

**City of Ormond Beach  
Memorandum**

To: Honorable Mayor and City Commissioners  
 From: Joyce Shanahan, City Manager  
 Subject: Weekly Report  
 Date: October 21, 2022

This is a weekly staff report that is used as a management tool that I thought you might find helpful. The departments are listed in alphabetical order.

**Hurricane Ian**

- Crowder Gulf put 6 additional trucks into service, there are now 14 trucks picking up storm debris.
- Through October 19, Crowder Gulf has collected 40,055 cubic yards of storm debris.
- Debris hauling will continue seven days a week, from 7:00 a.m. to 7:00 p.m.
- Attached with this report is a map prepared by GIS for the cumulative work performed by Crowder Gulf.
- Below are the Volusia County Hurricane Ian Damage Assessment Totals from the Volusia County Property Appraiser's Office, as of 10/20/22:

Hurricane Ian - Damage Assessment Totals - Working Values						
Property Type	Total Count	Total Damage	Affected	Minor	Major	Destroyed
Commercial	623	\$114,095,617	335	249	34	5
Single Family	5683	\$187,876,719	2993	2160	493	37
Mobile Home	272	\$2,380,669	177	31	63	1
Two Family	50	\$3,580,775	21	24	5	
Government	36	\$10,898,316	16	16	4	
Multi Family	17	\$1,027,548	7	8	1	1
Mobile Homes	2	\$976,513			2	
Condominiums	7	\$4,630,200	1	1	1	4
	<b>6,690</b>	<b>\$325,466,357</b>	<b>3,550</b>	<b>2,489</b>	<b>603</b>	<b>48</b>

*Source: Volusia County Property Appraiser 10/20/2022 11:30 AM*

**City Manager**

Reviewed and prepared with staff as follows:

- General discussion meetings with senior staff
- Provided updates to commission regarding recovery efforts post Hurricane Ian.
- IT Manager interviews
- Legislative planning for Volusia Legislative Delegation meeting

Spoke to, attended and/or met with:

- City/County Managers calls regarding Hurricane Ian
- Ormond Beach MainStreet Annual Meeting
- Individual agenda review meetings with commission members
- Chamber Economic Prosperity Hour

- Employee Appreciation Day
- DEP, Volusia County and Coastal Cities Joint Open House for permitting issues
- Claims Committee meeting
- Council on Aging community service award banquet

#### PIO – Public Information

- Press Releases/Media
  - Debris Updates
  - General media inquiries and interview prep
  - General citizen questions
- Social Media
  - Hurricane FEMA Reimbursement
  - Recovery Efforts and Yard Waste Updates
  - Special Events Update
- Training
  - 3CMA Annual Webinar – Government Crisis Management

#### Community Development

##### Planning

- Attended and presented at the City Commission meeting.
- Attended open house for permitting conducted by the Florida Department of Environmental Protection and Volusia County related to coastal permitting.
- Attended second neighborhood meeting for the Ormond Central Planned Business Development amendment related to a proposed self-storage facility. The owners of the Ormond Central development have scheduled a pre-construction meeting with the Site Plan Review Committee on October 26, 2022 for the project's infrastructure improvements.
- The Board of Adjustment and Appeals November meeting has been canceled based upon no variance applications.
- The following items are scheduled for the November 10, 2022 Planning Board meeting:
  1. Small-Scale Comprehensive Plan Land Use Map amendment, Ormond Beach Holdings, LLC: for approximately 4.25 acres located at 264 South Atlantic Avenue, 225 Magnolia Drive, and 300 South Atlantic Avenue from "Public/Institutional" to "Low Intensity Commercial" for approximately 0.76 acres and from "Public/Institutional" to "Low Density Residential" for approximately 3.49 acres.
  2. Zoning Map Amendment, Ormond Beach Holdings, LLC: from the existing zoning district designations of B-6, Tourist Commercial and B-1, Professional Office/Hospital to PBD, Planned Business Development. The subject property is a total of approximately 2.95 acres and is located at 251 South Atlantic Avenue (approximately 2.19 acres) and a portion of the property at 264 South Atlantic Avenue (approximately 0.76 acres).
  3. Issuance of development order, Ormond Beach Holdings, LLC: Planned Business Development seeks to allow the construction of a five (5) story hotel of approximately 95,700 square feet with 137 rooms and parking, including a remote lot on the west side of South Atlantic Avenue, and associated site improvements. The subject property is a total of approximately 2.95 acres and is located at 251 South Atlantic Avenue (approximately 2.19 acres) and a portion of the property at 264 South Atlantic Avenue (approximately 0.76 acres).
  4. Zoning map amendment, Ormond Beach Holdings, LLC: from the existing zoning district designations from B-1, Professional Office/Hospital to R-3, Single-Family Medium Density. The subject property totals approximately 1.70 acres and includes a portion of 264 South Atlantic Avenue (approximately 0.80 acres), a portion of 225 Magnolia Avenue (approximately 0.19 acres) and a portion of 300 South Atlantic Avenue (approximately 0.71 acres).

