

**ORMOND BEACH  
BUDGET ADVISORY BOARD  
REGULAR MEETING**

**March 29, 2023  
Commission Conference Room  
22 South Beach Street  
Ormond Beach, FL**

**5:00 P.M.**

**1. Call to Order**

Mr. Chris Byle called the meeting to order at 5:00 P.M.

Members present were: Rick Boehm, John Olivari, Josh Pringle, and Rafael Ramirez.  
Member absent was: Troy Railsback.

Staff present were: Finance Director Kelly McGuire, Assistant Finance Director Chris Byle and Recording Secretary Ida Hop.

**2. Call for Nominations for Chairman**

**Mr. Olivari moved, seconded by Mr. Boehm to nominate Mr. Ramirez as Chairman. The motion passed unanimously.**

**3. Call for Nominations for Vice Chairman**

**Mr. Pringle motioned, seconded by Mr. Ramirez to nominate Mr. Olivari as Vice Chairman. The motion passed unanimously.**

**4. Approval of Minutes of July 6, 2022**

**Mr. Pringle moved, seconded by Mr. Olivari, to approve the minutes of the July 6, 2022 meeting. The motion passed unanimously.**

**5. Discussion of FY 2023-24 Operating Budget process**

Mr. Byle stated the process for FY 2023-24 Operating Budget will be to provide and discuss specific items as requested by the Board at the April and May meetings. He continued the June meeting will be to decide what to recommend to the City Commission and then July 18 will be the Budget Workshop with the City Commission.

Ms. McGuire responded to a question regarding the status of the budget that even with the \$400,000 contingency fund against inflation, half has already been allocated and it

is not even half way through the fiscal year. She stated the contingency fund was for inflation in operating costs like increase prices for fuel and chemicals.

Mr. Olivari mentioned it is good to be conservative at 15% for reserves however even though the Board requested an increase, it did not get approved by the City Commission last year. It is good to say the City has a low tax rate, but the City cannot continue as is.

Mr. Byle said the reserves are now at 15.38%.

Ms. McGuire stated the 15.38% does not include what we anticipate using for the storms with debris removal being the biggest part of the bill and we should get 100% reimbursed from FEMA.

Mr. Pringle stated even though it was recommended, nothing was added.

Mr. Boehm asked what is the City's budget for Renewal and Replacement. He continued that it is the City's responsibility and obligation to fix and maintain properties that the City owns. Mr. Boehm recommends if Renewal and Replacement budget is insufficient then we can increase the millage rate to maintain the level of services. Each department should look at what items need to be repaired and/or replaced so that the population can see and be proud of the City in which they live in. Citizens do not want to be embarrassed by dilapidated facilities or potholes due to non-repair and/or the of lack of maintenance.

Ms. McGuire stated the fund is set at a dollar amount and the millage is adjusted up or down to meet that dollar amount. The fund is set at \$500,000 and there is no fund balance left. It is being spent each and every year. The audit shows there is a \$50,000 deficit.

Mr. Pringle said if we own the facility, the City should take care of it. Departments should not be saying we can hold off until next year or another year to fix or repair an item. He continued If a building needs a new roof, it should be fixed and not waiting for the funds to be available.

Ms. McGuire responded that the fund has been set at \$500,000 and has not been adjusted in many years. She stated at the next meeting she will provide a figure based on the inflation schedule and the Board can then discuss how these expenses are being impacted and if the tax rate is set at the right level to cover.

Mr. Pringle stated there is no debate that our first priority and obligation is keeping the buildings maintained properly by taking care of our current investments.

Mr. Boehm said Renewal and Replacement is important.

Ms. McGuire mentioned the general fund operating Budget needs additional monies to maintain the same services throughout the City.

The Board agreed to review funding levels for renewal and replacement of City facilities, General Fund Reserves and the sustainability of funding existing services at or below the current tax rate during the April and May meetings.

#### **6. Meeting Dates 2023**

4<sup>th</sup> Wednesday at 5:00 P.M.

- April 26
- May 24
- June 28
- July 18 Budget Workshop with the City Commission at 5:30 P.M.

#### **7. Public Comments**

None

#### **8. OTHER BUSINESS**

None

#### **9. ADJOURNMENT**

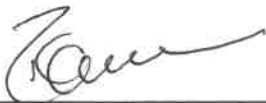
Mr. Olivari moved, seconded by Mr. Pringle to adjourn the meeting at 5:37 P.M.

Respectfully Submitted,



Ida Hop, Recording Secretary

ATTEST:



Rafael Ramirez, Chairman