

# CITY OF ORMOND BEACH

FLORIDA

PLANNING

## MEMORANDUM

**TO:** Chairman Shapiro, and Historic Landmark Preservation Board  
(HLPB) Members

**FROM:** S. Laureen Kornel, AICP, Senior Planner

**DATE:** June 5, 2018

**SUBJECT:** Administrative Reviews for Certificates of Appropriateness – May 2018.

The HLPB meeting scheduled for June 18, 2018, has been **CANCELLED**. There have been no requests for new agenda items, and staff has not received any new cases that warrant a public hearing at this time. There was one administrative Certificate of Appropriateness (COA) determination completed during the month of May 2018 (see Summary Report of Certificates of Appropriateness attached as Exhibit A). A copy of the e-mail report documenting this case is on file and can be viewed in the Planning Department, Ormond Beach City Hall, 22 South Beach Street, Room 104, Ormond Beach, Florida. Should you have any questions, I may be reached at 386-676-3345 or at [laureen.kornel@ormondbeach.org](mailto:laureen.kornel@ormondbeach.org).

Attachment: Exhibit A – Summary Report of Certificates of Appropriateness

cc: Ann-Margret Emery, Deputy City Attorney  
Steven Spraker, AICP, Planning Director  
Tom Griffith, Chief Building Official  
Melanie Nagel, Office Manager

**EXHIBIT A – SUMMARY REPORT OF CERTIFICATES OF APPROPRIATENESS (May 2018)**

| <b>Address</b>  | <b>Year Built</b> | <b>Architectural Style</b> | <b>Requested Alteration Summary</b>  | <b>Administrative COA Determination Summary</b>                          | <b>Date of Administrative Determination</b> |
|-----------------|-------------------|----------------------------|--|--|---|
| 71 Orchard Lane | c. 1878           | Frame Vernacular           | Replace palm logs with palm logs, replace a portion of the roof to match rear portion of the roof, replace 2 decks with like for like pressure treated planks, and replace foundation support posts with pressure treated support posts. Existing footprint to remain. | Approved – Proposing like for like materials as a matter of maintenance. | 05.16.2018                                  |

All properties are locally designated historic landmarks reviewed in accordance with Section 2-71 of the Land Development Code.