

CITY OF ORMOND BEACH

FLORIDA

PLANNING

MEMORANDUM

TO: Chairman Shapiro, and Historic Landmark Preservation Board
(HLPB) Members

FROM: S. Lauren Kornel, AICP, Senior Planner

DATE: December 7, 2015

SUBJECT: Administrative Review for COA for Alteration – 143 Ocean Shore Blvd. (Local Landmark)

The HLPB meeting scheduled for December 21, 2015, has been **CANCELLED**. Staff has not received any new cases that warrant a public hearing at this time. However, there was one Certificate of Appropriateness (COA) administrative determination completed for the above-mentioned property. Below is a brief summary of the case that was administratively reviewed in December, 2012 to determine if a COA for alteration would be appropriate.

143 Ocean Shore Boulevard: The subject property is listed as a local historic landmark and is city-owned. In response to replace mechanical equipment located in the north side yard of the subject property, staff completed an administrative review to determine if a COA for alteration would be warranted.

A permit application was received to replace mechanical equipment at the subject locally designated historic landmark as a matter of maintenance. According to the Land Development Code, maintenance activities such as replacement of mechanical equipment may be approved without a Certificate of Appropriateness by the Planning Director. Since the replacement of mechanical equipment is a matter of maintenance, and no detriment to the historic structure is expected, an administrative determination was made that no COA for alteration for review by the Board would be required.

Please note that since the next regularly scheduled HLPB meeting date falls on Martin Luther King Day (Monday, January 21, 2016), **the next regularly scheduled meeting will be rescheduled to Tuesday, January 12, 2016**, at 4:00 p.m. in the Training Room at City Hall. Should you have any questions, I may be reached at 386-676-3345 or at lauren.kornel@ormondbeach.org.

cc: Ann-Margret Emery, Deputy City Attorney
Ric Goss, AICP, Planning Director
Melanie Nagel, Office Manager