



A G E N D A
ORMOND BEACH PLANNING BOARD
Regular Meeting

February 09, 2023

6:00 PM

City Commission Chambers
22 South Beach Street
Ormond Beach, FL 32174

PURSUANT TO SECTION 286.0105, FLORIDA STATUTES, IF ANY PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE PLANNING BOARD WITH RESPECT TO ANY MATTER CONSIDERED AT THIS PUBLIC MEETING, THAT PERSON WILL NEED A RECORD OF THE PROCEEDINGS AND FOR SUCH PURPOSE, SAID PERSON MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDING IS MADE, INCLUDING THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

PERSONS WITH A DISABILITY, SUCH AS A VISION, HEARING OR SPEECH IMPAIRMENT, OR PERSONS NEEDING OTHER TYPES OF ASSISTANCE, AND WHO WISH TO ATTEND CITY COMMISSION MEETINGS OR ANY OTHER BOARD OR COMMITTEE MEETING MAY CONTACT THE CITY CLERK IN WRITING, OR MAY CALL 677-0311 FOR INFORMATION REGARDING AVAILABLE AIDS AND SERVICES.

- I. ROLL CALL**
- II. INVOCATION**
- III. PLEDGE OF ALLEGIANCE**
- IV. NOTICE REGARDING ADJOURNMENT**

THE PLANNING BOARD WILL NOT HEAR NEW ITEMS AFTER 9:00 PM UNLESS AUTHORIZED BY A MAJORITY VOTE OF THE BOARD MEMBERS PRESENT. ITEMS WHICH HAVE NOT BEEN HEARD BEFORE 10:00 PM MAY BE CONTINUED TO THE FOLLOWING THURSDAY OR TO THE NEXT REGULAR MEETING, AS DETERMINED BY AFFIRMATIVE VOTE OF THE MAJORITY OF THE BOARD MEMBERS PRESENT (PER PLANNING BOARD RULES OF PROCEDURE, SECTION 2.7).

- V. APPROVAL OF THE MINUTES:**

January 12, 2023

- VI. PLANNING DIRECTOR'S REPORT**

- VII. PUBLIC HEARINGS**

- A. SE 2023-020, 78 East Granada Boulevard, Ormond Memorial Art Museum & Gardens, Cottage Style Garden Shed**

This is a request submitted from Stephanie Mason-Teague, Executive Director, Ormond Memorial Art Museum & Gardens, Inc., for a Special Exception to allow the conversion of two parking spaces into a cottage style garden shed, approximately 18' by 24', to be located in the southeast corner of the Museum and Gardens parking lot, approximately five (5') feet to the rear property line. The subject property is located at 78 East Granada Boulevard and is zoned as B-4 (Central Business) within the Downtown Overlay District.

B. LDC 2023-016, Land Development Code amendment: Section 1-28, Utility installation fees

This is an administrative amendment to the Land Development Code (LDC), Chapter 1, General Administration, Article IV, Schedule of Development Review and Impact Fees, Section 1-28, Utility installation fees, to update the fee schedule for meter costs.

C. LDC 2023-017, Land Development Code amendment: Section 2-50(n) Fences and walls

This is an administrative amendment to the Land Development Code (LDC), Chapter 2, District and General Regulations, Article III, General Regulations, Section 2-50(n)(2) In general, to allow a fence setback less than three (3') feet to a right-of-way with review and approval of the Site Plan Review Committee (SPRC).

D. LDC 2023-018, Land Development Code amendment: Section 4-03, Site Plan Review Committee (SPRC) established

This is an administrative amendment to the Land Development Code (LDC), Chapter 4, Plan Review and Subdivision, Article I, Site Plan Review Procedures, Section 4-03, Site Plan Review Committee (SPRC) established, amending the SPRC coordinating liaison and updating the process for neighborhood meetings.

VIII. PUBLIC COMMENTS

Each speaker will be allowed up to three (3) minutes to address the Planning Board on any item or topic not on the agenda. A comment card is required to be submitted (at the back corner of the City Commission Chambers) to address the Planning Board.

IX. OTHER BUSINESS

A. Site Plan Review Committee (SPRC) calendar

X. MEMBER COMMENTS

XI. ADJOURNMENT

Notes on the public hearing process:

Public hearings shall follow the order below:

1. Staff presentation: Shall be limited to no more than ten minutes.
2. Applicant presentation: Twenty minutes unless additional time is allowed by the Chairperson or by a majority of the Board.
3. Audience comments: Shall be limited to three minutes per person unless additional time is allowed by the Chairperson or by a majority of the Board. A comment card is required to be submitted (at the back corner of the City Commission Chambers) to address the Planning Board. At the podium, please start your presentation with your name and address for the Planning Board minutes.
4. Board discussion, motion, and voting: After hearing from city staff, the applicant, or audience members, the Planning Board shall discuss the item and provide a recommendation. Planning Board members may ask questions of city staff, the applicant, or audience members at any time.

The Planning Board is an advisory board to the City Commission. All recommendations are forwarded to the City Commission for final action.