environmental Discovery Center, and handball courts at Nova
- Replaced ceiling tiles in the Green Room at the PAC
- Cleaned out gutters on the office at Sports Complex
- Repaired the float switch for A/C at the Police Department
- Clean the stage floor and carpet in backstage dressing rooms at the PAC
- Hung posters and display items at the Environmental Discovery Center
- Repaired a roof leak in evidence at the Police Department
- Repaired glass entrance door lock at Senior Center
- Installed new handwashing sink in concessions at Wendelstedt
- Calked windows east side of the PAC
- Repaired the back door to the tennis shed at Nova
- A/C repair/replacement work at various city facilities
- Remove, clean and paint 16 post caps at the Environmental Discovery Center
- Grease the main gate chain at the Sports Complex
- Install a handheld shower to the hose at the Environmental Discovery Center
- Refilled hand sanitizers at City Hall
- Repaired sliding glass door sticking at the Environmental Discovery Center

Police Department

Administrative Services

- Staff conducted interviews for the Evidence Crime Scene Custodian position.
- Staff hosted weekly staff meeting.
- Chief participated in Fire Chief interviews.
- Staff participated in Coffee with a Cop event at local McDonalds.
- Staff attended IDC organizational meeting.
- Staff conducted a swearing in ceremony for two new officers.
- Staff is conducting interviews of personnel on promotional lists.

Community Outreach

- Six members of the YDC met to review the lip-sync songs for the 2018 State of Florida Association of Police Athletic Leagues Annual Conference. The conference is July 19-22 at Disney's' Coronado Springs Resort.
- Ten members of the OBPAL Bruins 10U team participated in the All for One Jacksonville Shootout June 8 – 9 in Jacksonville, Florida. Twenty-six members of the basketball program participated in practice last week.
- Coffee with a COP at conducted at McDonalds at Nova Rd and Granada Blvd.

Community Services & Animal Control

- Animal Calls responded to: 38
- Animal Reports: 3
- Trap Neuter Release: 2
- Animal Bites: 0
- Animals to Halifax: 2
- SPCA Vaccination Clinic: 78

Criminal Investigations

- Cases Assigned: 19
- Cases Cleared by Arrest/Complaint Affidavit: 6
- Cases Exceptionally Cleared: 8
- Inactive: 15
- Fraud: 4
- Burglary Business: 2
- Burglary Residential: 1
- Larceny Car break: 7
- Grand Theft: 6
- Auto Theft: 1
- Missing Persons: 3
- Recovered Missing Persons: 1
- Robbery: 0
- Assaults: 0
- Police Information: 0
- Death Undetermined: 0
- Suspicious Incident: 0
- Sex Offense/Rape: 0

Records

- Walk - Ins / Window: 40
- Phone Calls: 50
- Arrest / NTA'S: 16
- Citations Issued: 61
- Citations Entered: 711
- Reports Generated: 199
- Reports Entered: 150
- Mail/Faxes/Requests: 17

Patrol

- Total Calls: 1250
- Total Traffic Stops: 150

Operations

Crime Opportunity Report Forms: 31

- 6/6/18
 - Aggravated Domestic Assault, 1505 San Marco Drive #308, Male subject called law enforcement after getting into a disturbance with his live-in girlfriend. Suspect fled the scene prior to law enforcement's arrival on scene.
 - Larceny, 1521 West Granada Boulevard (Walmart). Unknown suspect stole over \$500 in baby formula and miscellaneous groceries.
 - Missing Person, 1410 Hand Avenue. Male subject checked himself out of listed location and has not returned.
 - Traffic Arrest, 1110 W. Granada Boulevard. Female arrested for felony driving without a license.

