



CITY OF ORMOND BEACH

Updated May, 2017

Planning Department, Building Division

22 South Beach Street, Ormond Beach, FL 32174

Tel: (386) 676-3233

www.ormondbeach.org

bponline@ormondbeach.org

ROOFING PERMIT APPLICATION

PROPERTY DETAILS

Street Address: [] Parcel ID No: []

[] Residential [] Nonresidential

Project Cost (labor & material) []

PROPERTY OWNER INFORMATION

Name: []

Description of Work: []

Telephone: []

Is this a full tear off & replace? [] yes [] no

Is this an owner/builder permit? [] yes [] no

Is this a lay over? [] yes [] no If so, #? [] 1 [] 2

Type of Roof: [] Pitched, (≥ 2:12) [] Low slope, (< 2:12) [] Both pitched and low slope

CONTRACTOR INFORMATION

Name: [] License No: []

Telephone: [] Fax: [] Email: []

Contact Person: []

ACKNOWLEDGEMENTS

THE UNDERSIGNED HEREBY AFFIRMS:

Application is hereby made to obtain a permit to do the work and installations as indicated. I certify that no work or installations have commenced prior to the issuance of this permit and that all work will be performed to meet the standard of all laws regulating construction within this jurisdiction. I have the authority to allow and hereby agree to allow City Personnel to enter upon this property to inspect development permitted from this application. I hereby certify that I have the necessary Workers' Compensation Insurance and will maintain the same as required by Chapter 440, State Statutes, for the duration of work authorized by this permit.

AUTHORIZED SIGNATURE

PRINTED NAME

NOTARY (seal)

OWNER/BUILDER AFFIDAVIT: I certify that the foregoing information is accurate and that all work will be done in compliance with all applicable laws regulating construction and zoning. As an owner/builder, I accept and acknowledge receipt of the disclosure form for owner/builders as required by State Statute.

WARNING TO OWNER: YOUR FAILURE TO RECORD A NOTICE OF COMMENCEMENT (FOR WORK OVER \$2500.00), MAY RESULT IN YOU PAYING TWICE FOR IMPROVEMENTS TO YOUR PROPERTY. IF YOU INTEND ON OBTAINING FINANCING, CONSULT WITH YOUR LENDER OR AN ATTORNEY BEFORE RECORDING YOUR NOTICE OF COMMENCEMENT.

Date

NOTARY (seal)

Owner- as listed with the Tax Assessor's Office must appear to sign in person when acting as owner/builder.