

**MINUTES
ORMOND BEACH CITY COMMISSION
HELD AT CITY HALL COMMISSION CHAMBERS**

March 6, 2018

7:00 p.m.

Commission Chambers

Present were: Mayor Bill Partington, Commissioners Dwight Selby, Troy Kent, Rick Boehm, and Rob Littleton, City Manager Joyce Shanahan, City Attorney Randy Hayes, and City Clerk Scott McKee.

A G E N D A

1. CALL TO ORDER

2. INVOCATION

3. PLEDGE OF ALLEGIANCE

4. PRESENTATIONS AND PROCLAMATIONS

A. American Red Cross Month

5. AUDIENCE REMARKS - REGARDING ITEMS NOT ON THE AGENDA

6. APPROVAL OF MINUTES

A. Minutes from City Commission meeting – February 20, 2018

7. COMMUNITY REDEVELOPMENT AGENCY

A. **RESOLUTION NO. 2018-31** : A RESOLUTION OF THE CITY COMMISSION, ALSO ACTING AS THE COMMUNITY REDEVELOPMENT AGENCY, OF THE CITY OF ORMOND BEACH, FLORIDA, ACCEPTING THE BID OF LATOUR ENTERPRIZES, INC. D/B/A ECONOMY ELECTRIC COMPANY FOR THE PURCHASE OF LIGHT POLES FOR THE DOWNTOWN LIGHT POLE REPLACEMENT PROJECT (BID NO. 2018-02); REJECTING ALL OTHER BIDS; AUTHORIZING THE EXECUTION OF A CONTRACT, AND PAYMENT THEREUNDER; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: John Noble, City Engineer (386-676-3269)

8. CONSENT AGENDA

The action proposed is stated for each item on the Consent Agenda. Unless a City Commissioner removes an item from the Consent Agenda, no discussion on individual items will occur and a single motion will approve all items.

A. **RESOLUTION NO. 2018-31** : A RESOLUTION OF THE CITY COMMISSION, ALSO ACTING AS THE COMMUNITY REDEVELOPMENT AGENCY, OF THE CITY OF ORMOND BEACH, FLORIDA, ACCEPTING THE BID OF LATOUR ENTERPRIZES, INC. D/B/A ECONOMY ELECTRIC COMPANY FOR THE PURCHASE OF LIGHT POLES FOR THE DOWNTOWN LIGHT POLE REPLACEMENT PROJECT (BID NO. 2018-02); REJECTING ALL OTHER BIDS; AUTHORIZING THE EXECUTION OF A CONTRACT, AND PAYMENT THEREUNDER; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: John Noble, City Engineer (386-676-3269)

B. **RESOLUTION NO. 2018-32** : A RESOLUTION APPROVING THE APPLICATION OF SUPER PETREL USA, INC., TO PROVIDE AIRCRAFT SALES AS A CATEGORY FOUR FIXED BASE OPERATOR AT THE ORMOND BEACH MUNICIPAL AIRPORT; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: Joe Mannarino, Economic Development Director (386-676-3266)

- C. **RESOLUTION NO. 2018-33** : A RESOLUTION ACCEPTING THE PROPOSAL OF AMERICAN JANITORIAL, INC., REGARDING PROFESSIONAL JANITORIAL SERVICES; AUTHORIZING THE EXECUTION OF AN AGREEMENT AND PAYMENT THEREFOR; REJECTING ALL OTHER PROPOSALS; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: Robert Carolin, Leisure Services Director (386-676-3279)

- D. **Annual Aerial Fireworks Display Contract Award**

Staff Contact: Robert Carolin, Leisure Services Director (386-676-3279)

Disposition: Approve as recommended in the City Manager memorandum dated March 6, 2018.

- E. **Auto Renew Contract – Copier Lease Agreement**

Staff Contact: Kelly McGuire, Finance Director (386-676-3226)

Disposition: Approve as recommended in the City Manager memorandum dated March 6, 2018.

- F. **Bid Specifications for Forest Hills Connector from Old Tomoka Road to Scottsdale Drive Bid No. 2018-03**

Staff Contact: John Noble, City Engineer (386-676-3269)

Disposition: Approve as recommended in the City Manager memorandum dated March 6, 2018.

9. REPORTS, SUGGESTIONS, REQUESTS

10. ADJOURNMENT

Item #1 – Meeting Call to Order

Mayor Partington called the meeting to order at 7:00 p.m.

Item #2 – Invocation

Pastor Greg Holmgren, Tomoka Christian Church, gave the invocation.

Item #3 – Pledge of Allegiance

Mayor Partington led the Pledge of Allegiance.

Item #4A – American Red Cross (ARC) Month

Mayor Partington invited Mr. Rick Fraser, Mr. G.G. Galloway, and Ms. Alex Middleton to come forward. He stated that the American Red Cross saw a record-breaking year in 2017 of challenging domestic and international response efforts.

Mayor Partington stated that through the support of its volunteers, in just 45 days, the Red Cross responded to six of the largest and most complex disasters of 2017, including back-to-back hurricanes, the deadliest week of wildfires in California history, and the horrific mass shooting in Las Vegas. He stated that in addition, the Red Cross responded to nearly 50,000 home fires and provided casework assistance to help 76,000 families recover.

Mayor Partington stated that in Volusia County, Florida, the Red Cross had a long history of helping the neighbors in need. He stated that the Space Coast Chapter of the ARC assisted with 75 local disasters in the prior year alone. He stated that they had installed 478 smoke alarms and provided those residents with fire safety information. He noted that in the area, the Red Cross handled an average of 865 emergency military calls the prior year.

Mayor Partington stated that March was American Red Cross Month, a special time to recognize and thank the Red Cross volunteers and donors, who gave of their time and resources to help members of the community. He stated that the Red Cross depended

on those local heroes to deliver help and hope during a disaster. He stated that they applauded the heroes there in Volusia County, Florida, who gave of themselves to assist their neighbors when they needed a helping hand.