- 6/7/18
 - Battery Domestic Violence Arrest, 55 North Nova Road (Alliance Church). Male subject arrested after being involved in a physical altercation with female he was dating.
 - Larceny, 1657 North United States Highway One (Loves Truck Stop). Cash was reported missing from the register of the business. Thefts occurred over a period of four weeks.
 - Shoplifting Arrest, 1521 West Granada Boulevard (Wal-Mart). Male subject contacted by officers at Walmart as he was leaving with concealed merchandise.
 - Larceny, 5 South Yonge Street. Former employee was found on video taking scratch off lottery tickets over a period of two months. Employee was previously terminated.
 - Carbreak, 16 Cypress Circle #A. Unlocked vehicle entered overnight. Cash and multiple prescriptions taken.
 - Narcotics Arrest, 700 South Nova Road. Traffic stop was conducted and during the subsequent investigation two subjects were arrested.
 - Assault, 100 Wilmette Avenue. Female subject reported that a known subject was threatening to beat up her boyfriend. The male suspect was unable to be located.
 - Burglary Residence, 96 South Ridgewood Avenue. Male victim reported someone entered his home and stole his firearm.
 - Battery Domestic Violence Arrest, 867 South Atlantic Avenue. A concerned citizen contacted law enforcement about a couple with three young children arguing by the pool. Officers made contact with an adult male and adult female and determined that the male had battered the female.
 - Warrant Arrest, Wilmette Avenue and North United States Highway 1. Officers conducted a traffic stop on a vehicle, the driver, was found to have a suspended driver license and an open Flagler County arrest warrant for failure to appear, in reference to driving on a suspended license.
- 6/8/2018
 - Larceny, 17 Byron Ellinor Drive #A. Victim advised that when a tenant moved out of apartment they stole the furnishings from within the apartment.
 - Carbreak, 770 West Granada Boulevard. Victim stated that someone drilled a hole into the bottom of his gas tank and removed approximately 9 gallons of gasoline.
- 6/9/2018
 - Abduction Arrest, 74 Magnolia Avenue. Male subject went to victims' residence trying to make contact with his ex-girlfriend. Once on scene, he coaxed the victim outside then forcibly escorted her and a juvenile to a waiting vehicle.
 - Shoplifting Arrest, 1458 West Granada Boulevard, Bealls. Two female subjects walked around Bealls collecting merchandise from several areas of the business and took the property to the dressing rooms where they each concealed store property in their purses.
 - Battery by Strangulation (Domestic) Arrest, 1504 San Marco Drive #105. Male subject was arrested for Battery by Strangulation after being involved in a physical altercation with a female with whom he has a common child.
 - Narcotics Arrest, 601 Hammock Lane (Central Park- Hammock). A check of a vehicle in the park, after hours, was conducted. The contact resulted in the officers locating marijuana, hashish oil, drug paraphernalia, scales, and packaging material.
- 6/10/2018
 - Shoplifting Arrest, 1458 West Granada Boulevard, Bealls. Female subject concealed three articles of clothing and tried to exit store.
 - Narcotics Arrest, 790 West Granada Boulevard. During a traffic stop a male subject was discovered to be in possession of narcotics. Subject was also driving under the influence and driving with a suspended license.
 - Criminal Mischief, 625 South Yonge Street. Officers responding to an alarm found a piece of asphalt laying on the ground near the front door of the business, which was also damaged.

The business owner checked the video and saw that an unknown male threw the asphalt at the door.

- 6/11/2018
 - Burglary Residential, 20 Fair Oaks Circle. Resident reported an unsecured bicycle taken from the front porch of the residence.
 - Larceny, 6 Sunwood Trail. Victim reported having friends over and when they left her purse was gone.
 - Larceny, 54 Indianhead Drive. Two planters were taken from the front yard of the home.
 - Larceny, 95 Magnolia Drive. Victim called in to report that a handyman who was doing work on property stole some jewelry from the residence.
 - Sex Offense, 664 South Nova Road. Victim reports that she assaulted by a known subject.