5. Preliminary Plat, Ormond Beach Holdings LLC: for the subdivision of 3.48 acres into fifteen (15) single-family lots and associated site improvements. The subject property includes a portion of 264 South Atlantic Avenue, 225 Magnolia Avenue, and 300 South Atlantic Avenue.
6. Preliminary Plat, Archer’s Mill, phase 3A, Plantation Oaks of Ormond Beach LLC: for the subdivision of 42.38 acres into 94 single-family lots within the Plantation Oaks Planned Residential Development.

Building Inspections, Permitting & Licensing

- 11 Business Tax Receipts issued.
- 435 inspections preformed, 50 by private provider.
- 185\* permits issued within the City, with a valuation of \$5,769,745.00 (22 garage sale permits. This number includes about 60 permits that were issued over the counter in paper the previous week when Naviline was down.)

Development Services

- Site Plan Review Committee (SPRC) conducted a pre-application meeting with individuals interested in developing 655 West Granada Boulevard (north side of Granada Pointe) for a 4,460 square foot Culver’s drive thru restaurant. Topics discussed included stormwater, Greenbelt preservation requirements, building architecture, and utilities.
- SPRC projects under review:
  1. 363 Putnam Avenue, ROW vacation. 1<sup>st</sup> review. Request to vacate a portion of West Street.
  2. 1167 Ocean Shore Boulevard, Sands Point Condo, sewer connection. 1<sup>st</sup> review. Sewer connection within Ormond By the Sea.
  3. 1 South Old Kings Road, Ormond Central Self-Storage. 2<sup>nd</sup> review. Proposed three story building for a 106,140 square foot climate controlled self-storage facility.
  4. RidgeHaven subdivision. 2<sup>nd</sup> review. 96 duplex units and 202 single-family lots within a Planned Residential Development on 103.45 acres.
  5. 183 South Orchard Street, Stanton Grove. 5<sup>th</sup> review. 21 unit rental townhome project consisting of three buildings on 3.92 acres.
  6. Ormond Enclave. 2<sup>nd</sup> review. Former Courtyards at Ormond Beach – 64 multi-family units.

Project	% Complete
783 North U.S. Highway 1	55%
Caldera Spas	65%
Interchange Depot	50%
KOMN Condominium Association	95%
Love Whole Food expansion	0%
McNamara Warehouse	70%
Paradise Pointe ALF	75%
Perrot Depot, Phase I	95%
Revella	20%
Shoppes at Granada Point	0%
SONC Gym	75%
SONC Outdoor basketball court	95%
<b>Utilities only</b>	

101 Town & Country Lane	40%
Celadine	10%
Forcemain -Huntington Green	98%
Forcemain extension – Airport Road	98%
Ocean Village Townhomes	90%
Verona Oceanside	95%
<b>Residential</b>	
Cupola at Oceanside	75%
Plantation Oaks, Phase 1A	85%
Plantation Oaks, Unit 2B	25%
Plantation Oaks, Unit 2C	2%
Plantation Oaks, Unit 2D	2%

**Economic Development/Airport**

Economic Development

- Ormond Beach Chamber, Main Street, Team Volusia, and Volusia County
  - Staff is participating in regular meetings with Volusia County Division of Economic Development and local municipal economic developers to update and coordinate efforts to support the business community.
  - Staff participated in the Chamber’s Economic Prosperity Hour event on Wednesday providing an update on economic development activity in the city.
- Prospective Business Attraction/Retention/Expansion
  - Staff continues outreach to existing businesses to provide technical assistance and support for business operations and expansions in the new year.
  - Staff is working on three project leads generated via direct contact with target industry companies looking at specific sites in Ormond Beach.

Airport Operation and Development

- The grant agreement with FDOT for new directory signage at the airport was approved at the October 18 City Commission meeting.
- Staff participated in the weekly Airport Safety Meeting at the Daytona Beach International Airport.
- Staff participated in the weekly construction meeting for the Taxiways Bravo and Delta Rehabilitation Project.
- Staff participated in a quarterly meeting of the East Central Metro Area CFASPP committee this week.
- The airport’s Automated Weather Observing System (AWOS) has been returned to service.
- Staff completed and submitted to the FAA the quarterly reports for the Taxiways Bravo and Delta Rehabilitation Project and the AWOS Replacement Project.

**Finance/Budget/Utility Billing Services/Grants/Risk Management**

Finance

- On-going Projects
  - Finance is working on the 2021-22 fiscal year audit.
  - Finance has started working on Hurricane Ian tracking.
  - Utility Billing phone systems have been down since Hurricane Ian.

- Completed Projects - Weekly
  - Process 156 Journal Entry Batches.
  - Utility Billing Meter Readers completed 209 work orders.
  - Approved 22 Purchase Requisitions totaling \$1,631,818.58.
  - Issued 29 Purchase Orders totaling \$1,214,555.90.
  - Issued 662 past due notices on utility accounts.
  - Auto-called 0 utility customers regarding receipt of a past due notice.
  - Processed 0 payments through Interactive Voice Response System due to phone systems being down since Hurricane Ian.
  - Processed 1,731 payments through City online payment portal totaling \$187,218.33 (26% of City customers utilize this service).