Mayor Partington stated that across the country and around the world, the American Red Cross responded to disasters big and small. He stated that it collected about 40 percent of the nation's blood supply; provided 24-hour support to military members, veterans, and their families; taught millions of lifesaving skills such as lifeguarding and CPR; and through its Restoring Family Links program, connected family members separated by crisis, conflict, or migration.

Mayor Partington stated that he dedicated the month of March to all those who supported the American Red Cross mission to prevent and alleviate human suffering in the face of emergencies. He stated that the community depended on the American Red Cross, which relied on donations of time, money, and blood to fulfill its humanitarian mission.

Mayor Partington, on behalf of the City of Ormond Beach, proclaimed March 2018 as American Red Cross Month and urged all residents to join with him as he recognized the American Red Cross for their valuable service to the community.

Mr. Rick Fraser, Vice Chair of the ARC Space Coast Chapter, thanked Mayor Partington and the City Commission. He stated that he was a relatively new member of the ARC Board and was a resident of Ormond Beach. He stated that he was committed to the community and that the ARC did great things for the city's neighbors and friends. He thanked City Manager Ms. Joyce Shanahan and City Clerk Mr. Scott McKee for assistance in putting the proclamation together.

Mr. Fraser stated that March was National Red Cross Month and that he wanted to make sure everyone understood exactly what ARC did. He noted that they not only responded to disasters, such as hurricanes and tornadoes, but also to home fires. He explained that the ARC provided both monetary and physical support to families who had experienced home fires. He reiterated what Mayor Partington stated about the installation of smoke alarms. He stated that after a recent fatality in Ormond Beach, the ARC volunteers installed 83 smoke alarms in that community and handed out fire safety to those residents. He stated that March 28, 2018, was Giving Day and that if anyone were interested in helping to support the ARC, they could go online at redcross.org/givingday and provide support after the disasters that so many had faced over the previous few years. He introduced Board Members Ms. Alex Middleton and Mr. G.G. Galloway and explained that they were there to help whenever they could.

Item #5 – Audience Remarks

Mr. Jeff Boyle, 614 North Halifax Drive, stated that in the prior month the Commission had heard citizens grieving over their destroyed forest. He stated that acceptance was the last stage of grief and that they were still not there. He stated that the project causing the grief had strong support from some in the business community, a unanimous Planning Board, and all five of the Commission members. He stated that with so many residents opposed to the project, he saw disconnection between the people of the city and their elected representatives, a disconnect that he also witnessed the prior year with discussions about the potential New Britain Avenue townhouses. He stated that in an attempt to amplify the unheard voices, he and a few others had organized CANDO 2, Citizens and Neighbors Dedicated to Ormond. He stated that CANDO 2's first general meeting would be on the upcoming Thursday night, March 8, 2018, 5:30 p.m., at the Ormond Beach Public Library, and that all city residents were invited. He stated that their mission was to create a new channel of dialogue between citizens and the City Commission on growth and development issues, and that the goal was to preserve the unique aesthetic character of their city.

Mr. Boyle explained that CANDO 2 was a nonprofit, nonpartisan organization that would encourage elections and citizen involvement in elections, but would not support or oppose candidates. He stated that on a personal note, he would not and would never again be a candidate for any City Commission seat. He stated that CANDO 2 sought to build a database of citizens which would review all development applications and give early written evaluations, like their model organization, the successful New Smyrna Beach Residents' Coalition. He stated that CANDO 2 would also be seeking restoration of all Ormond Beach development rules, weakened by the current and prior Commissions. He noted that three individuals on the current Commission sat on those

Commissions, and the changes that they approved opened the door for the Granada Boulevard mega-development that was so incompatible with the city and the hearts of the city's people. He stated that he would be back the next month to report on CANDO 2's first meeting, and on the March 20, 2018, New Smyrna Beach Coastal Community Resiliency (CCR) Citizens' Workshop on Growth and Development. He stated that he had the privilege of attending the CCR's January kick-off meeting at the Brannon Civic Center, noting that over 250 citizens and 50 staff conducted that meeting. He stated that the city of New Smyrna Beach had a true government-citizen partnership.

Ms. Charlene Greer, 1302 Oak Forest Drive, stated that she had an idea to pitch to the Commission and the Ormond Beach Police Department. She stated that she operated Jeep Beach Incorporated, which was a Jeep fundraising event that came to the Volusia County area. She explained that the main event was held at the Daytona International Speedway (DIS) and that the entire event would run from April 24, 2018, through April 29, 2018. She noted that the event was a fundraising event and that the prior year they had given away \$323,000 to 28 local charities within the communities of Ormond Beach, Daytona Beach, New Smyrna Beach, and Deland. She stated that they had always ended with a Jeep Cruise, and that she did not want to call it a parade as there was no staging, and had done that prior with the Guinness World Records. She explained that if the tide would not permit them to drive on the beach, she thought a good way to end the event would be to have the Jeep Cruise on the Ormond Scenic Loop and Trail ("Loop"). She stated that the event would take place on Sunday morning, April 29, 2018, between 7:00 a.m. and 9:00 a.m., a two hour early morning period of time when they would utilize that space and route, noting that there would be obstacles present, including traffic lights. She explained that they would like the Jeep Cruise to go both directions, north on Atlantic Avenue (A1A) and north on Beach Street, so that the Jeeps could pass each other in the infamous Jeep Wave. She stated that the group would go down in the record book for trying to set the longest Jeep Wave and that would be a perk for Ormond Beach, if she could make it happen.

Ms. Greer stated that she was asking for support from the city to assist in coming up with details for the idea, and a way to see if it would be possible, noting that she would approach the county as well. She stated that it would take logistics to work out all the details, but thought that it would create a lasting impression on all of the participants. She estimated that Jeep event participants brought about \$8,000,000 into the economy that week and that they were gaining ground on the Bike Week festivities, noting that they used many hotel rooms and most participants looked forward to the event year after year. She stated that it was currently an international event, not just national anymore, and included participants from Brazil and Australia yearly. She mentioned that her event would be a good way to put the beautiful Loop into the public eye.

