

**MINUTES  
ORMOND BEACH CITY COMMISSION  
CAPITAL IMPROVEMENT PROGRAM (CIP) WORKSHOP**

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**June 4, 2012**

**5:30 PM**

**Senior Center**

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**I. Call to Order**

Mayor Ed Kelley called the meeting to order at 5:40 p.m.

Present were Mayor Ed Kelley, Commissioners James Stowers, Troy Kent, Rick Boehm, and Bill Partington, City Manager Joyce Shanahan, Assistant City Manager and Public Works Director Ted MacLeod, City Attorney Randy Hayes, City Engineer John Noble, Finance Director Kelly McGuire, and Accounting Manager Dan Stauffer.

**II. Introduction**

Ms. Shanahan stated that the Capital Improvement Program (CIP) had been reviewed with the Quality of Life Board, Public Works Advisory Board, and Leisure Services Advisory Board. She explained that in Florida the city was only able to fund the first year of the CIP. She stated that the projects they were approving would be for the next fiscal year. She stated that staff had included projects beyond year one for planning purposes. She stated that those projects would reflect the future needs of the community and that those needs may be altered as time and circumstance changed. She stated that staff had done away with the unfunded projects list that they had had in years past. She stated that list had been a source of frustration because sometimes items from that list got into a funded status above other projects that were a higher priority. She stated that staff worked hard to provide a greater level of detail and cost estimating to try and answer any questions regarding project origins and costs.

**III. Discussion**

Airport Business Park

Ms. Kelly McGuire, Finance Director, stated that there were no airport or business park project planned for the next fiscal year. She stated that the five year plan was programmed for \$5.8 million and included a couple of road and airport projects. She stated that the funding would primarily come from grants; whereby Ms. Shanahan stated that the granting agencies would be the Federal Aviation Administration (FAA) and the Florida Department of Transportation (FDOT) and that typically the city's contribution share had been about 2.5% to 5%.

Mayor Kelley stated that until the business park drive access road was completed, they would not be able to fully realize the property that was available.

Ms. Shanahan stated that the primary reason the access road project was marked for a later date was because of the need to finish current FAA grants. She stated that FAA had instructed the city not to apply for new FAA grants until they completed the project that their current grants were allocated for, as FAA also had a funding issue.

Commissioner Partington noted that the road had been pushed back to 2013. He stated that Mayor Kelley had previously mentioned bulldozing through the area where the road would eventually be so that people could get an idea of what the access would be like. He stated that he did not know the cost associated with doing so but he would be interested in exploring that.

Ms. Shanahan stated that she was afraid that if they started clearing the road without securing the funding it could make them ineligible for future funding. She stated that some grants did not allow the project to begin with one set of funds and then be finished with another.

Commissioner Partington asked if there was a way to make a dirt road where the business park drive was planned. He stated that he did not feel the project would happen in 2013 and wondered when it would ever be accomplished. He stated that the Commission had discussed the project for at least three to four years. He stated that until it was completed, the other properties it connected to would be less attractive.

Mr. Joe Mannarino, Economic Development Director, stated that a concern about that particular road was that it traversed a stream. He stated that they would have to obtain environmental permits prior to working on it.

Mr. John Noble, City Engineer, stated that a preliminary engineering design had been done for that road.

Mr. Mannarino stated that no environmental permits had been applied for and that would be the next stage and involve submitting designs to St. John's River Water Management District (SJRWMD) and possibly the Army Corps of Engineers. He stated that after those permits were obtained, they would be able to begin construction.

Mayor Kelley lamented the fact that anytime you crossed any piece of run-off water you had to have the Army Corps of Engineers weigh in on the project.

Mr. Mannarino stated that they wanted to link the project to economic development and job creation. He stated that if they were able to link it to a prospect then Enterprise Florida might provide some funds for the road based on job creation.

Mayor Kelley stated that he felt the issue reminded him of the old adage about the chicken and the egg. He stated that the property would not be able to be sold without the ability to see the ease of access.