- 6/12/2018
 - Stolen Tag, 3 Laurel Oaks Circle. Tag taken off of the vehicle while parked at the residence.
 - Carbreak, 42 Ormond Green Boulevard. Unlocked vehicle entered overnight, a cell phone and a purse was taken.
 - Carbreak, 11 Bryan James Way. Unlocked vehicle entered; however nothing was taken.
 - Carbreak, 1521 West Granada Boulevard (Wal-Mart.) Unlocked vehicle entered in the parking lot, medications taken from the glove box of the vehicle.
 - Carbreak, 10000 Saint Georges Road. Unlocked vehicle was entered and a wallet was removed from the vehicle.
 - Carbreak x2, 769 West Granada Boulevard (Olive Grove Apartments #3206). Entry made into two victims' vehicles overnight, nothing taken from either one.
 - Battery Domestic Violence Arrest, 839 South Atlantic Avenue (Andy Romano Park). Two subjects were in a physical altercation at the park which resulted in a head injury to one party.
 - Stolen Vehicle, 1600 block North Beach Street. Victim stated that he parked his disabled motorcycle on the shoulder of the road. When he returned to pick it up, it was gone.
 - Shoplifting, 353 West Granada Boulevard (Winn Dixie). Manager was flagged down by an unknown witness who provided him with information about a theft. A review of security video confirmed a theft of diapers, but suspect was unable to be identified

Traffic Unit

- Traffic Enforcement Stats:
 - Number of Traffic Stops: 22
 - Number of Uniform Traffic Citations Issued: 26
 - Number of Written Warnings Issued: 7
 - Number of parking tickets issued: 0

- Traffic Crash Reports
 - Number of Crashes without Injuries: 5
 - Number of Crashes with Injuries: 0

Neighborhood Improvement

Weekly inspection statistics by Commissioner Zones

- Zone 1: 15 Cases initiated
- Zone 2: 5 Cases initiated
- Zone 3: 8 Cases initiated
- Zone 4: 3 Cases initiated
- 9 signs have either been removed or sign cases created.
- 17 tree removal permit requests.
- Administrative staff assisted with three (3) walk-ins and ninety-on (91) telephonic inquiries.

Public Works

Engineering

- Projects Summaries
 - Construction Projects:
 - South Peninsula Reclaimed Expansion – The contractor continues to install additional water services on River Beach Drive. Preliminary draft as-builts have been submitted to the contractor for initial review. GIS is finalizing their update to include this work in the City database.
 - Ph III 2-Inch Water Main Replacement – Peninsula – City is awaiting final as-builts revised per GIS comments.
 - Ph III 2-Inch Water Main Replacement – Mainland – Contractor is working on Marsh Ridge Watch and Highwood Ridge Trail. A second crew is working on Putnam Avenue. Contractor is awaiting as-builts for water main clearance on Cliffwood Circle, Alexander Court, Fir Street, Pine Street, and Arrowhead Circle. Two truckloads of sod were delivered and installed.
 - North US1 Landscaping Ph II – The work is 65% complete. Removal of existing plant materials is upcoming, with installation of new trees and plant material to follow.
 - Effluent Outfall Replacement – The contractor installed the line stop at the FM at Melrose Avenue and will be repairing two other upland sections of outfall before they proceed with repairing the subaqueous section.
 - Storm and Sewer Lining – Storm main inspections are expected to begin mid-June, with lining operations beginning late June.
 - Deer Creek Reclaimed Water – Contracts were received back from the contractor. The contractor will start work this month.
 - Ormond Crossings Utility Extensions – The contractor has installed the jack and bore for the utility crossings at the railroad crossing.
 - Downtown Light Replacement – Shop drawings have been approved. Materials are on order and have an 8-10 week fabrication timeframe.
 - CDBG – Cassen Park Fire Hydrant – The fire hydrant assembly, service tap and pressure testing has been completed. Connection to the existing 6" plug and existing water meters will be completed in the upcoming weeks.
 - 2018 Road Rehabilitation – Microsurfacing – The contractor has sealed the cracks in the existing asphalt. They will return at the end of July to microsurface the roads.
 - CDBG – Streetlight Replacement – The light fixtures are on order and have an estimated lead time of 8-10 weeks.
 - Fortunato Park Pier – A purchase order was issued to repair the pier.
 - Rockefeller Gardens Stage Shade Cover – Structural drawings are in process and expected to be submitted by June 18 for staff review.
 - Water Plant Upgrades – Staff met with the consultant to work out the logistics on the chlorine conversion portion of the project.
 - Bidding:
 - 2018 Road Rehabilitation-Resurfacing – Bid award is scheduled for Commission approval on June 26.
 - Forest Hills Connector Trail – Bid award is scheduled for City Commission approval at the June 26 meeting.
 - WTP Sludge Residuals Facility Improvements – Staff received final plans and is ready to bid this project once Finance has secured the necessary bond funding.
 - Design Projects:
 - North US1 Water Main Improvements – Staff has completed modeling for improvements to improve reliability to the single water main that extends along north US1 to the city limits. Staff has identified a two phase approach. Phase 1 will be to loop the main that feeds Security First in Ormond Crossings which will provide a redundant loop for US1 along the length, and will also bolster water pressures needed for the fire flow demand to the