Mr. Jim Cameron, Daytona Regional Chamber of Commerce, stated that he had enjoyed the budget workshop earlier that evening. He stated that he had been keeping up with the legislators in Tallahassee, through texting and other methods of contact. He stated that they were supposed to be in the final week of the session with adjournment on Friday; however, he had just received a message that they had not put forth the budget to the legislators for the 72 hour cooling off timeframe, and that it did not look like they would finish on Friday, unless they worked late into the night. He explained that they had to have the 72 hour budget review period before they voted on the final budget and if not, that would potentially mean an extended session.

Mr. Cameron stated that the Senate approved their school safety bill, Senate Bill 7026, also known as the Marjory Stoneman Douglas High School Public Safety Act, noting that it was a close vote of 20 to 18. He stated that the bill had moved to the House of Representatives for debate and that they would vote the next day. He stated that the bill appropriation was over \$400,000,000 and that it would go into final form, noting that the bill included a three day wait period for the purchase of a gun, along with other provisions. He stated that the Senate voted on an amendment the prior day that would not arm classroom teachers, but that would arm other custodians, such as principals, coaches, or other groups. He stated that the Education Bill was moving and on the way to the governor, and that it was somewhat controversial. He stated that a bill he had previously mentioned in regards to Post-Traumatic Stress Disorder (PTSD) and workers' compensation, did receive approval from the Florida League of Cities and would allow first responders to receive worker's compensation for a mental or nervous injury, including PTSD. He stated that he had contacted Florida Division of Emergency Management Director Wes Maul, and was still doing what he could to get the Hurricane Matthew reimbursement of funds to the City of Ormond Beach.

Mr. Jim Schultz, 117 Harvard Drive, stated that he grew up in Michigan and that as a child he visited Hartwick Pines, which had a huge statue of Paul Bunyan and Babe the Blue Ox. He stated that that was a tribute to clearcutting the old forest, and was not exactly the message that people usually wanted to give out these days. He stated that nowadays whenever he had family in town, they would make sure to visit Fairchild Oak, noting that anyone who had not been there should make a visit. He stated that the oak had massive limbs, that it took numerous people to circle the bottom of it, and that it was truly an imposing tree. He noted that the Senator in Casselberry was interesting, but similar to a fat telephone pole, noting that it was more like a redwood or sequoia, without the character. He stated that he was shocked to see a large section of acreage clear-cut and guessed that he had not been paying attention. He stated that he was aware that progress, private property, and change was required, but that it did not feel right and left a bad taste in his mouth. He noted that he did not know what could be done after the fact, but that it seemed like a path that was not a good one to go down.

Item #6 – Approval of Minutes

Mayor Partington advised that the minutes of the February 20, 2018, regular meetings had been sent to the Commission for review and posted on the city’s website for public viewing. He asked for any corrections, additions, or omissions. He stated that hearing no corrections, the minutes would stand approved as presented.

Item #7 – Community Redevelopment Agency

Mayor Partington advised that the following items were Community Redevelopment items. He explained that the City Commission served as the Community Redevelopment Agency (CRA) of the city and must review the items and make a recommendation as the CRA.

Mayor Partington recessed the City Commission meeting, called the CRA meeting to order, and opened the public hearings, at 7:21 p.m.

Item #7A – Downtown Light Pole Replacement

City Clerk Scott McKee read by title only:

RESOLUTION NO. 2018-31

A RESOLUTION OF THE CITY COMMISSION, ALSO ACTING AS THE COMMUNITY REDEVELOPMENT AGENCY, OF THE CITY OF ORMOND BEACH, FLORIDA, ACCEPTING THE BID OF LATOUR ENTERPRIZES, INC. D/B/A ECONOMY ELECTRIC COMPANY FOR THE PURCHASE OF LIGHT POLES FOR THE DOWNTOWN LIGHT POLE REPLACEMENT PROJECT (BID NO. 2018-02); REJECTING ALL OTHER BIDS; AUTHORIZING THE EXECUTION OF A CONTRACT, AND PAYMENT THEREUNDER; AND SETTING FORTH AN EFFECTIVE DATE. **(SEE ITEM 8.A)**

Commissioner Boehm moved, seconded by Commissioner Kent, for approval of Resolution No. 2018-31, as read by title only.

The motion passed by voice vote.

Mayor Partington closed the public hearing, adjourned the CRA meeting, and reconvened the City Commission meeting at 7:22 p.m.

Item #8 – Consent Agenda

Mayor Partington advised that the actions proposed for the items on the Consent Agenda were stated on the agenda. He asked if any member of the Commission had questions or wished to discuss any items separately.

Commissioner Kent moved, seconded by Commissioner Selby, for approval of the Consent Agenda.

Call Vote:	Commissioner Selby	Yes
	Commissioner Kent	Yes
	Commissioner Boehm	Yes
	Commissioner Littleton	Yes

Carried.

Mayor Partington

Yes

Comments on Consent Agenda Items

Mayor Partington noted that no member of the Commission wished to make any comments on any Consent Agenda items.

Item #9 – Reports, Suggestions, Requests

Unity in the Community

Ms. Joyce Shanahan, City Manager, stated that the Ormond Beach Police Department would be hosting Unity in the Community on March 17, 2018, from 11:00 a.m. until 2:00 p.m., at South Ormond Neighborhood Center with free hot dogs and refreshments.

South Peninsula Reclaimed Expansion

Ms. Shanahan stated that the South Peninsula Reclaimed Water Expansion and 2-Inch Water Main Replacement was continuing.

New Lighting at Ormond Beach Sports Complex

Ms. Shanahan stated that after the prior Commission meeting, Leisure Services Director Robert Carolin took her to look at the new light-emitting diode (LED) lighting at the ballfields. She stated that previously, one would have to wait until the bulbs warmed up and that now, they were on instantly and wonderfully lit the fields. She noted that if anyone wanted to take a tour, they should contact Mr. Carolin. She stated that the best part was that he turned them on and off from his cellphone.

Commissioner Kent asked if he could get that app; whereby, Ms. Shanahan stated that he could not.

Ms. Shanahan stated that she thought some coaches had access to the lighting as well. She stated that the environment was lit much clearer, one could see so much better, and that she was excited for them to be used.

