

**ORMOND BEACH
HISTORIC LANDMARK PRESERVATION BOARD**

Meeting Agenda

March 18, 2013

4:00 P.M.

**Ormond Beach City Hall
Training Room
22 South Beach Street
Ormond Beach, FL**

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES

A. January 28, 2013 Meeting Minutes

IV. DISCUSSION ITEMS

A. Request for Letter of Support: Halifax Heritage Byway and Trails

B. Gratitude Note – Sue Parkerson

V. MEMBER COMMENTS

VI. ADJOURNMENT

PURSUANT TO SECTION 286.0105, FLORIDA STATUTES, IF ANY PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE HISTORIC LANDMARK PRESERVATION BOARD WITH RESPECT TO ANY MATTER CONSIDERED AT THIS PUBLIC MEETING, SAID PERSON WILL NEED A RECORD OF THE PROCEEDINGS AND FOR SUCH PURPOSE, SAID PERSON MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, INCLUDING THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

PERSONS WITH A DISABILITY, SUCH AS A VISION, HEARING OR SPEECH IMPAIRMENT, OR PERSONS NEEDING OTHER TYPES OF ASSISTANCE, AND WHO WISH TO ATTEND CITY COMMISSION MEETING OR ANY OTHER BOARD OR COMMITTEE MEETING MAY CONTACT THE CITY CLERK IN WRITING, OR MAY CALL 677-0311 FOR INFORMATION REGARDING AVAILABLE AIDS AND SERVICES.

**MINUTES
HISTORIC LANDMARK PRESERVATION BOARD
REGULAR MEETING**

January 28, 2013

4:00 p.m.

**City Hall Training Room
22 South Beach Street
Ormond Beach, Florida**

1. Call To Order

The meeting was called to order at 4:00 p.m.

2. Administrative Items

A. Election of Chairperson and Vice-Chairperson

Shá Moss asked whether there were any nominations for Chairperson.

Ms. Julien moved, seconded by Mr. Walsh to nominate Dr. Shapiro as chairman. The motion passed unanimously. Dr. Shapiro accepted the nomination.

Dr. Shapiro stated Ms. Julien has been selected as vice-chair in the past because of her knowledge of the City and state historic issues.

Mr. Walsh moved, seconded by Mr. Selover to nominate Ms. Julien as vice-chairman. The motion passed unanimously. Ms. Julien accepted the nomination.

B. Acceptance of 2013 HLPB Calendar

Dr. Shapiro stated that the meeting date and time was set for the third Monday of each month at 4:00 p.m., and were usually held in the Training Room at City Hall. He stated if there were any dates that seemed to be a problem, to let staff know. Dr. Shapiro stated it was important to have a quorum at the meetings, especially when there were items to vote on.

Mr. Selover asked whether the City was closed for President's Day on February 18, 2013; wherein Ms. Kornel stated the City did not closed for President's Day.

Mr. Damien moved, seconded by Ms. Julien to accept the HLPB 2013 Calendar. The motion passed unanimously.

C. Acceptance of 2013 HLPB Rules and Procedures

Dr. Shapiro stated the board members cannot communicate with each other about upcoming board business or proxies outside of a publically advertised meeting. He also noted that if there was any or a possible conflict of interest, to please advise staff.

Ms. Emery stated she was available to answer any questions, to include conflicts of interest. The members can speak with the property owner or the community about projects, but not each other.

Mr. Walsh moved, seconded by Ms. Julien to accept the HLPB 2013 Rules and Procedures. The motion passed unanimously.

3. Approval of Minutes – September 24, 2012

Ms. Julien moved seconded by Mr. Walsh to accept the minutes of the September 24, 2012, meeting. The motion passed unanimously.

4. Public Hearing – None at this time

5. Discussion Item

A. Administration Review for Certificate of Appropriateness for demolition for 412 Bostrom Lane

Dr. Shapiro asked why the property was being demolished.

Ms. Kornel stated anyone making an inquiry on whether a property can be demolished built prior to 1950, does not have to let the City know what they want to do with the property. She noted most of the inquiries over the past six months were from realtors wanting to know in the event the owner wanted to demolish the home, whether a Certificate of Appropriateness was required. The inquiries were more without intent. The home in question may not even be planned for demolition, but a determination is requested for the future.

Dr. Shapiro stated that there were three criteria for a Certificate of Appropriateness: if a structure was to be demolished built before 1950 or on the Historic Landmark List or the Overlay District on Lincoln Avenue; if significant exterior work was being done;

or if the structure was being relocated. Dr. Shapiro stated the Land Development Code was modified a couple years ago to make it easier for basic renovations being done on a structure.

Ms. Kornel noted the cost was for a public hearing for a Certificate of Appropriateness was approximately \$700.