proposed four story Security First building. The design engineer for the water extension to Security First will add the additional work to their contract to allow the loop to be installed in time to meet building schedule needs of Security First. Phase 2 will extend a new 12-inch water main from Airport Road South along US1 to “double barrel” the existing single 12-inch water main. Staff applied to the State for an economic development grant that did not receive funding for this cycle, therefore the application is now in for the next year funding cycle, if approved, the grant will pay for the construction cost for the water main improvements (\$2.05 million).

- Cassen Park Public Dock-Fishing Pier Repair and Breakwater Extension –The consultant has submitted and received a permit exemption from FDEP for the fishing pier repairs. Survey and geotechnical borings are underway with final draft plans expected this month. At the CC CIP workshop \$500,000 in fund cuts were needed to maintain general fund reserves at 15%. The dock project was selected to be deferred. However, staff is looking to see if \$500,000 in costs can be saved by going with the original breakwater design and going with either an aluminum dock or wood dock as opposed to concrete dock and pilings.
- WWTP Sludge Dewatering Improvements – Consultant is preparing final plans.
- Downtown Stormwater Phase 2 – Consultant has revised landscape and hardscape plans, per review by City staff and Ormond Mainstreet.
- Fleming Ave Stormdrain Improvements – A FEMA HMGP Phase I design/engineering grant is fully executed. The consultant has submitted a proposal and staff will schedule for CC approval.
- Wilmette Avenue Pumping – A FEMA HMGP Phase I engineering/design grant has been executed by the City, and is in process for final execution by the State.
- Laurel Creek Stream Gauges – Staff spoke with OptiRTC regarding their proposal and the logistics of installing the level gauges.
- Cassen Park Improvements (Paving and Restroom Replacement) – The consultant is nearing 60% design drawings for staff review and comment.
- OBSC Improvements – Baseball Field 3 & Soccer Fields 1, 2, 3 Lighting – The County approved ECHO grant funding. Construction manager has submitted on Opinion of Cost which is under review.
- OBSC Improvements – Championship Field 7 – The City did not receive funding from the Daytona Beach Racing and Recreational Facilities Authority for the project.
- Secondary Raw Water Main – Staff is coordinating work between the design engineer and the geotechnical contractor.
- MacDonald House – City staff met with the construction manager to discuss the scope of project. A phased approach will be taken with an initial work authorization for exploratory repairs to allow for the contractor to determine the extent of replacement verse repair work needed will be the first phase followed by the final repair work.
- Granada Median Landscape Improvements (Orchard Street to I-95) – Base map has been prepared and staff is finalizing conceptual planting plan for design Consultant.
- Nova Community Park Tennis Court Lighting – Staff will submit a FRDAP grant application to help offset the cost to construct the project.
- A1A Force Main Repair – The design is underway.
- Coquina Court Drainage – Received 60% plans which are under review.
- Main Trail Bridge Repair – Staff is working with a new construction management firm to perform the required repairs.
- Tomoka Elementary Connector Sidewalk and Williamson Blvd Pedestrian Improvements – Staff is working to negotiate the cost for design services with CPH based on project requirements and scope.
- Departmental Activities
 - Continued to prepare for storage non-digitized plans submitted by G.I.S.
 - Reviewed daily engineering permit applications through the ProjectDOX system.
 - Reviewed plans and created approved wetland protection permit for 477 North Beach Street dock repairs and replacement.