Mr. Mannarino stated that there was plenty of roadway access at the cul-de-sac. He stated that no prospect had ever said to him that they wished there was better access. He stated that the ability to apply for roadway funds for a secondary access was always something that he told prospects. He stated that it was seen as an added benefit but not something that he was directly asked for.

Mayor Kelley asked if there was anything that could be done to expedite the project; whereby Mr. Mannarino stated that he would meet with Mr. Noble to see if they could figure out a way to accelerate the process.

Commissioner Partington stated that he appreciated their help. He stated that he felt that the importance of the road may be underestimated. He stated that at 5:00 p.m. he would see 10 or 15 cars stacked up trying to get onto Airport Road. He stated that he felt that if the access road was built, Pineland Trail would become the preferred ingress/egress and Airport Road would be less utilized.

Beautification

Ms. McGuire stated that there was \$240,000 programmed for the next fiscal year. She stated that most of that was allocated for the city welcome sign. She stated that the sign was designed by Zev Cohen & Associates and would be at State Road 40/Granada Boulevard and Williamson Boulevard. She stated that there was also additional funding for three more years beyond the next fiscal year for additional signs, none of which would be of the scale of the first. She stated that the medians on Granada Boulevard west of I-95 was an additional project scheduled for a few years out.

Commissioner Boehm stated that he thought that the grant funding was already secured for those medians; whereby Mr. Noble stated that they had received a verbal commitment but the actual agreement had not yet been received.

Commissioner Boehm asked when the city welcome sign would be bid out; whereby Ms. Shanahan stated that they had not yet put the schedule together. She stated that she knew it was a high priority for the Commission and would take that into account.

Community Redevelopment

Ms. McGuire stated that just under \$2 million was programmed for the next fiscal year. She stated that \$50,000 was allocated for land acquisition and that was an annual allocation, as a number of the items in this category were. She stated that Main Street enhancements and stormwater were also annual allocations.

Ms. Shanahan stated that those items were really placeholders, as they could not conceivably purchase land for that price. She stated that it allowed the city to earmark those funds with the understanding that if something should come up that they could reprioritize them.

Ms. McGuire stated that there was \$6.4 million in projects over the next five years which was primarily funded through property taxes with a portion also being funded through grants.

Commissioner Kent asked for information regarding the proposed parking lot staircase at Ormond Beach Elementary that was slated to cost \$90,000. He stated that you could purchase a home for that amount.

Ms. Shanahan stated that the issue was a drainage swill. She asked Mr. Noble to address the cost; whereby Mr. Noble stated that there were some connection and stormwater issues.

Mayor Kelley stated that he thought that the price had increased from the last time they had seen it. He stated that he believed the staircase was important for the parking off Main Street but could not believe the cost.

Ms. Shanahan stated that it was a future project and it was very difficult for staff to provide an exact cost of every project in the CIP, especially those planned for future years. She stated that most of their efforts were focused on the current year projects. She stated that the estimate was staff's best hypothesis but she understood the Commission's frustration. She stated that there were certain requirements, whether they were ADA or drainage related, that made the project a lot more difficult and complex than simply installing a staircase.

Mr. Noble stated that staff could have the construction management firm take a look at the project and provide their thoughts on it.

Commissioner Boehm asked how large of a staircase it would be. He stated that the wall was only three feet in height; whereby Ms. Shanahan stated that the parking lot itself was higher than the wall.

Commissioner Kent stated that he was glad they were discussing the issue because if the project was at a reasonable price the Commission might have wanted to move it up instead of having it scheduled five years out. He stated that he understood that staff had to estimate a number but he did not think he would ever approve \$90,000 for a staircase. He stated he felt the figure was grossly inaccurate.

Ms. Shanahan stated that staff was currently looking for their construction management firm to provide a better estimate.

