

**MINUTES
HISTORIC LANDMARK PRESERVATION BOARD
REGULAR MEETING**

January 28, 2013

4:00 p.m.

City Hall Training Room
22 South Beach Street
Ormond Beach, Florida

1. Call To Order

The meeting was called to order at 4:00 p.m.

2. Administrative Items

A. Election of Chairperson and Vice-Chairperson

Shá Moss asked whether there were any nominations for Chairperson.

Ms. Julien moved, seconded by Mr. Walsh to nominate Dr. Shapiro as chairman. The motion passed unanimously. Dr. Shapiro accepted the nomination.

Dr. Shapiro stated Ms. Julien has been selected as vice-chair in the past because of her knowledge of the City and state historic issues.

Mr. Walsh moved, seconded by Mr. Selover to nominate Ms. Julien as vice-chairman. The motion passed unanimously. Ms. Julien accepted the nomination.

B. Acceptance of 2013 HLPB Calendar

Dr. Shapiro stated that the meeting date and time was set for the third Monday of each month at 4:00 p.m., and were usually held in the Training Room at City Hall. He stated if there were any dates that seemed to be a problem, to let staff know. Dr. Shapiro stated it was important to have a quorum at the meetings, especially when there were items to vote on.

Mr. Selover asked whether the City was closed for President's Day on February 18, 2013; wherein Ms. Kornel stated the City did not closed for President's Day.

Mr. Richards moved, seconded by Ms. Julien to accept the HLPB 2013 Calendar. The motion passed unanimously.

C. Acceptance of 2013 HLPB Rules and Procedures

Dr. Shapiro stated the board members cannot communicate with each other about upcoming board business or proxies outside of a publically advertised meeting. He also noted that if there was any or a possible conflict of interest, to please advise staff.

Ms. Emery stated she was available to answer any questions, to include conflicts of interest. The members can speak with the property owner or the community about projects, but not each other.

Mr. Walsh moved, seconded by Ms. Julien to accept the HLPB 2013 Rules and Procedures. The motion passed unanimously.

3. **Approval of Minutes – September 24, 2012**

Ms. Julien moved seconded by Mr. Walsh to accept the minutes of the September 24, 2012, meeting. The motion passed unanimously.

4. **Public Hearing – None at this time**

5. **Discussion Item**

A. Administration Review for Certificate of Appropriateness for demolition for 412 Bostrom Lane

Dr. Shapiro asked why the property was being demolished.

Ms. Kornel stated anyone making an inquiry on whether a property can be demolished built prior to 1950, does not have to let the City know what they want to do with the property. She noted most of the inquiries over the past six months were from realtors wanting to know in the event the owner wanted to demolish the home, whether a Certificate of Appropriateness was required. The inquiries were more without intent. The home in question may not even be planned for demolition, but a determination is requested for the future.

Dr. Shapiro stated that there were three criteria for a Certificate of Appropriateness: if a structure was to be demolished built before 1950 or on the Historic Landmark List or the Overlay District on Lincoln Avenue; if significant exterior work was being done;

or if the structure was being relocated. Dr. Shapiro stated the Land Development Code was modified a couple years ago to make it easier for basic renovations being done on a structure.

Ms. Kornel noted the cost was for a public hearing for a Certificate of Appropriateness was approximately \$700.

6. Member Comments

Sue Parkerson Recognition

Dr. Shapiro stated Sue Parkerson had been a HLPB member since 1998. She will be presented a plaque by the City Commission for her years of service at a Commission meeting and thought it would be appropriate if the Board members were in attendance. He asked staff to notify them of the meeting date.

Sanchez Avenue

Ms. Julien asked was if there was any information on the house that was demolished on Sanchez. She stated Vanacore Homes is building a new house on the site; Ms. Kornel stated she was unaware, but would look into it.

Thank you

Dr. Shapiro thanked the Board for their willingness to serve.

7. Public Comments

None

8. Adjournment

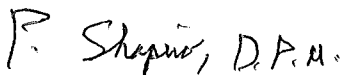
The meeting adjourned at 4:20 p.m.

Respectfully submitted,



Shá Moss, Recording Secretary

ATTEST:



Dr. Philip J. Shapiro, Chairman