

**ORMOND BEACH
SITE PLAN REVIEW COMMITTEE (SPRC) MEETING**

9:00 A.M., December 21, 2022

The SPRC Meeting commenced at 9:00 a.m. on December 21, 2022.

I. Attendance

Applicants:

Alex Schumann, City Engineer and Applicant

Staff:

Steven Spraker, Planning Director

Alex Schumann, City Engineer and Applicant

Sarah Cushing, Planner

David Allen, Planning Civil Engineer

Chris Walter, Plans Examiner

Cara Culliver, Landscape Architect

Mike Stephenson, Utilities Engineer

Marcella Miller, Office Manager

II. Meeting with Applicants – Scheduled Items for Review

A. Performing Arts Center – Site Inquiry

Mr. Spraker started the conversation with the introduction of City staff and applicants.

The applicant was in attendance, **providing the following** information regarding the Performing Arts Center – Site Inquiry:

- Discussion was held on the proposed site improvements for renovating the façade of the building, walkway cover, and interior renovations to the lobby, restrooms by the lobby, box office and concession areas.
- The façade of the building will be stucco in between and over the existing coquina rock on all five panels. It was determined that the architecture style of the building is Neo-eclectic.
- The walkway will cover all existing impervious.
- It was discussed that the runoff from the roof will be sheet-flowed out to the parking lot.
- In the landscaping discussion, it was determined that the landscape island next to the handicapped parking spot will remain. No landscaping will be removed for the building façade-work.
- Curbing will be installed around the existing fountain as well as installation of an awning.
- To the bottom of the canopy will be 12.4' in height. The width outside of the canopy will be 20 to 25'.
- It was advised that the details for the columns will be shared with staff.

Members of the SPRC, Mr. Steven Spraker, Planning Director; Mr. Alex Schumann, City Engineer; Ms. Sarah Cushing, Planner; Mr. David Allen, Planning Civil Engineer; Mr. Chris Walter, Plans Examiner; Mr. Mike Stephenson, Utilities Engineer; and Ms. Cara Culliver, Landscape Architect, **provided the following** information:

- It was determined that a site plan will be required in the building set and will be permitted through the building department.
- It was advised that if doing a manifold, staff must review it.
- It was discussed that the site was freshly landscaped three years ago.
- The dimension requirement from the property line to the structure is 50'.
- The site plan is required to show the setback and stormwater plans.

III. Adjournment

The meeting adjourned 9:13 a.m.

The SPRC Meeting commenced at 9:30 a.m. on December 21, 2022.

IV. Attendance

Applicants:

Kimberly Buck, P.E, Alann Engineering Group (via Zoom)
John Smith, Alann Engineering Group (via Zoom)

Staff:

Steven Spraker, Planning Director
Sarah Cushing, Planner
David Allen, Planning Civil Engineer
Cara Culliver, Landscape Architect
Mike Stephenson, Utilities Engineer
Marcella Miller, Office Manager

V. Meeting with Applicants – Scheduled Items for Review

B. Prince of Peace Church Parking Expansion

Mr. Spraker started the conversation with the introduction of City staff and applicants.

The applicants participated by Zoom, **providing the following** information regarding the Prince of Peach Church Parking Expansion:

- Discussion occurred regarding the proposed parking lot repairs and it was advised that they are interested repairing the curbing and tearing out the asphalt and base material.
- It was advised that the parking lot will be restriped and the south entrance will be 40'-wide with removal of the current parallel-parking and the addition of a 7'-curbed median in the middle with palm trees and landscape islands on both sides.
- There is irrigation already in the landscaped median area.
- The handicapped spot at the community center will be moved closer with new handicapped ramps for accessibility.

Members of the SPRC, Mr. Steven Spraker, Planning Director; Ms. Sarah Cushing, Planner; Mr. David Allen, Planning Civil Engineer; Mr. Mike Stephenson, Utilities Engineer; and Ms. Cara Culliver, Landscape Architect, **provided the following** information:

- It was directed in the site plan modification process to complete an Engineering Permit application with the contractor doing the work, the plans and a cost estimate of the project.
- The concern with the grading of the two handicapped spaces was discussed. It was advised to ensure that the ADA parking spaces meet the code requirements and as-built.
- An auto-turn analysis is required.

VI. Adjournment

The meeting adjourned 9:43 a.m.