Commissioner Boehm stated that he had mentioned that an item that staff did not include in the current fiscal year may be something that the Commission did want to include. He stated that the Commission could not make a decision to include such a project because they did not have a real number to work with. He stated that if Mr. Noble spoke to the construction firm and came back with a \$30,000 estimate then they may want to include it in the current year budget. He stated that they had a problem before with unfunded items sneaking into the budget because the Commission wanted them.

Mayor Kelley asked whether any sketch or plans had been done on the staircase; whereby Mr. Noble stated that a sketch had not been done and that the idea had come as a recommendation from the Ormond Main Street Board.

Mayor Kelley stated that the access to the parking lot that the staircase would provide was very important, given the parking problems with the businesses in that area. He noted that since they were on the subject of parking, one of the trees was blocking the sign directing cars to City Hall parking and he asked whether it could be moved elsewhere since it could not be seen until you were passed it.

Commissioner Boehm stated that the city was preparing to put medians in and disrupt the flow on Granada Boulevard, and that the elementary school parking lot would be very useful to the businesses in the area if it was more accessible to the street. He stated that the staircase would create that accessibility. He stated that if

the cost was reasonable it would be a good time to move that project up as the median project would be happening within the next two years.

Ms. McGuire stated that Mr. Noble would speak to the construction firm and they would bring the results back to the Commission.

Facilities Renewal / Replacement

Ms. McGuire stated that there were not many projects in the CIP for Facilities Renewal and Replacement because most of them were under \$25,000. She stated that no CIP projects were planned for the next fiscal year and \$133,000 was planned for CIP projects over the next five years. She stated that they were still trying to maintain the \$500,000 level, even though taxes would not quite get them there. She stated that as they did this year, next year they would be proposing providing some money from the General Fund to maintain that level.

Commissioner Partington asked why some of the rusty playground equipment pictured would not be replaced for two years.

Mr. Robert Carolin, Leisure Services Director, stated that they had worked diligently at maintaining all of the playground equipment to the best of their ability. He stated that prior to the equipment being ready for a full replacement, certain components would be replaced and painted with epoxy to prolong their life.

Commissioner Partington stated that looking at the picture from Riviera Park, it was difficult to tell whether or not it was a safety issue. He stated that type of rust it could break off and kids could cut themselves.

Mr. Carolin stated that they replaced components of equipment that had not lost structural solidness. He stated that it could certainly be replaced if they thought it posed as a safety issue, but it was not in an area where children typically played and they did not see it as a risk.

Ms. Shanahan stated that the Leisure Services Department walked the playgrounds once a week; whereby Mr. Carolin stated that they sometimes did that even more often.

Commissioner Partington asked about the irrigation system that needed replaced.

Mr. Carolin stated that the irrigation system was an antiquated system that was put in when the Sports Complex was built. He stated that it was a hydraulic system, so one small hole meant everything quit functioning. He stated that slowly over the years they had tried to implement an electronic irrigation system, as that was the current industry standard. He stated that the heads worked better, zones could be changed, it provided more flexibility, and it was also tremendously more reliable.

Facility Construction / Renovation

Ms. McGuire stated that \$50,000 was programmed for the next fiscal year. She stated that \$25,000 of that was for the McDonald House architectural services. She stated that the other \$25,000 was for the Oleander Avenue bus shelter. She stated that there was a total of \$1.23 million in projects over the next five years. She stated that the funding for the projects came in part from Community Development Block

Grants (CDBG) and primarily from the General Fund reserve and property taxes. She stated staff was asking the Commission to allow them to use \$779,000 of the General Fund Reserve for certain projects. She stated that they were not asking for the decision to be made that day but would be refining the numbers each year. She stated that those projects were important to complete as they had been in the unfunded section for a long time without the need going away. She stated that this section also had items like the Police Station roof replacement, which they did not have enough funding in the Facilities Renewal and Replacement fund to complete.

Mayor Kelley asked if the Police Station already needed a new roof; whereby, Ms. McGuire stated that that project was not programmed for another five years. She stated that in five years they could find that it may not need one.