Replacement Lighting for Regular Street Lights

Ms. Shanahan stated that approximately ten days prior, staff had a meeting with Florida Power and Light (FPL) about replacing the regular street light bulbs with LED lights. She stated that FPL was promoting the program, and that they had done a pilot project in Palm Coast, so staff was working with them to do that in Ormond Beach. She noted that she would advise on any updates.

Report Addition

Ms. Shanahan stated that she had a full report that she wanted to include on the record and asked City Clerk Mr. Scott McKee if it could be included in the minutes; whereby, Mr. McKee stated that it would be included.

Appraisal on Property

Ms. Shanahan stated that staff was waiting for an appraisal on the 56 North Beach Street property and that it should arrive in about three weeks. She noted that she would come back after that to get guidance and direction.

Mayor Partington asked if she needed authority from the Commission as far as negotiations; whereby, Ms. Shanahan stated that she was willing to get that authority, if it were the will of the Commission to direct staff to negotiate in that situation.

Mayor Partington stated that he was concerned that time would be of the essence in dealing with property that was for sale on the open market. He stated that he would be interested to hear from the rest of the Commission whether or not they were comfortable with giving staff authority to try to negotiate a price, once the appraisals came back. He stated that he was aware that statutorily there were certain restrictions and that the price had to be within a certain range.

Commissioner Boehm stated that his understanding was that the price had to be below the appraisal or that the city would have to get a second appraisal.

Ms. Shanahan stated that Commissioner Boehm was correct.

Commissioner Boehm stated that even in negotiating, the city was somewhat limited from the standpoint that they could not place an offer above the appraisal they received without a second appraisal.

Ms. Shanahan clarified that once the first appraisal came in, staff could negotiate on that appraisal. She stated that if an agreement could not be reached that was below the appraised value, that the city would then have to get the second appraisal. She stated that that was her plan, if everyone was comfortable with it.

Commissioner Selby wondered if it was fair to say at or below the appraised value.

Mr. Randy Hayes, City Attorney, stated that he thought the code stated below the appraised value specifically. He stated that he had a feeling that the appraisal would exceed the asking value so his plan was to have a contract ready, worked up based on that expectation, and that if it came in lower than the asking price, then staff would need to get the second appraisal. He stated that he thought it would work out, but that he would keep them informed.

Ms. Shanahan wondered if Mr. Hayes was saying that staff did not need the authority to negotiate at that time.

Mr. Hayes stated that they did not and that as the City Attorney and City Manager, they could do that on behalf of the Commission. He stated that if the Commission wanted to make a motion to give Ms. Shanahan and him that general direction and guidance, it was fine, but that they would ordinarily do that for them anyway.

Mayor Partington stated that it would be better to have the motion in place unless someone had an objection to it.

Commissioner Selby stated that he would be happy to make the motion.

Commissioner Kent stated that he wanted to bring up an item before the motion was made. He stated that he did not have a problem with the motion itself, but was concerned that there would be a dollar figure attached to the motion. He stated that he thought the opposite of Mr. Hayes, and that the appraisal would come in at less than the asking price. He reiterated that he wanted to make sure that if the motion were made, that there was not a certain dollar amount of how high the city would go, which could hamper the efforts.

Commissioner Selby stated that he did not have any intent to put a dollar value on the motion.

Mr. Hayes stated that what he and Ms. Shanahan did would be within the parameters of the code, which would give general guidance on what to do and what not to do. He stated that they would not do anything crazy without the Commission's blessing.

Ms. Shanahan stated that everything had to come back to the Commission for approval or it would not be valid.

Commissioner Selby moved, seconded by Commissioner Boehm, to empower staff to begin negotiation with the sellers of the property at 56 North Beach Street (Ormond Beach Riverside Church), based on how the appraisal comes in, at a price below appraised value.

Commissioner Boehm asked Mr. Hayes if the motion was satisfactory; whereby, Mr. Hayes stated that staff could work with that.

Call Vote:	Commissioner Kent	Yes
	Commissioner Boehm	Yes
	Commissioner Littleton	Yes
	Commissioner Selby	Yes
Carried.	Mayor Partington	Yes

Jeep Event

Commissioner Selby stated that the Jeep Beach Cruise was a great idea and hoped that the Commission could facilitate it happening, noting that it was a great group. He reiterated what Ms. Greer said about giving away over \$300,000 to local charities and

noted how much money the event raised. He stated that her personal goal was to get it up to \$500,000, and that he was excited about that.

First Step Shelter Board (FSSB)

Commissioner Selby stated that the FSSB had met since the last Commission meeting. He stated that the big discussion item was the development schedule, and noted that Mayor Partington had attended the meeting. He stated that it looked like the First Step Shelter (FSS) would be operational in the third quarter of 2019. He stated that the FSS was a construction project of the City Commission of Daytona Beach, and that they would actually own the FSS, noting that they would lease it for approximately \$1 a year, to the non-profit, FSSB. He stated that the City Commission had waived some of their procedures, and the Daytona Beach City Manager believed that he might be able to cut as much as six months off that development timetable, which would put it in the first quarter of 2019. Commissioner Selby hoped that it would be operational sooner rather than later.

River to Sea Transportation Planning Organization (TPO) Board Meeting

Commissioner Selby stated that he attended the River to Sea TPO Board Meeting recently on behalf of the Commission. He stated that the meeting was uneventful, but that he continued and will continue to bring up numerous projects that were important to Ormond Beach, including the Hand Avenue extension project, the I-95/U.S. Highway 1 interchange, and the U.S. Highway 1/Broadway Avenue intersection. He hoped to get the Hand Avenue extension into the five year plan; noted that improvements were needed for the I-95/U.S. Highway 1 interchange; and he wanted the board to be aware of the U.S. Highway 1/Broadway intersection importance as it related to Ormond Crossings and Plantation Oaks. He stated that most people had no idea what was going on to the right or to the left at Broadway Avenue.