- Modified Granada median landscape plans.
- Took pictures of 5 locations for the City facility hardening project.
- Researched old plans and provided PDF copies of Runway 8-26 electrical as-builts, per Airport Manager's request.
- Researched old files and provided electrical plans for the water treatment plant, per Utilities Division request.
- On-site visit to 1528 Benton Street to determine location of building in right-of-way, per Neighborhood Improvement Division request.
- Completed tree-in-the-right-of-way locate at 593 North Ridgewood, per Neighborhood Improvement Division request.
- Completed tree locate along Central Park Phase 5 boundary/56 Lake Park Circle, per Streets Division request.
- On-site visit to 278 North Ridgewood Avenue to inspect lot prior to issuing approved grade and fill permit.
- Began compiling information to complete survey for proposed sidewalk along Tomoka Avenue.

Environment Management

Street Maintenance - Asphalt/Concrete

- Concrete pour on Tomoka Ave; Seminole Ave; S Halifax
- Pulled cones and forms on Main Trl; Tomoka Ave; Seminole lift station; S Halifax
- Pulled cones at Division & Cherrywood
- Asphalt work in Hidden Hills
- Ripped out old and formed new concrete in Hunters Ridge

Forestry

- Trimmed and cleaned up at City yards and City Hall (incl. Corbin Ave parking lot at school)
- Trimmed at various bus stop benches
- Maintenance and tree inspection citywide
- Hauled debris to Nova/Transfer Station
- Ground stumps citywide
- Removed dead tree at 900 block of John Anderson Dr; Cedar tree on N Ridgewood Ave; dead Pine tree on Rocky Creek
- Trimming at Overbrook & Sherbourne; low and hanging limbs at Fleet wash rack & fuel pumps; trimmed & picked up debris at S Beach St and Tomoka
- Removed low limbs over ROW on Division Ave; low limbs on water tank on Standish

Maintenance

- Rotated special event bridge signs
- Debris cleanup on Granada Bridge and Memorial Gardens
- Graded roads & boat ramps at all City parks, Airport Sports Complex and Old Tomoka Rd.
- Picked up litter at various bus stops in the City, on DOT roads, at Orchard and Wilmette and on the Tomoka River Bridge
- Weed control on streetscape and FDOT areas
- Cleaned benches citywide
- DOT weed control on all state roads
- Trimming in various areas citywide
- Installed shell on low spots and graded at Ames Park
- Trimmed for view of stop sign at Fred Gamble Way & Hand Ave

Sign Shop

Repaired, replaced or installed signs at the following locations and other jobs:

- Citywide locations, checked for signs that might need attention
- Fabricated various signs & decals for upcoming jobs
- Washed & cleaned signs in various locations

- Installed new Jewish Federation sign and post at Hand Ave & Andalusia
- Install (2) new HIP Stop signs at Nova Rec
- Installing various HIP street names citywide
- Road striping inventory citywide

Stormwater Maintenance

- Outfalls cleaned on John Anderson Dr
- Locates Citywide
- Reachout mower on FDOT ponds; US1; Old Kings pond
- Ditch maintenance on Hand, Division and Hammock Ln
- Gates/pumps & hotspots Citywide
- Sod & pond maintenance at Fortunato Park and 900 block of John Anderson Dr
- Pour gutter and spillway in Hidden Hills
- Cleaned driveway for paving on Lincoln Ave; cut driveway
- Liftstation pump on Mainsail
- Sod placement on John Anderson Dr

Vactor

- Fortunato Park
- Pump station - Mainsail

Street Sweeping/Streetsweeper (3 days)

- 86 miles of road cleaned
- 18 cubic yards of debris removed

Fleet

- Mileage traveled by all departments for the week: 27,689
- PM Services completed for the week
 - Emergency Vehicles and Equipment: 19
 - Non-Emergency Vehicles and Equipment: 17
- Road Calls for the week: 0
- Quick Fleet Facts:
 - Fuel on hand: 10,983 gallons unleaded, 8,536 gallons diesel
 - Fuel used in one week: 2,332 gallons of unleaded and 835 gallons of diesel.
 - Fleet completed 61 work orders this week.