Ms. Shanahan stated that these projects were ongoing needs and stated that the Police Station was already ten years old.

Commissioner Boehm asked if there would be a discussion on the McDonald House and noted that there had been debate over what to do with it. He stated that he had heard that it was dangerous to go above the first floor and that it would even be dangerous for an architect to look at the upper floors because they were about to fall down. He stated that the amount proposed for the repairs was \$275,000. He asked if that would be enough to repair the building and what it would be repairing.

Ms. Shanahan stated that the repairs would only include first floor structural repairs and modifications to the exterior of the building. She stated that the second and third floors would still be inoperable.

Ms. McGuire stated that next year had \$25,000 allocated for architectural services and that the information gathered from that would be relayed to the Commission.

Mayor Kelley stated that it would take close to \$1 million to repair the McDonald House. He stated that it could be torn down and a replica could be erected for less than half that cost. He stated that since 1991 this item has been an issue and there were other options such as a public/private partnership. He stated that he questioned spending the \$25,000 for a study and had been against the \$275,000 that was spent on the building in 1996 that did not fix it.

Commissioner Stowers stated that he tried to look at what the return on their investment would be on all of the projects. He stated that the return on a lot of the projects was quality of life. He stated that it felt like groundhog's day because they were having the same discussion about the McDonald House and Ames House that they had the previous year. He stated they had spoken about possibly selling one of those properties and keeping the other. He stated that the Ames House needed \$97,000 in seawall repairs and the McDonald House needed \$275,000 in improvements. He stated that that was going in the wrong direction. He stated that he would like to see both of them stay from a historically standpoint but he did not know that it was a good idea for the city to own and maintain both of those properties.

Commissioner Stowers stated that the last time he raised the issue Commissioner Kent noted that they were not making any more riverfront property. He stated that

while he agreed with that assessment, he felt that the city was in pretty good shape when it came to riverfront property as it owned and had control of all four corners of the bridge. He stated that selling either the Ames or McDonald House would shift some burden off of the city. He stated that ultimately a hard decision had to be made and he was ready to sit down and have the discussion to do so. He stated that either they would keep pushing it off year after year or it could finally be addressed.

Commissioner Kent stated that, as far as he was concerned, selling the Ames House was out of the question. He stated that he wanted to remind the Commission that they looked at the scope of what would need to be done for the Ames House last year and it was just under \$300,000. He stated that they just approved a contract with Kathy Harper Painting for \$17,000. He stated that he questioned the accuracy of the cost of the repairs on the McDonald House. He asked if those numbers were also provided in 2007 from Hall Construction; whereby Mr. Noble stated that they were.

Commissioner Kent stated that Hall Construction was the same firm that gave them the numbers on the Ames House initially. He stated that he used to be against selling the McDonald House, but he was now bending towards being more open about the possibility. He stated that he was not interested in spending \$25,000 on a survey so that they could decide that they did not want to spend \$250,000 to have access to only the first floor for maybe five years. He stated that if the building was that bad then the best idea may be to put up a structurally sound replica, as Mayor Kelley had mentioned.

Mayor Kelley stated that there had been some inquires about the McDonald House from the private sector. He stated that there had been talk of giving space to the Historical Society and even giving two buildings behind and to the east of the McDonald House to the city in exchange for using the first floor to have a coffee shop or restaurant. He stated that there were people out there welcoming synergy.

Commissioner Boehm asked whether they could offer the McDonald House for sale or explore other options. He stated that year after year nothing was ever done with it and that the upper floors just got older and more decrepit. He stated that the suggestion staff was making was to commission a design, renovate the building, and only get back use of the first floor for \$300,000.

Mayor Kelley stated that he felt they should issue a Request for Proposal (RFP) to gauge private interest; whereby Ms. Shanahan stated that there was a certain process for selling city property that they must follow and she did not believe it could be done by RFP.

Commissioner Kent wondered if, before trying to sell the property, they should have someone else provide a different estimate.