The Voice

Commissioner Selby stated that Mr. Kaleb Lee, a local Ormond Beach resident, had auditioned for The Voice on Monday of the previous week, made two chairs turn around, and selected Mr. Blake Shelton as his coach. He stated that he knew Mr. Lee and his family well, was very excited for them, and hopeful that Mr. Lee would get additional support in the community during his run. He stated that there was no telling how far he would go in the process.

Congrats Grandpa

Commissioner Selby stated that his daughter-in-law, Kelly, who was married to his son, Kyle, delivered twin girls on the prior Thursday, noting that they were named Merrill and Madison. He stated that everyone was doing great and came home 48 hours after the delivery. He thanked all for the emails, text messages, and Facebook comments. He stated that they were having a blast, even though they were not getting any sleep, and loved it.

Jeep Event

Commissioner Kent stated that he thought the Jeep Beach event sounded wonderful for the Loop area, noting that the time would not interrupt too many lives since it would be from 7:00 a.m. to 9:00 a.m. He stated that he must need to learn more about nonprofits, 501(c)(3) organizations, that gave away over \$300,000. He wondered if Ms. Greer owned that non-profit and whether that was the amount that was given away after expenses or before; whether she gave everything away; or whether she kept money afterwards. He also wondered whether or not the people that work on the nonprofit had salaries or were paid in any way. He stated that he had a lot of questions about the organization before considering the request. He stated that he thought the request would be that they would need the police department to do certain things for them, and that he was fine with that. He stated that if they gave away \$300,000 to charities, then maybe Ormond Beach could be considered a charity and the city could get an amount that would be used to pay the officers and other emergency personnel to be out there. He stated that he did not want it to be on the backs of the taxpayers who were not participating in the event and were inconvenienced by the traffic during that time. He stated that he was for the event and thought it was a great event, but that he did not want taxpayers to have to be burdened for a nonprofit to make a ton of money. He stated that he was glad that they did part of the event at DIS and wondered if the speedway let them do it for free or if there was a fee associated with it.

Lisa Andersen

Commissioner Kent stated that he was aware of a young lady who grew up in Ormond Beach, possibly on Bosarvey Drive, and that she was a three-time, maybe a four-time

world surfing champion. He stated that he would like for the Commission to consider his proposal and that they would help lead the charge on it. He stated that he believed when a city had a world champion in a sport that would be in the Summer Olympics in the upcoming years, that individual deserved a statute and plaque in the location where she did most of her surfing and learned her craft. He stated that he thought the Birthplace of Speed Park was a perfect location for that plaque. He stated that he thought the City of Ormond Beach should celebrate their citizens that had been wildly successful, noting that they had quite a few of them and that there would be more in the long run. He stated that it would be something that he would like to look into and wondered if the Community Redevelopment Agency (CRA) could contribute some dollars to it. He stated that he wanted Ms. Andersen to hear about the idea, that he had not spoken with her and had no idea if she still had ties in the area. He stated that if the Commission decided that they wanted to do something like that, they would reach out to have her come to Ormond Beach to celebrate her for accomplishments which were well overdue.

Election

Commissioner Kent stated that he had been fortunate to serve as Zone 2 City Commissioner for 15 years and that it was a job that he took seriously. He stated that when he took the job as a 27-year-old man, he had hoped he could make a positive impact in the community where he had grown up and for his young son. He announced that he officially filed paperwork at City Hall to become a candidate for re-election to the Zone 2 City Commission seat in the City of Ormond Beach.

Commissioner Kent noted a few of the accomplishments that he lead over the years, including Movies on the Halifax; renovating Rockefeller Gardens; new medians without grass, fertilizer, or water, and with drought tolerant and indigenous plants to the area; Andy Romano Beachfront Park; opened all beach approaches in Ormond Beach for the first time since 1986; fishing tournaments; kept the low rise character in the city by supporting the 75 foot height limit in the charter; consistently the third lowest tax rate out of the 16 cities in Volusia County; having one of the lowest water and sewer rates in the same 16 cities in the county; numerous property grant programs under the CRA; the reuse water on the South Peninsula; the new fire station on the city's barrier island with a fire station themed playground attached to it; and a splash park at South Ormond Neighborhood Center. He stated that there was more that he wanted to accomplish and that was the reason behind his run for an eighth term. He noted that he wanted to help enhance Memorial Gardens to become bigger and better for events with community members. He explained that he wanted to help beachside become more vibrant and safer with pedestrian crosswalks. He stated that he wanted to make sure that he continued to vote to keep taxes and water and sewer rates low. He emphasized that he wanted to keep Ormond Beach's quality of life second to none.

Election

Commissioner Boehm stated that he would vote for Commissioner Kent if he could and complimented him on the speech.

Taste of Ormond

Commissioner Boehm stated that he had the privilege of attending the Taste of Ormond the prior weekend. He stated that it was a great annual event put on by Ormond Beach MainStreet ("MainStreet"). He stated that the weather had been wonderful and that those who were not able to attend should mark it on the calendar for the next year. He asked Ms. Julia Truilo, who was in the audience, for the next event date.

Ms. Julia Truilo, MainStreet, commented from the audience that the next event would happen on March 3, 2019.

Commissioner Boehm thanked her and stated that it was one of the terrific events that happened in Ormond Beach in any given year.

ECHO Grant for Sports Complex

Commissioner Boehm stated that the city had obtained an ECHO Grant for the purpose of lighting baseball field 3 and soccer fields 1 through 3 at the Ormond Beach Sports Complex. He wondered if that completed the lighting at the Sports Complex.

Ms. Shanahan stated that the city had applied for the grant, but that they had not received approval at that time.

Commissioner Boehm stated that the city was upgrading the Sports Complex with LED lighting and he had every expectation that they should get the ECHO Grant.

Security First Groundbreaking

Commissioner Boehm stated that the next night would be historical in Ormond Beach. He stated that long before he sat on the Commission, Ormond Crossings was mentioned as the future of Ormond Beach. He noted that it was a great deal of land available for both business and residential development, but that it had languished for years and years. He stated that Security First would finally have their groundbreaking event and that it was becoming real, not mythical anymore. He stated that he was excited to have the opportunity to go to the groundbreaking and knew the rest of the Commission would be there as well.