Utilities

- Projects Summary
 - Annual Supply of Sodium Bisulfite and Hydrofluosilicic Acid – Submitted a disposition memo for presentation at the June 26th City Commission meeting.
 - Breakaway Trails Yard Electrical and Pump Upgrades – Project advertisement approved at June 5 CC Meeting prior to project advertisement. Pre bid meeting June 19, 2018.
 - Lift Station Improvements 2018 – Plans are scheduled to be received for review this week.
 - Lift Station 8M1 – Executed easement documents were received from the property owner.
 - Lift Station 10M & 12M Improvements – Work Order #2 to delete wetwell interior coating and replace sod with rock around LS #10 is being finalized.
 - Ormond Beach Force Main Upgrades – Received preliminary plans for review for various segments of the project.
 - WTP LPRO Membrane Replacement – Work authorization approved to McKim & Creed for design services at June 5 meeting.
 - WWTP Sodium Bisulfite Tank Replacement – Vented hatches were ordered to replace the previously installed non-vented hatches.

- Utility Location Services – An award recommendation memo was prepared and uploaded to MinuteTraq for consideration at the June 26 CC Meeting. Contract was sent to the contractor for execution.
- Water Plant, Leeway and Breakaway Trails Elevated Storage Tank (EST) activities – The testing for lead base paint is scheduled 6-6-18. The work order for engineering design services for the Leeway Tank project is executed. OM Engineering prepared draft bid plans & specifications for the Water Plant elevated tank. Reviewed plans and specifications for the water plant elevated tank and provided comments.
- Utilities SCADA Upgrades (Software Purchase RFP) – Software selection and award recommendation to City Commission pending review of vendor provided agreement language. Continue coordination of draft RFP documents with consultant for integrator services.
- 1289 John Anderson - Volusia County Use Permit was received from the County.
- SPRC Projects (Utilities Review)
 - 1190 US1 – Edgewell Personal Care: Received plans for loading dock addition.
 - Iris Subdivision (Flagler Co. – Hunter's Ridge) – Received plans for review.
 - 275 Interchange Boulevard – Extended Stay America: A significant issue is the private lift station that serves the gravity sanitary sewer line along the corridor. A meeting is scheduled to discuss the lift station with the owner and developer. Owner to decide whether or not to move forward based on June 6, 2018 SPRC meeting discussion.
 - 650 S. Atlantic Avenue Off Beach Parking – Pre construction meeting June 13, 2018.
 - 99 Portland St. – Garden Plaza Stor-it: Received plans for parking lot expansion for review.
 - 600 W. Granada Blvd. – Granada Point: Received revised plans for review.
 - 1268 W. Granada Blvd. – Shoppes on Granada Phase 2: Received revised plans for review.

Water Treatment

- Delivered 38.61 million gallons for the week ending June 8, 2018 (5.52 MGD).
- Backwashed 10 filters for a total of 494,000 gallons backwash water.
- Raw water average daily withdrawal rate from all wells through May 31, 2018 @ 6.026 MGD, SJRWMD 2018 allocation @ 7.477 MGD.
- Produced & hauled wet 40.5 tons of dewatered sludge (65 - 70% solids).
- Operated north & south plant generators for routine PM.