Commissioner Boehm asked what use the city had or would ever have for the building; whereby Ms. Shanahan stated that it served as a welcome center.

Commissioner Boehm stated that if the Historical Society wanted the building and would do the renovations it would take the property off the city's hands. He stated that the city had no planned future use for it.

Ms. Shanahan stated that the Historical Society would have a hard time raising the funds to renovate and maintain the building. She stated that her concern would be that it would take them five or ten years to raise the funds and it would be in even greater disrepair and then the city would have no control over it.

Commissioner Boehm asked how that could be determined without further exploration. He stated that they would not know if someone privately wanted to lease or purchase the house if they did not explore their options. He asked what renovating the building would do for the city. He stated that it seemed to be a poor expenditure of money to do so.

Mayor Kelley stated that it was a bad business decision. He asked whether the architectural study could be held off and not have the \$25,000 committed to it.

Ms. Shanahan stated that they had recently placed tarps over the east side of the building because there had been water intrusion. She stated that staff would see if they could get a new estimate, since the one referenced was old, and they could try and do so before the Commission approved the budget at the end of the year.

Commissioner Boehm stated that he would never be comfortable with the idea of a building with an unusable, old, decrepit second and third floor that would continue to age with no plans to renovate or use them. He stated that the old levels would exist until the roof fell in or they collapsed. He stated that the whole building needed to be renovated so that it could be used or there was no purpose in renovating it at all.

Mayor Kelley stated that he thought that there would be things that could be done. He stated that if they kept going on the same way there would be \$500,000 poured into an old building with only one usable area.

Commissioner Partington stated that the site could be used for additional parking.

Mr. Carolin stated that he wanted to clarify that the Ames House repairs had been approved for a tremendously lower cost than the original estimate but that the scope had been reduced as well. He stated that the windows did not get replaced and may need to be in two years.

Commissioner Kent stated that he understood that the scope was different and that waterproofing and caulking had been done.

Recreation / Cultural Improvements

Ms. McGuire stated that a number of the unfunded projects were in this area last year and that they squeezed out what they could to try to get some of them funded in the next five years.

Ms. Shanahan asked Mr. Carolin whether there had been vandalism or theft issues at the South Ormond Neighborhood Center where video surveillance equipment was proposed; whereby, Mr. Carolin stated that staff had been reduced down to a skeleton crew so the surveillance was a way for them to monitor activities outside and see if there were fights or inappropriate behavior.



Ms. Shanahan asked who would be monitoring the surveillance during the day; whereby Mr. Carolin stated that the Leisure Services office staff would be. He stated that they currently utilized that technology at the Nova Community where there was a large monitor in the front office that staff monitored.

Mr. Carolin stated that the surveillance systems implemented at some of the other facilities had proven to be of great benefit. He stated that they were also a deterrent for vandalism, breaking laws or rules, and doing anything rude or inappropriate. He stated that when the patrons knew there was a working video camera they curbed their behavior. He stated that it also made parents feel safer. He stated that all of the entrances and exits at Nova Community Center were under surveillance.

Commissioner Boehm asked if the proposed equipment was priced similarly to what was done at the Sports Complex; whereby Mr. Carolin stated that it was.

Commissioner Boehm stated that he knew there had been a prior discussion regarding the cost of surveillance cameras and systems. He stated they had seemed very expensive and that this cost seemed more in line.

Mr. Carolin stated that the South Ormond Neighborhood Center had infrastructure very close together, whereas the Sports Complex was very spread out. He stated that cameras were mounted and linked together differently on a building than in an open area.

Commissioner Kent stated that he looked at a surveillance system for his home and the cost for two cameras was \$1,500. He wondered how many cameras they would be getting for \$41,000; whereby, Mr. Carolin stated that these cameras had a tremendous amount more flexibility than home use cameras, including pan tilt zoom. He stated that the infrastructure to make them operational was different as well.

Commissioner Boehm asked whether the project would need to be bid on; whereby Mr. Carolin stated that it did.