#### Grants

- Grants
  - Grant files maintenance and set up, monthly/quarterly/annual reporting, revisions, reimbursements, amendments, and closeouts.
  - Grant reimbursement request for FY 22-23: \$642,884.87
- Other
  - Attended National League of Cities (NLC) Bootcamp Module 3 for the Flood Mitigation Assistance (FMA) program.
  - Attended and served as liaison for the Neighborhood Improvement Advisory Board (NIAB) for its October 20, 2022, regular meeting.

#### Risk Management Projects

- Attended Claims Committee meeting
- WC/PRSD training for new firefighters
- File review on Workers' Comp

#### Fire Department

- Weekly Statistics
    - Fires: 5
    - Fire Alarms: 5
    - Hazardous: 1
    - EMS: 71
    - Motor Vehicle Accidents: 10
    - Public Assists: 53
    - TOTAL CALLS: 145
  - Aid provided to other agencies: 13 Calls – Daytona Beach (5), Holly Hill (1), Volusia County (7)
  - Total staff hours provided to other agencies: 12
  - # of overlapping calls: 39
  - # of personnel sent with EVAC to assist with patient care during hospital transport: 8
  - Total EMS patients treated: 57
  - Keetch-Byram Drought Index (KBDI) East Coast Volusia: 187
- Training Hours
    - NFPA 1001: Firefighting 142
    - NFPA 1002: Driver 15
    - NFPA 1500: Safety/Equipment 79
    - NFPA 1620: Preplanning 17
    - EMT/Paramedic 6
    - TOTAL TRAINING HOURS: 259

- Station Activities
  - Updated 19 pre-fire plans
  - Participated in Community Helper Day at Temple Beth El School
  - Visited 75 children at Children's Academy on the Halifax for fire prevention month
- Significant Incidents
  - 10/15/22, 4:13 PM: N. I-95/ Mile Marker 272 – Vehicle Fire - Found a 16' trailer disconnected from truck and 60% on fire – 500 gallons of water and additional foam used to extinguish fire.
  - 10/15/22, 5:17 PM: N. I-95/Mile Marker 269 – Motor Vehicle Accident – Upon arrival found one motorcycle down – one patient transported as a trauma alert.
  - 10/15/22, 6:26 PM: N. US1/Rosemary St. – Motor Vehicle Accident – Responded to a motorcycle vs. sedan collision – motorcycle impacted back of vehicle – one patient transported as a trauma alert – a firefighter assisted with patient care during transport to hospital.

### **Human Resources**

- Staffing Update
  - Approved/Active Recruitment
    - Administrative Assistant (Leisure Services)
    - Building Inspector
    - Environmental Improvement Officer (Arborist)
    - Equipment Operator I (Streets)
    - Evidence/Crime Scene Technician
    - Firefighter/EMT
    - IT Manager
    - Lead Equipment Operator (Streets)
    - Part Time Events Tech (The Casements)
    - Evidence Custodian (Police)
    - Part Time Maintenance Worker II (Athletic Fields)
    - Part Time Recreation Leader (Nova)
    - Part Time Treatment Plant Operator C/B/A (Water Production)
    - Police Officer
    - Recreation Leader (Police Athletic League)
    - Staff Accountant (Finance)
    - Treatment Plant Operator C/B/A (Water Production)
    - Treatment Plant Operator Trainee (Water Reclamation)
    - Utilities Engineer
    - Utilities Tech III (Wastewater Collection/Reuse Distribution)
  - Background/Reference Checks/Job Offers
    - Maintenance Worker II (Stormwater)
    - Maintenance Worker II (Streets)
    - Neighborhood Improvement Officer
    - Police Officer
    - Water Distribution Operator 3, 2, 1, or Trainee
  - Separations
    - Lead Equipment Operator
    - Police Officer

### **Information Technology (IT)**

- Information Systems (IS)
  - Work Plan Projects in process
    - Energov
    - Office 365
    - PD Door access and cameras

- Work Orders
  - New: 46
  - Completed: 47
  - In progress: 20
  
- Barracuda Email Security cloud service statistics
  - Total Inbound E-Mails: 38,667
  - Inbound E-Mails Blocked: 7,105
  - Delivered Inbound E-Mails: 26,466
  - Quarantined Messages: 928
  - Percentage Good Email: 68.45%
  - Virus E-Mails Blocked: 0
  
- Geographical Information Systems (GIS)
  - Addressing
    - Additions: 2
    - Changes: 14
    - Corrections: 0
  - Map/Information Requests: 26
  - Information Requests from External Organizations: 6
  - CIP Related Projects (pavement management, project tracking map): 0
  - PEP Tank Location this week: 0 : Total in system = 87
  - Reclaim Connections Located this week: 0 : Total in system = 3,268
  - Meters GPS Located this week: 0 : Total in system = 24,351; 23,476 potable, 864 Irrigation, 11 Effluent
  - Notable Events: Updated Volusia and Flagler County Parcel Themes

## **Leisure Services**

### **Administration**

- Engineering meeting
- City Manager staff meeting
- City Commission meeting
- Employee Appreciation Day
- Senior Games Kickoff and Luncheon
- Website/City calendar/social media updates