Hurricane Reimbursement

Commissioner Boehm joked that he had coined a new term and that it was 3M, Mythical Matthew Money. He stated that Ms. Shanahan correctly noted in the earlier workshop that the city could expect the reimbursement to come in the current century and that he agreed with her on that, noting that was a reasonable timeline. He stated that he was waiting for the day when Ms. Shanahan would call to say that it had arrived, even though it was obligated several months prior. He stated that obligated on the state level must mean another step in the process. He noted that the city was waiting on millions of dollars and emphasized that the reimbursement was for Hurricane Matthew that happened in October 2017. He joked that he would have to stay on the Commission a long time if he wanted to see the Hurricane Irma reimbursement money. He stated that 3M had not shown up yet but that one day, maybe, possibly, it would arrive.

Taste of Ormond

Mayor Partington stated that the Taste of Ormond event was fantastic, full of people, and he thought it could have been considered a sellout. He noted that the group there seemed like a different crowd than the prior year, which was awesome and he was excited that it was attracting new people. He stated that when an event took the best of Ormond Beach's eateries in one location and provided small samples to everyone, it would end up being a wonderful event. He noted that it had great music, it was located at one of the best venues on the east coast of Florida, there had been a beautiful cool breeze, and the gorgeous Halifax River made it exceptional. He stated that he looked forward to the next event in 2019 and congratulated Ms. Truilo and staff on the wonderful time.

Security First Groundbreaking

Mayor Partington stated that he looked forward to seeing everyone the next night at the Security First property in Ormond Crossings for the groundbreaking. He stated that it would be an exciting event and thought County Chairman Ed Kelley would join them. He stated that it would start at 5:30 p.m. with a catered dinner provided by the Pig Stand. He noted that it would be on a construction site and to dress appropriately for that. He welcomed everyone to join him at the event, to enjoy some BBQ, and celebrate a historic occasion as they kicked off Ormond Beach's future in a real way.

Dogs On The Beach

Mayor Partington stated that he had been asked to speak about dogs on the beach again, making it the second time in the prior few months. He explained that the only areas allowing a dog on the beach in Volusia County was in Ponce Inlet and a small section of New Smyrna Beach. He noted that the issue was something that the city had no control over, since the county controlled the beaches, but that enough of the Ormond Beach residents were starting to request taking their dogs on the beach. He stated that he did not know the appropriate place for the location, but that maybe it should be in Ormond-By-The-Sea across from the Bicentennial Park. He stated that residents loved their animals, dogs or cats, and that they should not have to drive all the way to Ponce Inlet to visit the beach with them, noting that it could be a designated area of only a couple hundred yards. He stated that there would be potential problems, but that if the other areas could make it work, Ormond Beach could make it work in northeastern Volusia County.

Beach Driving

Mayor Partington stated that he also wanted to discuss beach driving, particularly the no-driving zone in front of Andy Romano Beachfront Park. He explained that those terms had been a huge success for the beachfront park, and that it was critical to the safety of the families and their small children who visited the beach there. He stated that Volusia County seemed to be facing pressure to remove that no-driving area of the beach. He stated that Chairman Kelley mentioned it to him and he offered to bring it up at the meeting so that everyone was aware of it. He stated that he thought the city had been

granted a license or temporary permit, and that the county could revoke it at any time. He explained that he thought it was important to write a letter letting the county know how important the issue was to the city and to the success of Andy Romano Beachfront Park. He stated that he would open up the topic to discussion or if everyone on the Commission were in agreement, he would ask Ms. Shanahan to draft something for them. He noted that everyone indicated they were in agreement.

Ms. Shanahan stated that she would draft something and get back to them.

Election

Mayor Partington announced that he officially filed paperwork at City Hall to become a candidate for re-election to the mayor seat in the City of Ormond Beach. He stated that it had been a great year and few months, and that since they had two year terms, it seemed to come up quickly. He stated that the current Commission had been one of the best that he had served with, and seeing them come up to speed had been exciting for him. He stated that being able to serve as mayor in his hometown had also been wonderful and that he wanted to continue that.

Mayor Partington stated that he began his service with the City of Ormond Beach 17 years prior on a Citizens Law Enforcement Advisory Board, which was a two year term. He explained that he was elected as the Zone 4 Commissioner for six years, and then continued another six years as Zone 4 Commissioner and Deputy Mayor. He stated that he had been mayor all of the prior year and the few months of the current year. He noted that Commissioner Kent covered a lot of the accomplishments, but that he had been proud to be part of the team that transformed Rockefeller Gardens, created the Andy Romano Beachfront Park and Environmental Discovery Center, as well as transforming the city's downtown. He stated that the Commission had also brought transparency, fiscal accountability, and stewardship to the city budget. He stated that he was looking forward to the future.

CITY MANAGER COMMENTS – 06 MARCH 2018

a) Workshops/Meetings

- a. There will be a joint Sign Code workshop with the Planning Board on March 20 in Conference Room 103, meal will be provided.

b) Current issues

- a. (Engineering CIP projects listed below)
- b. (Zev Cohen projects also below)

c) On-going Issues Volusia County

- a. no comment

d) Miscellaneous

- a. **Unity in the Community**, hosted by the Ormond Beach Police Department, March 17, 11:00 a.m. to 2:00 p.m., South Ormond Neighborhood Center, 176 Division Ave. Free hot dogs and refreshments.