Ms. McGuire stated that the cost was based on the bid they just received the year before for the Sports Complex.

Commissioner Stowers stated that he was hesitant as he felt surveillance was a slippery slope. He stated that he did not believe all of the parks were the same. He stated that he agreed with the Nova Community Center's surveillance because of the skateboard park and its other facilities. He stated that he was recently at South Ormond Neighborhood Center and it was a fairly compact facility. He wondered if video cameras would encourage employees to sit in the office and watch the screen rather than interact with patrons. He stated that interaction had value.

Commissioner Stowers stated that staff could not be everywhere all the time. He stated that it should not just be the city's burden to police all of the facilities as it was a community center, and some responsibility should fall to the community. He stated that if a child was doing something negative it would have to be addressed by the parents and community members that were present and not just by staff.

Mr. Carolin stated that over the last two or three years, there had been an influx in clientele visiting and using the South Ormond Neighborhood Center. He stated that the biggest problems were issues on the property after they closed the center. He stated that the issues they had were drug deals, vandalism, and people doing things they should not be doing on city property. He stated that the cameras would help to decrease those problems and that the implementation of cameras at their other facilities had helped curb some of those issues.

Mayor Kelley asked why the surveillance could not be monitored by a facility outside of the center, rather than having city center employees monitoring it during their workday; whereby, Mr. Carolin stated that was what the cameras were designed to be able to do and that the infrastructure to do so was not quite there yet. He stated that the all the systems had to be linked with fiber optics. He stated that was the ultimate goal and that they were close to it.

Commissioner Stowers stated that he had a comment regarding the proposed paving at the Nova Recreation Center; whereby Ms. McGuire stated that was planned for 2014.

Commissioner Stowers stated that he personally felt the dirt path was not a negative feature, due to the amount of activity in that area. He stated that he felt that vehicles were more inclined to slow down on the dirt road because it was bumpy. He stated that he felt that paving all of those areas would actually result in increased vehicle speeds in that area.

Ms. Shanahan stated that a question had arisen about the price of the Doug Thomas Way perimeter road that was budgeted for \$110,000. She stated that if storm drainage improvements were not necessary, the cost could be decreased by about \$52,000. She stated they had yet to hear back from SJRWMD.

#### Stormwater Improvements

Ms. McGuire stated that the only thing programmed for the next fiscal year was the annual Corrugated Metal Pipe (CMP) Replacement which \$250,000 was allocated for. She stated that the five-year total was \$9.25 million, part of which was the CMP and also \$8 million for the May 2009 Flood Study – Phase II Improvements, much of which would be funded through grants.

Ms. Shanahan noted that those improvements encompassed many projects.

#### Stormwater Rate

Ms. McGuire stated that the stormwater fee would sunset September 30, 2012. She stated that after that there would be no fee. She stated that the stormwater fee was needed not only for capital projects but also for general maintenance costs. She stated that the current fee was \$8 per month and was spent on the following: \$4.50 for stormwater maintenance, \$1 for the CMP replacement allocation, \$1.50 for the debt service related to John Anderson Drive and May 2009 Flood Study Phase II projects, and the final \$1 would be used for either accelerating the CMP replacement program or for funding any emergencies that may arise. She stated that staff recommended staying at the \$8 rate. She stated that Daytona Beach and Port Orange also had an \$8 rate.

Mayor Kelley stated that the sooner staff could get something back before the Commission the better, so that the rate would not sunset. He confirmed with the Commission that they approved the \$8 rate.

Ms. Shanahan stated that would be brought back before them in July and August.

Commissioner Kent asked when the new sunset for the rate would be; whereby Ms. Shanahan stated that there would not be a sunset unless recommended.

#### Technology

Ms. McGuire stated that there were a few projects for the next fiscal year and nothing beyond that. She stated that they totaled \$237,000. She stated that these projects would be funded through property taxes.