### **Contract Manager – Grounds and Athletic Maintenance**

- Operations meeting with Grounds Maintenance account manager
- Operations meeting with Athletic Maintenance account manager
- Site inspections of Grounds Maintenance service areas
- Site inspections of Athletic Maintenance service areas
- Site visits with account managers
- Conduct over-site of enhancement, trimming, install and application projects
- Follow-up to concerns, issues and questions within scope of work weekly administrative assignments and activities

### **Contract Manager – Facilities Maintenance**

- Weekly meeting with janitorial services operations manager.
- Weekly site visits to evaluate janitorial services.
- Hurricane Ian inspections, ongoing

### **Environmental Discovery Center**

- Open for guided and self -guided tours, Tuesday – Saturday, 10am – 4pm
- Assembling marine biology and botany exhibits

- Working on bid documents for aquarium rebuild and aquarium maintenance
- Working on grant applications for Community Groves
- Managing Community Garden issues/repairs
- Planning for classes/programs
- Curating new exhibits
- Creating social media content
- Planning/booking field trip tours
- Planning classes/programs
- Updating flyers in kiosks

#### Athletics

- Shuffleboard Club continues to hold practices on Monday, Wednesday and Friday at 1 pm at Sports Complex.
- OBGS 9, 10, 11, 12, & 15's Practices on Tuesday and Thursday, 6 pm, Nova Fields #2-#5 and Wendelstedt #3.
- OBSC Recreational & Competitive practices Monday through Friday, 5:30 pm and 7 pm, Soccer Fields #2C, #4, #5, #6, & #8.
- Adult Coed Softball games are Tuesday through Thursday, 6:20 pm and 7:30 pm, on Quad #4.
- Youth Flag Football games were held on Monday through Friday at 5:45 pm, 6:45 pm and 7:45 pm at Quad #2/3, & Kiwanis Field.
- OBYBSA held games this week on Monday, Wednesday and Friday at Nova #2-#5, as well as Kiwanis Field & Quads #1 & #2.
- OBYBSA Girls Softball games were held on Tuesday and Thursday at 6 pm on Quad 1 & 2, and Softball Championship Field 7.
- SHS Girls Soccer continued training on Monday and Wednesday nights at 4 pm at the soccer fields.
- SHS Baseball training was held on Monday through Thursday nights at Wendelstedt fields.
- OBSC Recreational and Competitive soccer games on Saturday at the soccer fields.
- USSSA Baseball Tournament is at Nova fields this Saturday and Sunday, 8 am to 6 pm.

#### Athletics Field Maintenance

- Cleaned park, tennis and basketball courts at South Ormond
- Tended to the infields, tennis and handball courts at Osceola Elementary School
- Cleaned Skateboard Park, handball, tennis, and basketball courts at Nova Park
- Cleaned Magic Forest Park and the common area of Nova Park
- Continued dragging infields (18) daily at Sports Complex/Nova Fields
- Continued edging infields (18) weekly at Sports Complex/Nova Fields
- Dragged and edged South Ormond and Osceola (2) Softball Fields
- Prep Nova #2-#5 for OBGS practices
- Painted all soccer fields
- Painted Championship Football Field #7
- Painted Youth flag football fields on Quad #4 & Kiwanis Field
- Prep sports fields for Soccer, Baseball, Flag Football, Pride Football, Girls Softball, Adult Co-ed Softball, and Tee Ball.

#### Performing Arts Center

- Provided logistics and technical support for Employee Appreciation Day.
- Attended Ormond Beach Chamber Economic Opportunity Breakfast.
- Attended Ormond Beach PAC Friends Board meeting.
- Updated information on OBPAC Facebook page and Internet ticketing site.
- Responded to customer inquiries and booked Senior Center rentals.
- Entered work orders for Performing Arts Center and Senior Center facility and equipment repairs.

#### South Ormond Neighborhood Center

- Jazzercise Monday evening (5:30 pm until 6:30 pm)
- Monday through Thursday PAL tutoring (3:30 pm until 6 pm)



- YMCA soccer is on Monday, Tuesday, Thursday and Friday evening (5:30 pm until 8 pm)
- Open gym and weight room daily (center hours)
- Open playground and tennis courts daily (sunrise until 11pm)
- Gym construction project ongoing

#### Community Events

- Weekly administrative tasks, office work, meetings, and activities.
- Planning for the following events:
  - Senior Games Kick-Off Luncheon, 10/21
  - Senior Games, 10/22-10/29
  - Hometown Heroes Ceremony, 11/5
  - Veteran's Day Luncheon, 11/10
  - HOme for the HOlidays Parade, 12/10

#### Nova Community Center and Special Populations

- Pickleball from 9 am to 3 pm Monday through Saturday.
- Jazzercise from 9 am to 10 am Monday through Saturday and 5:45 pm to 6:45 pm Wednesday and Thursday in Activity Room.
- Open Play Basketball will be offered Tuesday and Friday from 3 pm to 9 pm
- Ms. Debby Dance and Acting classes Monday, Tuesday, and Friday from 3:30 pm to 7:30 pm
- Coed Volleyball continues and will meet from 6 pm to 8 pm on Monday and Wednesdays
- Adult Volleyball continues and will meet from 6 pm to 8 pm on Thursdays
- Special Pops programs held this week:
  - Kid's Club on Monday from 3 pm to 5 pm
  - Challenger Sports on Tuesday from 4 pm to 6 pm
  - Social Squad on Wednesday from 1pm to 4 pm
  - The Explorers' Club on Thursday from 4 pm to 6 pm
- Employee Appreciation Day took place on Wednesday
- Coordinator and TR Assistant will attend a resource fair to hand out information about programs.