6. Member Comments

Sue Parkerson Recognition

Dr. Shapiro stated Sue Parkerson had been a HLPB member since 1998. She will be presented a plaque by the City Commission for her years of service at a Commission meeting and thought it would be appropriate if the Board members were in attendance. He asked staff to notify them of the meeting date.

Sanchez Avenue

Ms. Julien asked was if there was any information on the house that was demolished on Sanchez. She stated Vanacore Homes is building a new house on the site; Ms. Kornel stated she was unaware, but would look into it.

Thank you

Dr. Shapiro thanked the Board for their willingness to serve.

7. Public Comments

None

8. Ad Adjournment

The meeting adjourned at 4:20 p.m.

Respectfully submitted,

Shá Moss, Recording Secretary

ATTEST:

Dr. Philip J. Shapiro, Chairman

HISTORIC LANDMARK PRESERVATION BOARD
MEMORANDUM

To: Chairman Shapiro and Board Members

From: S. Laureen Kornel, AICP, Planning Director

Date: March 1, 2013

Subject: **Halifax Heritage Byway & Trails Request for Letter of Support**

Introduction: This is a request by Chris Daun, Halifax Heritage Byway & Trails Chair, to the Historic Landmark Preservation Board (HLPB) to authorize the HLPB Chair to sign and send the attached Letter of Support to the Florida Department of Transportation, Florida Scenic Highways Program, supporting the designation of the Halifax Heritage Byway & Trails.

Background: On December 15, 2009, Mayor Costello signed a Letter of Support supporting the eligibility phase or Letter of Intent of the subject heritage byway under the Florida Scenic Highways Program. A map of the Halifax Heritage Byway & Trails illustrating the corridor is attached to the memorandum. The current request is for continued support for the designation and development of a Corridor Management Plan by the heritage byway Corridor Advocacy Group (CAG).

The CAG is at the final stage of designation as they embark on development and implementation of their Corridor Management Plan. The Florida Scenic Highways website, under the FDOT, lists the following as program benefits:

- Showcases and protects natural resources;
- Helps establish community vision;
- Enhances the travel experience (for tourists as well as residents);
- Improves quality of life;
- Increases community pride and recognition;
- Promotes tourism and economic development;
- Encourages community partnering; and
- Tells Florida's story, providing education and history appreciation.

Recommendation: It is recommended that the HLPB authorize the HLPB Chair to sign and send the attached letter to the Florida Department of Transportation supporting the Halifax Heritage Byway & Trails.



CITY OF ORMOND BEACH

Planning Department (386) 676-3238 • Building Division (386) 676-3233 • Engineering Division (386) 676-3269
22 South Beach Street, Room 104 • Ormond Beach, FL 32174 • Fax (386) 676-3361

March 18, 2013

Mr. Garry Balogh
Scenic Highways Coordinator
FDOT District 5
719 S. Woodland Blvd. MS 4-501
DeLand, FL 32720

Dear Ms. Balogh:

RE: Letter of Support for the Halifax Heritage Byway & Trails

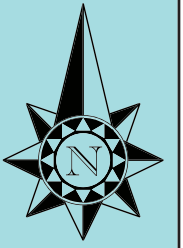
The Ormond Beach Historic Landmark Preservation Board (HLPB) supports the designation and implementation of the Halifax Heritage Byway & Trails. The corridor passes through the City of Ormond Beach along South Beach Street and South Atlantic Avenue from the south City limits north to Granada Boulevard. There are six locally designated historic landmarks along the corridor which all play an integral part in the history of the City of Ormond Beach.

The HLPB supports the protection, enhancement, preservation and maintenance of the intrinsic and cultural resources of the Halifax Heritage Byway & Trails while utilizing these resources for appropriate economic development, recreation and tourism. It is our belief that the significant benefits of additional economic development through historic preservation, recreational amenities, resource conservation, aesthetic enhancement and public education can result from the scenic highway designation.

Oh behalf of the HLPB, I encourage favorable consideration of designating the Halifax Heritage Byway and Trails, a Florida Scenic Highway.

Sincerely,

Dr. Philip J. Shapiro
Chair, Historic Landmark Preservation Board



Legend
— Proposed Corridor Limit
— Ormond Scenic Loop and Trail

Halifax Heritage Byway

An American Tapestry

**HISTORIC LANDMARK PRESERVATION BOARD
MEMORANDUM**

To: Chairman Shapiro and Board Members

From: S. Laureen Kornel, AICP, Planning Director

Date: March 1, 2013

Subject: **Gratitude Note from former Board Member Sue Parkerson**

Please find a note addressed to the Historic Landmark Preservation Board (HLPB) from former HLPB Board Member Sue Parkerson.

Preservation Board.

I do hope this does
not mean your retiring
me and I can continue
to serve our community.

With Gratitude,

Sue Parkusen