Engineering CIP Projects:

Construction Projects:

- South Peninsula Reclaimed Expansion – The Contractor is working on installation of the final segment of reclaimed water main on Bosarvey Drive, and connection of mains is occurring as mains successfully pass pressure testing. The majority of service laterals have been installed.
- Ph III 2-Inch Water Main Replacement – Peninsula – Sundance Trail, Hollywood Drive, and River Beach Drive have been cleared by the Volusia County Public Health Unit. The Contractor is continuing the switchover of services on streets that have been cleared.
- Ph III 2-Inch Water Main Replacement – Mainland – The Contractor continues installing pipe on Fir Street. Restoration for completed areas of work to begin in the next 1-2 weeks.
- Ormond Sports Complex Field 4-10 Lighting – The Contractor is working to complete the installation on fields 6-8. The lighting is complete and operational on fields 4, 5, 9 & 10.
- CDBG (canoe kayak launches) – Both installations are scheduled to begin work in early March.
- Ormond Elementary Parking Lot Lighting Upgrade – The LED lighting will be installed during the school's Spring Break as to not interrupt school operations.
- Memorial Gardens Parking Lot Improvements – Contractor is scheduled to begin work in early March.
- North US1 Landscaping Ph II – Contractor is installing irrigation mainline and conduit between median openings.
- Effluent Outfall Replacement – A pre-construction meeting was held, a Notice to Proceed was issued for the first week of March.
- Storm and Sewer Lining – Bid was awarded at the February 20 Commission meeting, along with the Work Authorization for the first year of work.

Bidding:

- Downtown Light Replacement – The bid award is scheduled for the March 6 City Commission meeting.
- CDBG – Streetlight Replacement – The project was advertised on February 11, a pre-bid meeting was held on February 28, with bid opening on March 15.
- CDBG – Cassen Park Fire Hydrant – Staff is finalizing the quote package to solicit written proposals.
- A1A Manhole Repair – Bids came in significantly higher than expected, these bids will be rejected and a modified project scope will be included with the 2018 Road Rehabilitation – Resurfacing project.
- City Hall/SONC HVAC Repairs – City Commission approved the project for bidding at the January 16 CC meeting and the project was advertised. A pre-bid

meeting was held on February 1, bids were received on February 21 and are under review.

- 2018 Road Rehabilitation-Resurfacing – This project will be presented to the City Commission concurrently with the below Microsurfacing project for approval to advertise for bids.
- 2018 Road Rehabilitation – Microsurfacing – Staff is working with Purchasing to utilize a competitively bid contract from Largo for this work.
- Forest Hills Connector Trail – FDOT has completed their review of plans and specifications, approved plans are currently with LAP construction as the project prepares for bidding. Plans and specifications are on the March 6 commission agenda for disposition for bidding. Project is scheduled to be advertised March 18.
- Water Plant Upgrades – Staff anticipates receiving the 90% bid documents the beginning of March.
- Deer Creek Reclaimed Water – Contracts were received back from the Contractor. A pre-construction meeting will be scheduled.
- WTP Sludge Residuals Facility Improvements – Staff received final plans and has scheduled this for CC approval to bid at their March 6 CC meeting.

Design Projects:

- North US1 Water Main Improvements – Staff has completed modeling for improvements to improve reliability to the single water main that extends along north US1 to the City Limits. Staff has identified a two phase approach. Phase 1 will be to loop the main that feeds Security First in Ormond Crossings which will provide a redundant loop for US1 along the length, and will also bolster water pressures needed for the fire flow demand to the proposed four story Security First building. The design engineer for the water extension to Security First will add the additional work to their contract to allow the loop to be installed in time to meet building schedule needs of Security First. Phase 2 will extend a new 12-inch water main from Airport Road South along US1 to “Double Barrel” the existing single 12-inch water main. Staff is applying to the State for an Economic Development Grant that, if approved, will pay for the construction cost for the water main improvements (\$2.05 million).
- Ormond Crossings Utility Extensions – Final design has been completed and staff is working on the agreement for construction reimbursement. Security First, in order to get the water to the site, has offered to upfront the construction cost for the utility extensions to the site on the condition that the City agrees to reimburse them for the cost. Staff is coordinating the necessary agreement to allow this to happen.
- West Ormond Community Center – At the Strategic Issues Workshop, the CC stated that the cost for the West Ormond Community Center was too expensive at this time and instead directed the City Manager to pursue a feasibility study for construction of an EOC somewhere to be determined within the City. Staff will include this study in the upcoming CIP.
- Cassen Park Public Dock-Fishing Pier Repair and Breakwater Extension –The FIND Agreement was approved at the January 2 CC meeting along with the Work Authorization for the design for the fishing pier repairs along the south side of the bridge and expanding the breakwater proposed with the public dock project. The Consultant has submitted a request for a permit exemption from FDEP for the fishing pier repairs. If that is approved they will then submit to FIND for an emergency disaster repair grant for 50% of the cost of the repair of the fishing pier.
- WWTP Sludge Dewatering Improvements – Staff has received 60% plans and has scheduled a review meeting with the consultant on March 8.
- Downtown Stormwater Phase 2 – Consultant has revised landscape and hardscape plans, per review by City staff and Ormond Mainstreet.
- Fleming Ave Stormdrain Improvements – A FEMA HMGP Phase I design/engineering grant is fully executed. The Consultant is preparing a scope of work for the final design. This project was identified for design in FY 2018-19 in the 5 year CIP
- Wilmette Avenue Pumping – A FEMA HMGP Phase I engineering/design grant has been approved for this project and is under review by Staff.
- Laurel Creek Stream Gauges – OptiRTC has provided a proposal to the City for additional stream level monitoring. Staff is reviewing this proposal that would allow the OPTI desktop to monitor these additional level gauges alongside the level at the Bennett Lane pump station.
- Cassen Park Improvements (Paving and Restroom Replacement) – Staff has looked to apply for an HMGP grant which would pay 75% of the project total

construction cost. However, after talking with Florida DEM, park projects do not meet HMGP benefit cost requirements and thus this is not an applicable project for the HMGP program. As such, staff is proceeding with the design of the approved CIP projects that include construction of a new bathroom and paving improvements to the parking.