#### The Casements

- Herb Society met on Saturday 9 am to 12:30 pm at Bailey Riverbridge.
- The Casements was open for guided and self-guided tours on Saturday 9:30 am and 10:30 am. Throughout the week self-guided tours were offered all day and guild guided tours from 10 am until 3 pm.
- House of Healing held their Sunday evening service at Bailey Riverbridge.
- The Ormond Beach Art Guild has an exhibit throughout the month of October.
- There was a Gala Meeting held in the Preservation Room on Tuesday 10 am to 11:30 am.
- Once Upon a Storytime was held on the North Lawn on Tuesday 10 am to 11 am.
- There was a Garden Club meeting held in the Preservation Room on Wednesday 10 am to 11:30 am.
- There was a meeting rental in the Preservation Room on Thursday 11 am to 4:30 pm.
- The Casements Crafters met on Thursday in the craft room from 12 pm to 3:30 pm.
- My Big Fat Greek Cooking Class was held on Thursday 4:30 pm to 7:30 pm.
- A wedding reception was held on Friday.
- Ora Yoga classes met on Tuesday and Thursday mornings at The Casements from 9 am to 10 am and Wednesday evening at Bailey Riverbridge from 5:30 pm to 8 pm.
- Pilates classes met on Monday, Wednesday, and Friday morning at The Casements from 8:30 am to 9:30 am.
- "Did You Know?" posted on The Casements' Facebook page twice this week.

#### Parks Maintenance

- Citywide park inspections and cleaning
- Pavilion inspections made and posted reservations
- Checked all parks for unemptied trash cans

- Bathroom checks 1x per day
- Skate park concrete inspected
- Trails blown off
- Installed a tire swing Magic Forest Playground
- Clearing all parks of storm debris
- Installed metal barricades at Andy Romano Beachfront Park

#### Building Maintenance

- Inspect building at Ames Park
- Clean lights at City Hall
- Address issue with toilet flushing at City Hall
- Removed barbed wire at Fleet
- Removed pump at WWTP
- Remove chairs at Pace Center for Girls
- Repaired water line at Andy Romano Beachfront Park
- Install signs at Vadner Park and at Ames Park
- Water fountain wired at the South Ormond Neighborhood Center
- Removed a monitor and mount at the EDC
- Replaced shut off valve on urinal at FS94
- Address men's restroom leak at Fleet
- Replaced a faucet in the restroom at EDC
- Replace shelves in garden shed at the EDC
- Tested snowflakes at the shop
- Decorative lights repaired at Fortunato Park
- Repaired outside restroom light at Ames Park
- Repaired switches on the second floor of The Casements
- Addressed power issues in the outside restrooms at Nova Community Center
- Repaired outlet in the Blue Room at the Performing Arts Center
- Repaired the west gate at the Police Department

#### Police Department

##### Administrative Services

- Staff hosted the Weekly Staff Meeting
- Staff attended the initial collective bargaining session between the City and I.U.P.A.
- Staff attended the Swearing-In Ceremony for Chief Fowler (Daytona Beach Shores).
- Staff is working on Lieutenant selection process.
- Staff attended the Police Athletic League Board Meeting.
- Staff assisted Florida Department of Law Enforcement/Volusia Sheriff's Office with the Governor's visit at Destination Daytona.
- Staff is working on a Public Information Officer position.
- Staff updated and distributed an updated department organizational chart.

##### Community Outreach

- PAL Educational Programs – The Tutors R Us began Monday, October 10. Currently 15 students are registered for the program. TRU is held Monday to Thursday from 3:00 PM to 6:00 PM.
- Special Events
  - The Ormond Beach Police Athletic League Annual Golfing for Youth Tournament will be held on Sunday, November 6, 2022, at the Halifax Plantation Golf Club. For additional information on the tournament and sponsorship opportunities please call the PAL House at 386 676-3505.