Mayor Kelley stated that he mentioned before that the city was operating on Windows XP and occasionally they received documents from other governments that were not compatible.

Ms. Shanahan stated that they were in the process of converting to Windows 2007.

Commissioner Boehm asked why they were converting to Windows 2007 instead of Windows 2010.

Mr. Ned Huhta, Information Technology Director, stated that there had been compatibility issues with Windows 2010. He stated that there was a large interface change between Windows 2003 and Windows 2007 and that the change from Windows 2007 to Windows 2010 would be less dramatic when it occurred.

Ms. Shanahan stated that some progressive cities were allowing employees to bring their own devices to work.

Commissioner Kent stated that his elementary school would be encouraging children to bring their own technology next year.

Ms. Shanahan stated that the issue at the city with bringing outside devices was the Sunshine Laws. She stated that there had also been issues regarding access. She stated that it was a paradigm shift for the Information Technology Department and management to move to regulating bandwidth usage and appropriateness rather than restricting access.

#### Transportation

Ms. McGuire stated that \$1.27 million was budgeted for the next year. She stated that the first two projects were the audible pedestrian signals and the Forrest Hills Trail. She stated that the remaining projects were annual allocations for railroad crossing, road resurfacing, and street lights and traffic signals.

Mayor Kelley stated that he saw what the Quality of Life Board had noted about the audible pedestrian signals. He stated that he had made the same note prior to seeing their comment.

Ms. Shanahan stated that it was a Transportation Planning Organization (TPO) funded project.

Commissioner Stowers stated that he understood and appreciated that a local visually impaired person had pushed for those signals. He stated that he also understood and appreciated that TPO was funding the project and not the city. He stated that he met with Ms. Shanahan earlier that day and had commented that the request had been made by one person. He asked how much money it would cost to allocate a police officer to assist that one person whenever they wanted to be walked across the street alone. He stated that he did not intend to be tongue in cheek but wanted to know the actual cost if that was the scope of the issue. He stated that either they would approve the item as presented or could address the issue in an alternative fashion but something would be done to assist the person with the need. He stated that the Quality of Life Board had recommended discontinuing the project entirely.

Ms. McGuire stated that the board had been very concerned with liability issues.

Mayor Kelley stated that the funding came from TPO but did so because they had a committee that pushed for those items to get into the government budget. He stated that the funds were restricted for certain uses only, due to someone lobbying for the item at a high level. He stated that it was a question of need and whether the city really needed the signals.

Commissioner Kent stated that he was in favor of the project if the signals were able to get someone that was visually impaired across the street safer. He stated that he understood Commissioner Stowers comment about looking at alternatives but felt that the audible signals were probably the best way to go.

Commissioner Boehm stated that the project justification had stated that FDOT conducted a qualitative assessment study at all of the locations and determined that the audible feature needed to be added. He stated that while one person may have initiated the review, FDOT studied it and based on their criteria found that it was needed. He stated that TPO had also decided that it should be funded.

Mayor Kelley stated that if those locations had visually impaired people trying to cross, then it was a valid reason to proceed with the project. He stated that he was unsure whether those locations actually did.

Mr. Goss stated that the project came from a complaint to FDOT from a person who was visually impaired. He stated that the complaint had caused FDOT to perform a study. He stated that once FDOT performed the study, the funding was set aside by TPO for the city to complete the project.

Mayor Kelley stated that he had once done the white cane challenge and it had humbled him. He encouraged all of the Commission to attend and participate the next time one was held.

Commissioner Stowers stated that he wanted to discuss different alternatives but was sensitive to the individual that needed the assistance and agreed with FDOT and TPO's evaluation of the issue.

Commissioner Boehm asked if the FDOT funding for the Forrest Hills Trail was approved; whereby Mr. Noble stated that they had not yet received approval.

#### Vehicles

Ms. McGuire stated that \$535,000 was allocated. She stated that the future year projections reflected evaluation of the replacement schedule but that staff was not asking for a specific commitment to replace any vehicles.