Waste Water Treatment

- Domestic and Industrial Wastewater flow was 40.23 Million Gallons.
- Influent flow rate Average Daily Flow (ADF) for weekly period @ 5.75 MGD.
- Produced 29.57 Million Gallons of Reuse.
- Produced 10.66 Million Gallons of Surface Water Discharge.
- Most recent annual period ADF Rates (May 01, 2017 – April 30, 2018 (MGD)): Influent 4.65 MGD (Permit 8 MGD); Surface Water Discharge 1.90 MGD (Permit 6 MGD); Reuse 3.19 MGD (Permit 10 MGD)
- Hauled 163.23 tons of dewatered residual solids (14%-18% Solids).

Water Distribution

- Responded to 12 reports of customer concerns regarding low pressure, cloudy water or assistance with other plumbing needs.
- Responded to and/or repaired 7 water service leaks.
- Performed pressure testing on 8 city owned backflow preventers. One required minor repairs.
- Replaced 35 broken meter boxes.
- Replaced 2 water services due to low volume concerns or broken valves.
- Continued Volusia County fire hydrant maintenance program, 37 FH's completed this week.
- Performed repairs to three (3) fire hydrants - work orders generated from OBFD flow testing.
- Performed schedule valve maintenance on 10 water main valves N US Hwy1.
- Repaired a 2" GSP water leak at Cassen Park.
- Installed a 2" commercial water service for 1204 Ocean Shore Blvd (7-11).

- Utility locate service for water/wastewater/reuse/city power and fiber optic cables: received notice of 149 regular and 5 emergency utility locates for the previous week.

Wastewater Collection – Reuse

- Crews responded to 6 trouble calls in the Breakaway/Hunters Ridge PEP System service area and 3 in the conventional system service area. Responded to 3 reuse trouble calls.
- Installed new lid on reuse blow-off at Seton and Granada.
- Responded to low pressure complaint at 410 Idlewood Dr.
- Replaced pump and rewired J-box at 26 Black Creek Way
- Cleaned 4 inch force main discharge at Fred Gamble Way and Fleming Ave.
- Rewired and installed riser at 83 Sounders Trail
- Cleaned and Televised 6" lateral for Cassen Park
- Installed 3 pallets of sod at multiple locations.
- Started to Demo 695 N Beach St. - set well points and let ground dry.
- Called locates for Demo at 272 S. Beach St.
- Pulled 5 loads off of SR 40 10 inch force main and cleaned 2 Air Release Valves (ARV).
- Follow up on 24 Brook Crest Way adjusted float.
- Turned off reuse at 26 Black Creek Way
- Checked force main pressure on Ocean Shore Blvd. AM Spanish Waters 32 psi, Ocean Mist Hotel 30 psi, Ormond Mall 0 psi.
- Low pressure sewer gauge readings: AM Foxhunters Flat (4 inch) 16 psi, Westland Run 18 psi & Shadow Crossing Blvd. (4 inch) 10 psi.

Wastewater Plant – Lift Stations

- Influent Pump Station, currently bypassed using Thompson 12" Portable Lift Station, check Diesel Engine fluid levels and general walk around check of unit, ok.
- Influent #3; Commissioned VFD into service, made communication changes in PLC to allow for control from SCADA. Tested functionality from SCADA with Operators. IPS #3 check valve assembly maintenance scheduled, upon completion – start-up of Pump #3 will occur.
- Lift Station PT, Pulled RTU for shop rebuild – shorting out due to faulty power supply. Retrofitted RTU w/ new power supply / UPS, replaced faulted communication card, returned to service, ok.
- 10M & 12M previous day runtimes on previous day screen, ok.
- VGO, not reporting in SCADA, reprogrammed RTU, rebuilt OE data base and restarted Netview. Added proper alarms to Win911 and tested with Lift station duty phone, ok.
- OL-2, run station with generator backup to support FPL transformer repairs, ok.
- Final Tanks, Clarifier #3, fuel Thompson Diesel Bypass Pump and fill all containers, ok.
- McDonalds, weekly odor control and wet well cleaning.
- WIN911 monitor/response: Il Villagio, High level, pump 1 tripped, reset and released air from system to increase pump rate. Temporary diesel pump set to support pump repairs.
- SCADA monitor/response: San Marco, Ormond Lakes #4 high starts, clean probe, ok.3M, pump 1, volute clogged, will monitor; HH, pump 2 no starts, overloads tripped, will monitor; MAC, uneven starts, electrical trouble shooting of controls scheduled.
- Weekly Plant PM's: Grit Snail; Poly Blends, #1, #2; Clarifiers, #1, #2, #3, #4; Digester Blowers, #1, #2, #3; Bar Screens, #1, #2.
- Monthly Plant PM's: Polyblend #1; Polyblend #2; Influent Odor Control.
- Quarterly Plant PM's: Influent Odor Control.
- Lift Station PM's: 21 monthly performed and 0 annual.