##### Community Services & Animal Control

- Animal Calls responded to: 41
- Animal Reports: 5
- Return to Field: 6

- Animal Bites: 1
- Animals to Halifax: 2
- Injured Wildlife Calls: 1
- Found Property Reports: 4

#### Criminal Investigations

- Cases Assigned: 8
- Cases Cleared by Arrest/Complaint Affidavit: 0
- Cases Exceptionally Cleared: 6
- Inactive: 3
- Fraud: 1
- Burglary Business: 4
- Burglary Residential: 1
- Larceny Car break: 0
- Grand Theft: 1
- Auto Theft: 0
- Death Undetermined: 0
- Missing Persons: 0
- Recovered Missing Persons: 0
- Sex Offense/Rape: 0
- Robbery: 0
- Assaults: 0
- Police Information: 1
- Suspicious Incident: 0

#### Records

- Walk - Ins / Window: 95
- Phone Calls: 141
- Arrest / NTA's: 15
- Reports Generated: 111
- Reports Entered: 108
- Citations Issued: 87
- Citations Entered: 43
- Warnings Entered: 89
- Trespass Warnings: 15
- CORF Entered: 48
- Mail / Faxes / Request: 49

#### Patrol

- Total Calls: 1,839
- Total Traffic Stops: 307

#### Operations

- Crime Opportunity Report Forms: 127

##### 10/12/22

- Theft, 18 Domicilio Avenue. An unidentified subject stole the victim's tag from their vehicle at this location.
- Battery on a Law Enforcement Officer Arrest, 600 South Atlantic Avenue. A female was placed under arrest for shoplifting at this location. While talking to the female, she spit on the officer.

##### 10/13/22

- Theft, 117 Magnolia Drive. An unidentified subject stole three vehicle titles from within the victim's home.

10/14/22

- Theft, 40 Woodbourne Lane. An unidentified subject stole the victim's bicycle from this location.
- Theft, 1360 North United States Highway One #106 (Amaral Plaza). An unidentified subject stole the victim's tag from their vehicle at this location.
- Shoplifting, 1521 West Granada Boulevard (Wal-Mart). A subject stole merchandise from this location. The theft was witnessed by loss prevention for the store.
- Warrant Arrest, 205 East Granada Boulevard (Walgreens). Subject was contacted and found to have an open warrant.
- Warrant Arrest, 1653 North United States Highway One #218. Subject was contacted and found to have an open warrant.
- Business Burglary, 610 South Yonge Street #518 (Simply Self Storage). An unidentified subject forced entry into the victim's storage unit and stole miscellaneous items.
- Domestic Violence Battery Arrest, 500 Shadow Lakes Boulevard #88 (The Park at Santa Maria Apartments). A male pushed, bit, pulled victim's hair, and placed the victim into a headlock during an argument.
- Domestic Violence Battery Arrest, 23 Fair Oaks Circle. A male poured beer on his girlfriend's head during an argument.
- Fleeing and Eluding Arrest, Airport Road/North United States Highway One. A male drove through the City of Ormond Beach at a high rate of speed on his Harley Davidson motorcycle and fled from officers when they attempted to conduct a traffic stop. The subject was later arrested in Flagler County.
- Traffic Arrest, 1436 North United States Highway One. A male was found to be driving on a suspended driver's license during a traffic stop. As he was being taken into custody, he resisted officers.

10/15/22

- Theft, 35 Highland Falls Drive (The Falls Subdivision). An unidentified subject stole the victim's cell phone. The cell phone was later recovered at OK Pawn in Daytona Beach.

10/16/22

- Stolen Vehicle, 1657 North United States Highway One (Love's Truck Stop). An unidentified subject stole the victim's vehicle from this location. The vehicle was later recovered (unoccupied) in the Rivergate Plaza.
- Attempted Residential Burglary, 1 Tomoka Oaks Boulevard #131 (Escondido Condos). An unidentified subject attempted to make entry into the victim's residence. The victim came home to find pry marks near the front door, front window, and rear patio door. No entry was made into the home.
- Shoplifting, 1340 West Granada Boulevard (Lowe's). The subject stole merchandise from this location. The theft was witnessed by loss prevention for the store. The merchandise was recovered, so the business declined to pursue charges.
- Stolen Vehicle Arrest, 1340 West Granada Boulevard (Lowe's). The subject from the shoplifting was found to be in possession of a stolen vehicle.

10/17/22

- Business Burglary, 499 South Nova Road. An unidentified subject entered the business through an unsecure rear door, stealing over \$4,000 in miscellaneous items.
- Business Burglary, 263 South Nova Road (Self Storage). An unidentified subject entered a storage unit and stole over \$30,000 in sports memorabilia.
- Business Burglary, 374 South Atlantic Avenue. An unidentified subject forced entry through a rear door and sprayed graffiti throughout the interior.
- Theft, 250 East Granada Boulevard (CVS). An unidentified subject stole the victim's unattended wallet.
- Theft, 1151 West Granada Boulevard (Providence Church). Two unidentified subjects stole mail from within the mailbox.

- Theft, 1637 North United States Highway One (Daytona Harley Davidson). An unidentified subject stole the handlebar assembly from a motorcycle.
- Hit and Run Crash Arrest, 22 South Beach Street (City Hall). An officer observed a male driving a vehicle recklessly before crashing into vegetation bordering Ormond Beach Elementary. The male fled on foot, but was located and taken into custody.
- Domestic Violence Aggravated Assault & Battery Arrest, 43 Brookwood Drive. A female grabbed her husband by the neck while he was sleeping. She proceeded to grab a large kitchen knife and chase her husband around the house threatening to kill him.
- Domestic Violence Battery Arrest, 1608 North United States Highway One (Days Inn). A male and his son were drinking alcohol and got into an argument. The argument became physical and both parties were exchanging punches. Both parties were placed under arrest.