- Rockefeller Gardens Stage Shade Cover - Structural engineering is in process to determine installation costs.
- OBSC Improvements – Baseball Field 3 & Soccer Fields 1, 2, 3 Lighting – Staff received from ECHO a high ranking of 93.6 which qualifies this project for funding.
- OBSC Improvements – Championship Field 7 – The City did not receive funding from the Daytona Beach Racing and Recreational Facilities Authority for the project.
- Secondary Raw Water Main – Staff will be sending out letters to residents along Old Tomoka Road where easements are needed to determine if they will be amenable to providing them. If not, staff will pursue an alternate route for the raw water main along SR40.
- Wastewater Plant Influent Pump Station – Staff is moving forward with the implementations recommended by the Engineer for this project.
- Tomoka Elementary Connector Sidewalk – Staff is finalizing the RFQ for design services through FDOT.
- Williamson Blvd Pedestrian Improvements - Staff is finalizing the RFQ for design services through FDOT.
- Police Department Roof – Working with Construction Manager to determine the final scope for proposals.
- MacDonald House – Working with Construction Manager to solicit proposals to complete Phase I repairs of the report.
- Granada Median Landscape Improvements (Orchard Street to I-95) – Base map has been prepared and staff is finalizing conceptual planting plan for design Consultant.
- Nova Community Park Tennis Court Lighting – Staff will submit a FRDAP grant application to help offset the cost to construct the project.
- Police Department Access Control – The Consultant has resubmitted design drawings and contract documents for review by staff.
- A1A Force Main Repair – Staff is working with the consultant to revise the design proposal.
- WTP Aerator Electric Upgrades – Staff met the Consultant on-site to discuss project and generate a design scope of work.

ZEV COHEN & ASSOCIATES, INC. MEMORANDUM

To: Joyce Shanahan, City of Ormond Beach City Manager
From: M. Dwight DuRant, P.E.
Date: March 6, 2018
**Re: City of Ormond Beach Commission Workshop
Tuesday, March 6, 2018**

For the upcoming City Commission workshop on Tuesday, March 6, 2018, I offer the following status reports for the three (3) projects we have on-going with the City.

Downtown Master Stormwater Project – New Britain Avenue, Phase II:

3/20/17 – Met with City Engineer on 3/3/17 as kickoff design meeting. ZCA currently setting up design plans.

4/5/17 – Project is in initial design period.

4/17/17 – Project is in initial design period.

5/1/17 – Setting up the plan and profile for the roadway.

5/15/17 – Continuing design of project.

6/6/17 – Preparing 60% review plans for the City.

7/25/17 – Design coordination meeting with the City and Ormond Main Street Design Committee is set for 7/27/17.

8/15/17 – Making Landscape and Hardscape revisions per design coordination meeting with the City and Ormond Main Street Design Committee.

9/5/17 – Awaiting comments from the City.

9/18/17 – ZCA coordinated with Paul MacDonald and is currently awaiting comments from the City.

10/2/17 – Contacted City Staff to setup a coordination meeting. Currently awaiting City's response.

10/16/17 – Currently awaiting City's response for a coordination meeting.

11/7/17 - Currently awaiting City's response for a coordination meeting.

11/15/17 – Currently awaiting landscape and hardscape comments from the City.

12/5/17 – Meeting with the City to coordinate project on 12/8/17.

12/29/17 – City to discuss project with Downtown Design Committee and give ZCA further direction.

01/15/18 – No changes

02/6/18 – No changes

2/19/18 – No changes

3/6/18 – No changes

Water Main Replacement – Phase III:

7/25/17 – Pre-construction meeting was held on 7/24/17. Construction to commence in early September.

8/15/17 – Reviewing Shop Drawing #1 submittal from contractor.

9/5/17 – Provided Contractor with Notice to Proceed letter from the City. Waiting for executed letter.

9/18/17 – Waiting for executed Notice to Proceed letter from the Contractor.

10/2/17 – Received signed Notice to Proceed letter from contractor on September 21, 2017. Contractor is waiting for hurricane debris from Right-of-Way to be picked up to start construction.

10/16/17 – Contractor called for utility locates. Contractor proceeding with construction.

11/7/17 – Construction underway. First coordination meeting is scheduled for December 1st.

11/15/17- Construction is moving forward. First coordination meeting is rescheduled for November 30th.

12/5/17 – Construction coordination meeting is rescheduled for 12/8/17.

12/29/17 – Construction is underway.

1/15/18 – Under construction.

2/6/18 – Under construction. Had second construction meeting on 1/31/18.

2/19/18 – Under construction.

3/6/18 – Under construction. Obtained clearances for Zone B (Wildwood Trail) and Zone I (Ashford Lakes Drive).

Championship Softball Field No. 7:

3/20/17 – Contract approved. Preliminary due diligence complete. Pre-Design kickoff meeting with City on 3/20/17.

4/5/17 – Kick-off meeting held. Concept Plan submitted. Survey work completed.

4/17/17 – Conceptual Plan approved by Staff on 4/16/17. ZCA starting with engineering design plans.

5/1/17 – ZCA has completed grading plan and are currently working on utility site plan. Architect has developed a flex plan for the Concessions/Restroom building.

5/15/17 – Reviewed design with City's project team on 5/12/17.

6/6/17 – Begin construction documents and permit applications.

7/25/17 – Continue with construction plans for site work and building. Incorporating staff comments.

8/15/17 – 90% Plans to be submitted to the City 8/18/17.

9/5/17 – 90% plans complete and reviewed. Final plans being submitted for SPRC process.

9/18/17 – Awaiting 90% comments and scheduling for internal SPRC review.

10/2/17 – No changes

10/16/17 – Site plans submitted for internal SPRC review and approval. SJRWMD review underway.

11/7/17 – SJRWMD Permit received. Pending internal comments from City.

11/15/17 – ZCA has prepared engineers opinion of construction cost for City's application for grants.

12/5/17 – ZCA reviewed the Grant application. Final SPRE comments received and being addressed. DOH Permit in process.

12/29/17 – Plans are complete. Waiting to present to Daytona Beach Racing and Recreational Facilities District for grant.

01/15/18 – No changes

02/06/18 – Attended the Racing District Grant meeting on 1/23/18. Application for funds on this project was not selected by the committee.

2/19/18 – No changes

3/6/18 – No changes

Item #10 – Adjournment

The meeting was adjourned at 7:50 p.m.

APPROVED: March 20, 2018

BY:

Bill Partington, Mayor

ATTEST:

J. Scott McKee, City Clerk