Water Plant – Well Fields – Booster Stations – Reuse System

- B.A.T. Reuse pumps, Pump 1 and 2 tripped, lost control power fuses and one VFD line fuse, replaced fuses, reset and ran, VFD #1 not operational replaced with NEMA 4 starter, continuing increased monitoring.

- Shadow Crossing Reuse, RTU power failure changed default settings upon repower, correct settings and reboot controller, 2nd time indicates possible problem with CPU card, will schedule for replacement, ok.
- Well 19SR, assist contractor with installation of new pumping equipment and piping, ok.
- Lime Slaker #2, fabricate and replace corroded support leg, adjust grit chain, replace paddle shaft reed switch, ok.
- Slaker 1 & 2, calibration site tubes - remove and clean with acid, install and return to service.
- Lime Slurry pumps 2 & 3, lubricate as needed.
- Well 27H AND 28H, overloads continuing to trip, Bermad valves allowing pumps to over pump, adjustment not working, service tech being scheduled.
- Elevated Water Tanks - escort and assist with engineering evaluation.
- Well 37R, replaced leaking air release valve.

Water & Wastewater Treatment/ Supply/ Distribution/ Collection Systems Regulatory Activities

- VCHD Sanitary Survey - Staff coordinating a response to the Health Department outlining corrective actions for items contained on the inspection report.
- Annual Water Quality Report – Volusia County Health Department approved the final version of the City's report, also known as Consumer Confidence Report (CCR). The report is available on the City's website at WWW.ORMONDBEACH.ORG/CCR and customers are being advised of the website address in their billing notices during the months of June, July and August. Staff ordered printed versions to be distributed to bulk customers such as apartment complexes and nursing homes. Also, a hard copy is made available upon request for any customer requesting same. The report highlights the laboratory data from potable water samples collected throughout the 2017 calendar year along with other significant system improvements.
- Cross Connection Control Program – Staff met with maintenance staff of an apartment complex within the City's potable water system to determine the facility's plan for bringing the backflow devices into compliance. The complex is hiring a contractor to perform the compliance testing on the 12 backflows on their property next week. Apartment complexes by definition are a high concentration of water customers and are a priority of the CCC program. Additionally, staff is collaborating with the owner of dozens of commercial properties in the City's potable water system. Staff is streamlining the backflow testing process for the owner.
- Consumptive Use Permit (CUP) –SJRWMD is promoting a revision of the City's CUP to change the standards for the Wetlands monitoring performed and reported by the City. Staff attended a conference call with a District representative to better understand the benefits of the new monitoring standards.

Support Services/City Clerk

In addition to routine departmental activities such as public records requests, updating insurance information for City contracts, maintaining the City website, records management, document imaging, proclamations, assisting citizens and directing calls at City Hall, phone requests/repairs, and research projects; the following activities are underway or have been completed:

- City Clerk attended weekly City Manager staff meeting
- Assistant City Clerk attended FACC Summer Academy
- Agenda packet preparation and creation, and distribution for June 21, 2018 Neighborhood Improvement Advisory Board Meeting
- Agenda packet preparation and creation, and distribution for June 22, 2018 Police Officers' Pension Board Special Meeting
- Agenda packet preparation for June 26, 2018, City Commission Meeting