10/18/22

- Shoplifting Arrest, 1521 West Granada Boulevard (Wal-Mart). Subject stole merchandise from this location. The theft was witnessed by loss prevention for the store.

Traffic Unit

- Traffic Enforcement Stats:
  - Number of Traffic Stops: 116
  - Number of Citations issued: 71
  - Number of Written Warnings Issued: 145
  - Number of Parking Tickets Issued: 0
- Traffic Crash Reports:
  - Number of Crashes without Injuries: 8
  - Number of Crashes with Injuries: 4
  - Number of Crashes with Serious Bodily Injury: 0
  - Number of Fatal Crashes: 0

Neighborhood Improvement

- Weekly inspection statistics by Commissioner Zones
  - Zone 1: 3 Cases initiated
  - Zone 2: 5 Case initiated
  - Zone 3: 2 Cases initiated
  - Zone 4: 2 Cases initiated
- 35 signs have either been removed or sign cases created.
- 12 tree removal permit requests
- Administrative staff assisted with two (2) walk-ins and thirty-seven (37) telephonic inquiries.

**Public Works**

Engineering

- Projects Summaries
  - Construction Projects:
    - Wilmette Stormwater Pump Station – Contractor is working on punch list items.
    - SONC Gym – construction is ongoing.
    - Facility Hardening – Work at Fleet is complete, and has started at Pubic Works.
    - Sanchez Park Playground Equipment Replacement – A pre-installation meeting has been scheduled for October 26.
    - PD Access Control Replacement – Final inspection was held on October 19.
    - PD HVAC Upgrades – Shop drawings are under review, long lead time equipment has been ordered.
    - CDBG 2022 Sidewalk Improvements – Construction is ongoing.
    - WRF Clarifier Improvements – Materials have a 5-6 month lead time.
    - 2022 Road Resurfacing – Contracts are executed, a pre-construction meeting is scheduled for October 26.

Bidding:

- Downtown Sidewalk Renovations – Bid award will be scheduled for a future City Commission meeting.
- WTP Aeration Replacement, Clearwell Rehab & Splitter Box Rehab – Approval to bid will be scheduled for a future City Commission meeting.
- Performing Arts Center Renovations – Work Authorization for Pre-Construction Phase Services scheduled for approval at the November 1 City Commission meeting.
- Design Projects:
  - Downtown: Cassen Park Improvements – A Work Authorization for design services is scheduled for approval at the first December City Commission meeting.
  - Business Park Drive Phase II – Design is in process.
  - Doug Thomas Way Extension Design – Design is in process.
  - WRF Upgrades – Design is in process.
  - Leeway Storage Tank & Pump Station Rehabilitation – Design is complete.
  - Downtown – East Granada Utility Undergrounding – Design is ongoing.
  - Bailey Riverbridge Roof Replacement – Project plans and specifications are being prepared.
- Departmental Activities
  - Reviewed 44 Engineering Permit applications through the ProjectDOX system, and 3 Franchise Utility Work-in-the-Right-of-Way permits were created and approved.

Environmental Management

Street Maintenance - Asphalt/Concrete

- Stripped form's, backfilled, cleaned up – Cotton Wood Flat
- Formed patch – Southern Pine Trl
- Clean up shop – Public Works Complex
- Cut out sidewalk – Hand Ave

Forestry

- Trimmed and cleaned up at City yards and City Hall (incl. Corbin Ave parking lot at school)
- Trimmed at various bus stop benches
- Maintenance and tree inspection citywide
- Hauled debris to Nova/Transfer Station
- Ground stumps citywide

Maintenance

- Rotated Special Event Bridge signs
- Debris cleanup on Granada Bridge and Memorial Gardens
- Graded roads & boat ramps at all City parks, Airport Sports Complex and Old Tomoka Rd.
- Picked up litter at various bus stops in the City, on DOT roads, at Orchard and Wilmette and on the Tomoka River Bridge
- Weed control on streetscape and FDOT areas
- Cleaned benches citywide
- DOT weed control on all state roads
- Trimming in various areas citywide
- Blew leaves off walks, picked up debris – City Hall Complex
- Picked up debris on ROW and medians – US 1 to Hull Rd
- Debris pick up – SR 40 West of Tymber Creek

Sign Shop

- Citywide locations, checked for signs that might need attention
- Fabricated various signs & decals for upcoming jobs

- Washed & cleaned signs in various locations
- Straighten, replace, & install signs and posts – citywide
- Various projects – citywide

#### Stormwater Maintenance

- T.V. truck – 100 block of Riverbluff Dr.
- Gutter cleaning – Division Ave.
- Basin repair – 200 block of Ponce De Leon
- Assist Wastewater with televising line – 500 block of Robin Rd.
- Storm locates – citywide
- Cleaned outfall pipe – Wilmette Ave
- Mowed swales with reach-out – Airport Rd & SR 40
- Checked pumps, serviced small equipment – Hotel St., Mainsail Cir.