Ms. Shanahan stated that the costs of the vehicles included referenced the current year state contract. She stated that the contract would be bid out and each situation was evaluated whether they would need a vehicle of a specific size or if they could replace it with a lighter use vehicle. She stated that the vehicles went through a comprehensive assessment to see whether or not they needed to be replaced, still had a useful life, or could be sold or auctioned.

#### Water/Wastewater

Ms. McGuire stated that, as typically was the case, this was the largest portion of the CIP. She stated that there was over \$1 million programmed for the next fiscal year. She stated that much of what was programmed were annual allocations for things like facility upgrades, tank replacements, and meter installations. She stated that over \$10 million was programmed for the next five years and stated that most of the funding for the projects would come from water and wastewater charges. She stated that there were also some projects funded through water and sewer impact fees.

Ms. McGuire stated that at the Financial Trends Workshop Commissioner Kent had asked whether there would need to be a rate increase for water and sewer. She stated that it did not look like one would be needed but that they would possibly need one next year. She stated that within the existing rate they were able to put aside approximately \$1 million a year for existing projects.

Mayor Kelley asked whether the replacement of pipes was under this category; whereby Ms. McGuire stated that it was but that there was not anything allocated for 2013 as the allocations were every other year.

Mayor Kelley asked how far along the replacement pipe project was; whereby Mr. Noble stated that this was the second year of replacements.

Ms. Shanahan stated that the acceleration had started the previous year. She stated that the project would continue for years and years as it involved many miles of pipe. She stated that it was similar to the street resurfacing and CMP replacement plans as it would be on the CIP every year.

Mayor Kelley asked whether there was any way to make information available regarding completion plans.

Mr. Dave Ponitz, Utilities Manager, stated that in October they would be ready to bid for construction with funding rolled over from the previous year. He stated that the roadway projects were placed in priority categories.

Commissioner Kent thanked the Commission for their help in accelerating the replacement process.

Commissioner Boehm stated that he was struck by Mr. McLeod's estimate that there were millions of gallons of water being lost through the old pipe system and how great the need was to replace them.

Additional Projects

Ms. McGuire stated that when the unfunded section was discontinued there were projects left that could not be funded within the next five years but that the city still wanted to look at for future funding, should the opportunities arise. She stated that those two projects were additional paving at Ormond Beach Sports Complex (OBSC) and at the Three Chimneys site. She stated that she hoped the OBSC paving would be funded in the next round and that they would look at grant funding opportunities for the Three Chimneys site, noting that it was not city owned.

Ms. Shanahan stated that they had briefly spoken to the Trust for Public Lands about the property adjacent to the Three Chimneys site to see if they had any interest in selling it but that there had not been any. She stated that staff continued to explore ways to try and use the adjacent properties, if possible.

Property Values

Commissioner Boehm stated that the property appraiser announced the reduction in property values. He stated that the email the Commission had received internally regarding the reduction differed somewhat from what was in the newspaper. He stated that Ms. Shanahan had felt that the newspaper did not include new construction in their calculations. He asked Ms. McGuire if she had a general estimate of the reduction based on what figures she had seen so far.

Ms. McGuire stated that the figures she had emailed were directly from the property appraiser. She stated that the reduction had been 1.76 with new construction and 2.2 without; whereby Commissioner Boehm stated that the newspaper had said 3.1.

Ms. McGuire stated that they may have been looking at the just value and not the taxable value. She stated that she could forward the letter to them directly from the property appraiser.

Commissioner Boehm asked if there was an estimate on the dollar amount; whereby, Ms. McGuire stated that generally a 2% reduction would mean a 2% increase in the rate in order to generate the revenue.

Ms. Shanahan stated that the Operating Budget Workshop would be held on July 30, 2012, and that the tentative millage would be set at the Commission meeting on July 31, 2012.

**IV. Close the Meeting**

The meeting was adjourned at 7:26 p.m.

Transcribed by: Colby Cilento