#### Vactor

- Vac Truck – 200 block Ponce De Leon and Hotel St

#### Fleet

- Mileage traveled by all departments for the week: 23,022
- PM Services completed for the week
  - Emergency Vehicles and Equipment: 1
  - Non-Emergency Vehicles and Equipment: 2
- Road Calls for the week: 1
- Quick Fleet Facts:
  - Fuel on hand: 5,841 gallons unleaded, 7,547 gallons diesel
  - Fuel used in one week: 2,535 gallons of unleaded and 707 gallons of diesel.
  - Fleet completed 47 work orders this week.

#### Utilities

- Projects Summary
  - Utilities CIP projects are listed under the Engineering section as this division manages those projects and to avoid duplication of information.

#### Water Treatment

- Delivered 38.77 million gallons for the week ending October 15, 2022 (5.54 MGD).
- Backwashed 6 filters for a total of 345,780 gallons backwash water.
- Raw water average daily withdrawal rate from all wells through October 15, 2022 @ 6.31 MGD, SJRWMD 2022 allocation @ 7.930 MGD.
- Produced & hauled 83 wet tons of dewatered sludge (65 - 70% solids).

#### Water Reclamation Facility

- Domestic and Industrial Wastewater flow was 50.06 Million Gallons.
- Influent flow rate Average Daily Flow (ADF) for weekly period @ 7.15 MGD
- Produced 23.23 Million Gallons of Reclaim water.
- Produced 26.83 Million Gallons of Surface Water Discharge.
- Most recent annual period ADF Rates (October 1, 2021 – September 30, 2022) (MGD):
  - Influent 4.87 (Permit 8 MGD);
  - Surface Water Discharge 1.04 (Permit 6 MGD);
  - Reuse 3.36 (Permit 10 MGD)
- Hauled 6 loads in October for a total of 136.53 wet tons through 10-7-2022.
- Sludge numbers are the most recent reported values.

#### Water Distribution

- Responded to 5 reports of customer concerns regarding low pressure, or assistance with other plumbing concerns.
- Responded to 23 calls from customers concerning leaking water.
- Replaced 1 residential water meter due to operational concerns.
- Tested 3 city owned backflow preventer and made repairs when needed.
- Replaced 7 residential water services due to pressure concerns or leaks
- Replaced 2 broken water meter boxes.
- Performed valve maintenance on 6 main line valves.
- Assisted with the locating of the raw water line in Rima Ridge.
- Repaired all landscaping to excavated areas.
- Utility locate service for water/wastewater/reuse/city power and fiber optic cables: received notice of 187 utility locates for the previous week.

#### Wastewater Collection – Reuse

- Crews responded to 9 trouble calls in the Breakaway/Hunters Ridge PEP System service area and 2 in the conventional system service area.
- Flushed Nova Community Center.
- Flushed sanitary lateral at 103 Hickory Hills Cir. and 300 Center St.
- Removed 2,300 gallons of effluent off of Hunters Ridge force main.
- TV'ed 11 sanitary laterals on the PM list
- Changed pumps at 20 Winding Creek Way and 8 Creek Bluff Way
- Performed 2 utility verifications
- Checked 458 S. Beach St. Lift station still at high level
- 20 Winding Creek: Wired j-box and took off temp power
- Cleaned main on Indian Trail
- 595 Robin Rd: Leaking gravity main caused small holes in yard. Currently evaluating with Engineering.
- 18 Black Pine Way: Replaced broken back lid and removed blanket
- Located 742 N Halifax C/O
- Responded to 2 reuse trouble calls.
- Located Reuse and Pep tank at 4 addresses
- Adjusted Melrose valve as needed
- Adjusted Orchard tanks as needed
- 327 N Beach St.: Moved reclaimed service to side of driveway
- 32 Black Pine Way: Repaired broken irrigation line

#### Wastewater Plant – Lift Stations

- 1P, 2P – noisy operations, pulled pumps to clear blockages at volutes, pulled check valves to clear blockages and replaced.
- 4M – pulled pump #1 to clear blockage.
- Walmart - No starts #1, replaced duplexery.
- Hunters Ridge, Ormond Mall, 5P, Laurel Oaks, 4M – cleaned level probes to correct pump operation.
- PEP Tank Control Boxes – Install new control boxes at 2 Lake Vista Way and 56 Foxcroft.
- Internal recycle – installed new VFD, startup is scheduled.
- Conducted Plant and Lift Station PMs for pumps, motors

#### Water Plant – Well Fields – Booster Stations – Reuse System

- Lime Thickener Wet Well – Replaced both pumps. Wet well and valve box need refurbishment, quotes will be received from contractors.
- Chlorine Containment – replaced corroded electrical conduit at sump pump switch.
- Backwash Pump 2 – installed new VFD in pump control cabinet.
- Perform operational checks at various locations.



**Support Services/City Clerk**

In addition to routine departmental activities such as coordinating the City Commission agenda packet process, managing official documents, processing public records requests, managing elections, records management, website administration, drafting proclamations, providing advisory board administration, administrative support and research services, and assisting citizens and directing calls at City Hall, the following occurred this week:

- City Clerk attended City Manager staff meeting.
- Staff attended and provided support for the October 18, 2022 City Commission meeting.
- City Clerk attended Claims Committee meeting.
- Agenda packet preparation for the November 1, 2022 City Commission meeting.